

Library Board Minutes
Artesia Public Library
March 11, 2014

1. Members present: Laura Mischke Simon, Debbie Guy, Rae Aaron, Elizabeth Stephens, Danny Parker, Debby Pardue, Sandi Lanning.
2. The meeting was called to order by Chair Debbie Guy- 5:15 PM
3. Minutes approved as presented
4. **Library Building Committee report:** Final meeting of the committee will be Feb 12.
5. **Friends of the Library:** 51 Friends of the Library members participated in the library's Grand Opening. They assisted with the scavenger hunt, helped authors and presenters, and were available to work with patrons at the self check out stations, computers and card catalog.
Withdrawn books will be stored at the library for a Friends book sale to occur once or twice a year.
6. **Librarian's report:**
Circulation: 125 (Library was closed most of the month).
Library Happenings:
 - o The library reopened March 1, 2014
 - o Grand Opening Statistics: 670 checkouts, 595 were handled at the self-check stations. The book cost savings to patrons' totaled \$45,358.48.
 - o 296 new library card applications were received at the Grand Opening and have since been issued.
 - o The RFID gates registered a total of 14,000 visitors to the library since their installation February 26.
 - o The demolition of the old library will begin Monday, March 17, 2014.
 - o There is no age requirement for new library card holders.
 - o Board agenda items and minutes will be posted on the City web site: www.artesianm.gov go to dropdown menus: departments – library - view all - agenda and minutes - Library Board of Trustees - then select agenda or minutes for the meeting you choose.
7. **Old Business:**
Laura presented an expanded Collection Development policy which now includes DVDs. Elizabeth moved to approve this addition to the policy, motion carried.
Revisions to the Library Meeting Room Policy have been made by Mayor Burch, Aubrey Hobson and Laura. The change would now allow corporations to hold training seminars for a non-profit purpose in the community meeting rooms. The "Open Meeting Act" may still be a deterrent and will be researched prior to approval of these policy changes.
8. **New Business:** Laura presented three revised policies: Library Behavior, Library Materials Check Out, and Library and City of Artesia Internet Access. Board members were asked to review these policies for discussion and approval at the next meeting.
9. Jack Brannon requested a meeting with board members at which he presented a film regarding his business services. He would like to use the community rooms to present this information to the public. The presentation did not fall within the Meeting Room Policies so use of the community rooms was denied.
9. **Next meeting: 5:15 PM – Tuesday, April 8, 2014**
10. Meeting adjourned 6:15 PM

Sandi Lanning
Recording Secretary