

REGULAR MEETING MINUTES
CITY OF ARTESIA PLANNING AND ZONING COMMISSION
City Council Chambers
December 17, 2014

Commission Members present: Vice-Chairman Mike Deans, Paul Alvarez, Dean Chumbley, Steve Moreno and Aleene Ivy.

Also present: Chad Harcrow and Vincent DeHoyos from Harcrow Surveying.

Present from the City Staff: Jim McGuire, Louis Jaramillo and Elida M. Martinez.

Present from City Council: Mayor Philip Burch

The meeting was called to order at 2:03p.m.

It was determined that a quorum was present.

The minutes of the Regular Meeting of Wednesday, November 19, 2014 were approved on a motion by Aleene Lvy and second by Paul Alvarez.

Proposed replat of a Portion of Amended Plat of Yates Farms Subdivision (Phase1) Replat, located in Section 7, Township 17S., Range 26E. Mr. Harcrow, agent, stated the property owner would like to reconfigure the current lots and create seven standard lots along Walnut Trail and Pistachio Trail. He stated the infrastructure has been completed for this small area. He stated the remaining lots to the north would be combined into two large tracts of land, one on the west side and one on the east side of Pistachio Street for future phase development. Motion was made to approve by Dean Chumbley and seconded by Paul Alvarez; unanimous vote of approval.

Mayor Burch asked what was to become of Tract B on the south side of Walnut Trail. Jim McGuire stated this area is designed for future patio homes. Chad Harcrow stated they are currently looking at the layout of the area. Discussion ensued.

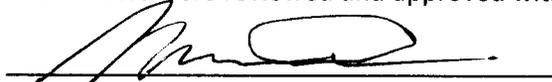
Consideration as to whether adding a curb, gutter, and sidewalk option to the Residential Trails Road cross-section, while retaining the original cross-section option, is a minor change to the Yates Farms PUD. Jim McGuire stated the developer would like the option of constructing a sidewalk for the newly designed lots. He stated the original design option, Residential Trails (D), shows no curb and gutter and a ten foot drainage and utility easement of both sides of the street. The developer would like the option of constructing a five foot sidewalk within this easement on both sides of the streets. Jim McGuire stated Staff believes this is a minor change to the PUD which is permitted to be approved by the Planning and Zoning Commission rather than City Council per City Code. Dean Chumbley asked who would decide which option to construct. Jim McGuire stated he would need to get with Byron Landfair, Infrastructure Director. Mike Deans stated the development and construction should be either one option or the other but not a mix of the two within the same block. Commission agreed. Discussion ensued concerning the utilities and drainage ditch. Motion to approve with the stipulation that if chosen by the developer said option would be required for the whole block, by Aleene Ivy and seconded by Steve Moreno; unanimous vote of approval.

No Old Business was discussed.

The next meeting will be held on Wednesday, January 21, 2015 at 2:00 p.m. at City Hall Council Chambers.

The meeting was adjourned at 2:18 p.m.

The minutes were reviewed and approved without changes during the meeting of January 21, 2015



Chairman

Attest: 