

REGULAR MEETING MINUTES  
CITY OF ARTESIA PLANNING AND ZONING COMMISSION  
City Council Chambers  
December 18, 2013

Commission Members present: Dean Chumbley, Richard Price, Aleene Ivy and Paul Alvarez.

Also present: Chad Harcrow, Wes & Beth Menefee and Terry Hill.

Present from the City of Artesia: Cheryl Hinkle, Tina Torres, Terri Hamilton and Elida M. Martinez.

The meeting was called to order at 2:06 p.m.

1. It was determined that a quorum was present.
2. The minutes of the Regular Meeting of Wednesday, November 20, 2013 were approved on motion by Aleene Ivy and second by Paul Alvarez.
3. Presentation and consideration of a request for a variance of the rear yard setback for First Methodist Church, located at 500 W. Grand Avenue, R-2 "Multi-family Residential" zoning district in Sec. 17, T17S, R26E. The existing fellowship hall will be demolishing hall and replacing it with another building. The rear yard setbacks to an R-2 district is 20 ft, however; the existing building encroaches on the rear setback. It would be a good idea to "clean up" encroachments, but a church doesn't need a rear yard. A motion was made to approve by Aleene Ivy and seconded by Dean Chumbley; unanimous vote of approval.
4. Presentation and consideration of Menefee Land Division 2, located east of 13<sup>th</sup> Street on Thoroughbred Road, in Sec. 20, T17S, R26E. Mr. & Mrs. Wes Menefee would like to divide their property into two Tracts, so that they can be able to sell Tract 1. Motion was made to approve by Dean Chumbley and seconded by Aleene Ivy; unanimous vote of approval.
5. Presentation and consideration of Moreno Acres (possible name to be changed), located on Estates Drive and Jefferson Road in Sec. 1, T17S, R25E. The property owner would like to subdivide his property into three lots. Motion was made to approve by Paul Alvarez and seconded by Aleene Ivy; unanimous vote of approval.
6. Presentation and consideration of Artesian Subdivision Block 1, Lot 4 Land Division, located on S. 13<sup>th</sup> Street & Pecan Avenue in Sec. 29, T17S, R25E. The property owner would like to divide his property into two Tracts, for the existing mobile homes. Therefore; creating Tract A and Tract B, they have access from 13<sup>th</sup> Street. Dean Chumbley made a motion to approve and Paul Alvarez seconded; unanimous vote of approval.
7. Presentation and consideration of Leaton Boundary Line Adjustments, located west of N. 13<sup>th</sup> Street on Pheasant Road in Sec. 31, T16S, R26E. The property owner would like to adjust the lot line on Parcel 4. Motion was made to approve by Aleene Ivy and seconded by Paul Alvarez; unanimous vote of approval.

8. No old business was discussed.
9. The next meeting will be held on Wednesday, January 15, 2014 at 2:00 p.m. at City Hall Council Chambers. *[Subsequent to this statement, the date of the next meeting was changed to February 19, 2014.]*
10. The meeting was adjourned at 2:15 p.m.

The minutes were reviewed and approved without changes during the meeting of \_\_\_\_\_.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_