

Library Board Minutes
Artesia Public Library
June 10, 2014

1. Members present: Laura Mischke Simon, Debbie Guy, Elizabeth Stephens, Rebecca Prendergast, Beth Walker, Sylvia Flores, Rae Aaron, Debby Pardue, and Sandi Lanning.
2. The meeting was called to order by Chair Debbie Guy- 5:15 PM
3. Minutes May 13, 2014, were approved as presented.
4. **Friends of the Library report:** Elizabeth Stephens reported The Friends of the Library met June 5, 2014. The group elected officers for the 2014-2015 year. Officers are: President-Sandi Lanning, Vice President-Debbie Vanderveen, Sandy Schuetz-Secretary, Dianna Crouch-Treasurer, and Elizabeth Stephens-Library Liaison Officer. The group's governing Bylaws and Standing Rules were also adopted at the June 5 meeting. The group voted to donate \$500.00 to the Library to assist with expenses of the Summer Reading Program. The Friends group hosted two private tours over the past month, as well as helping the librarians with the Yeso and Central school tours. The Friends group will host a book and needlework craft show to be held this summer. The event will be held in the library community room at no charge and will promote the needlework books available at the library along with the works of many area women.
5. **Librarian's report: May numbers:**
 - Patron count is unavailable as the electronic gates need to be re-configured by 3M; a request for a service call from the company has been made.
 - Library Homebound and Circulation Stats for May show steady increases. Electronic usage of the data bases has also increased but many patrons do not know what is available.
 - Registration for the Summer Reading Program totals are 381 children, (100+ are children under Kindergarten age), and 77 adults. The programs will continue all summer long.
 - New bike and skate board racks have been installed at the Quay Street entrance. The new racks were in use immediately and are a great addition to the library.
6. **Old Business:**
 - Several of the Library surveys have been returned and will be entered into an excel data base. These surveys will help the library learn the needs of the community and will provide information on the most requested services and programs. Rae asked about evening hours for the library, right now, the most requested times seem to be mornings.
 - The number of data bases the library provides is not being fully utilized. Suggestions for a 'Data Base of the Month' article in the newspaper was made, as was the possibility of the production of several three minute videos promoting specific data bases which could be shown on the library's television system.
7. **New Business:**
 - First term board members Rebecca Prendergast, Sylvia Flores, and Danny Parker all affirmed they would serve and additional term of three years, 2014-2017.
 - Nominations for the election of officers was opened in due form by the President. Sylvia Flores nominated Rebecca Prendergast for the office of President. Rebecca Prendergast nominated Sylvia Flores for the office of Vice President. Sandi Lanning nominated Rae Aaron for the office of Secretary. There being no further nominations the officers were elected by acclamation. Rebecca Prendergast will serve as President, Sylvia Flores as Vice President, and Rae Aaron as Secretary for the 2014-2015 year.
8. **Next meeting:**
 - July is historically a month without a quorum due to vacations etc. Sandi Lanning moved that our next meeting be August 12, 2014. Motion carried.
9. **Meeting Adjourned – 6:15 PM**

Sandi Lanning
Recording Secretary