



THE CITY OF ARTESIA, NEW MEXICO

511 W. Texas Ave.
P.O. Box 1310
Artesia, NM 88211-1310

(575) 746-3593
(575) 746-2122
(575) 746-3886

Mayor
City Clerk
Fax

AGENDA CITY COUNCIL MEETING

February 10, 2026
5:30 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **Special Reports**
6. **Period for Hearing Visitors (3-minute time limit)**
7. **Approval of Consent Agenda**
8. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Safety
 - E. Recreation
 - F. Infrastructure / Planning (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance, Project Management, Code Enforcement, Permits and Inspections*)
 - G. Government
11. **Personnel:**
 - A. *Stats
12. **Public Safety:**
 - A. **Police Department:**
 - 1) *Stats
 - B. **Fire Department:**
 - 1) *Stats
13. **Infrastructure:**
 - A. **Community Development:**

*Denotes material included in Council Packets or previously received material

- 1) *Stats

B. Infrastructure:

14. City Attorney:

15. City Clerk:

- A. *Financial Reports
- B. *Consideration and approval of Resolution 1937: A Resolution Authorizing the City Administrator as an Appointive Officer.
- C. *Consideration and approval of Resolution 1938: Budget Adjustment to the FY 2025–2026 Budget.

16. City Administrator:

17. Mayor:

- A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(7)(8)
 - a. Pending or Threatened Litigation
 - i. Action as a result of executive session
 - b. Purchase or Sale of Real Property
 - i. Action as a result of executive session

18. New or Other Business from Councilors:

19. Adjournment

**CONSENT AGENDA
February 10, 2026**

1. **Approval of Minutes** *January 27, 2026
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:
 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. Kevin Evans	Waste Water	WW Operator II	\$4,232.80 per/mo CA19
 - B. Ratification:
 - C. Promotion:

1. Brett Golleher	Fire	Firefighter/Paramedic	\$5,701.84 per/mo CAF2B
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 - D. Demotion:
 - E. Transfer:
 - F. Resignation:
 1. Accept the resignation of Isidro Hernandez Police Officer Un-certified effective February 02, 2026.
6. **Dates of Hearing:**
7. ***Travel and Training:**
 - A. Fire – Permission for one (1) employee to attend the NM IAAI Conference in Albuquerque, NM.
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
January 27, 2026**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, January 27, 2026, at 5:00 p.m. in regular session with Mayor Pro Tem Jeffrey Youtsey presiding, and the following present to wit:

Ignacio Mariscal	Michael Bunt
Raul Rodriguez	Jarrold Moreau
Goerge Mullen	Wade Nelson

Also present:

Fatima Salinas, Deputy City Clerk
Cas Tabor, City Attorney

Absent:

Mayor Jon Henry
Richard Townley
City Clerk/Treasurer Summer Valverde

A quorum was determined to be present. The invocation was given by Councilor Rodriguez; all joined in the Pledge of Allegiance.

Approval of Consent Agenda

Councilor Bunt moved to approve consent agenda pulling Item 7C for further discussion. Second by Councilor Rodriguez. Upon vote, the motion passed.

Councilor Bunt asks for clarification regarding Advanced Digital Tradecraft Course. Police Chief Kirk Roberts explained that the course is for investigative purposes in the digital environment and connects to a forensic tool currently used by the department.

Councilor Rodriguez moved to approve Item 7C. Second by Councilor Mullen. Upon vote, the motion passed.

**CONSENT AGENDA
January 27, 2026**

1. **Approval of Minutes** *January 13, 2026
2. **Consideration of Bids:**
 - A. *Approval of award of bid for S. 8th St. Water Line Replacement and Street Rehabilitation Project to Constructors, Inc of Carlsbad, NM.
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>Veronica Villa</u>	Waste Water	WW Lab Technician	\$2920.67 p/m

CA13

B. Ratification:

C. Promotion/Interim:

2. <u>Kevin Hartley</u>	Fire	Interim Assistant	\$7556.57 p/m
		Fire Marshal	CAF5

D. Demotion:

E. Transfer:

F. Resignation/Exits:

1. Accept the resignation of Joel Holleman Solid Waste, Equipment Operator I, effective January 31, 2026.

6. Dates of Hearing:**7. Travel and Training:**

- A. Police – Permission for one (1) employee to attend the DWI Checkpoint Course in Albuquerque, NM.
- B. Police – Permission for one (1) employee to attend the NM Basic SRO Course in Albuquerque, NM.
- C. Police – Permission for one (1) employee to attend the Advanced Digital Tradecraft in Bedford, TX.
- D. Finance – Permission for (2) employees to attend the NMML 37th Annual Municipal Day in Santa Fe, NM.
- E. Police – Permission for (1) employee to attend the NMML Muni Day and NMACP Meetings in Santa Fe, NM.
- F. Solid Waste – Permission for one (1) employee to attend the 2026 Compost Facility Operator Certification Course in Santa Fe, NM.
- G. Solid Waste – Permission for one (1) employee to attend a Transfer Station Facility Operator Certification Course in Santa Fe, NM.

8. Routine Requests for City Facilities:**9. Routine Resolutions (to be assigned a number by staff):****10. Budgeted Items:****11. Quarterly Journal Entries:****12. Non-budgeted Items:****13. *Payment of Bills****Committee Reports**

- A. Budget and Finance – None.
- B. Personnel – None.
- C. Police and Fire – None.
- D. Safety – None.
- E. Recreation – None.
- F. Infrastructure / Planning (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance, Project Management, Code Enforcement, Permits and Inspections*) – Mayor Pro tem Youtsey stated they met last week. Discussion included Jaycee Park, Water Services, updates on Capital Funds, and ongoing ordinance revisions.
- G. Government – None.

Public Safety

Police Chief Kirk Roberts greeted Mayor Pro Tem and Council. Police Chief Roberts stated he had nothing further on the agenda and stood for questions. There were none.

Fire Chief Kevin Hope greeted Mayor Pro Tem and Council. Fire Chief Hope provided a brief update and stood for questions. Councilor Bunt asked about which fireworks are allowed within city limits. Fire Chief Hope provided clarification on permissible fireworks.

Infrastructure

Infrastructure Director Byron Landfair presented a donation of \$38,000 from HF Sinclair, which will go towards Recreation equipment for the softball and baseball fields. Councilor Rodriguez moved to approve. Seconded by Councilor Mullen. Upon vote, the motion passed.

Infrastructure Director Byron Landfair also provided updates on various projects and weekend snowstorm activity.

City Clerk

Deputy City Clerk Fatima Salinas presented the ratification of public celebration permit to NMRLD for the Dueling Pianos at the Ocotillo Theater on January 29, 2026, at 5:30 pm. Councilor Rodriguez moved to approve. Seconded by Councilor Mullen. Upon vote, the motion passed.

Mayor

Mayor Pro Tem Youtsey expressed his appreciation for all departments' working hard during the weekends snowstorm.

New or other business from Councilors

Councilor Moreau commended Streets Department, Police and Fire for their dedication and hard work during the recent snowstorm.

Councilor Rodriguez wished all Municipal Candidates the best of luck in this year's election.

Councilor Bunt stated he hopes to be more involved with Parks and Recreation during their budget process.

Councilor Mariscal thanked the departments for their snowstorm response and also wished the candidates good luck in the election.

Adjournment

There being no further business; the meeting was adjourned at 5:28 P.M. on February 27, 2026.

Jeff Youtsey, Mayor Pro Tem

ATTEST:

Fatima Salinas, Deputy City Clerk



City of Artesia
Position Hiring Process Review

Position: WW Operator II

Posting: Internal External

Newspaper Advertising

Artesia Daily Press Roswell Daily Record Carlsbad Current Argus
 Albuquerque Journal New Mexico Press Other (please list)

Other Recruiting City Website Other (please list) Indeed.com

Applications: Total Applicants: 2 Internal Applicants: 0 External Applicants: 2

Interview: Total Interviews: 1 Internal Applicants: 0 External Applicants: 1

Pay Scale: Requested Starting Salary \$4,324.67 per month CA19

Within Current Pay Scale? Yes No
(if no please explain)

Above Entry Step: Yes No
(if yes please explain)

Due to Experience.

City of Artesia Personnel Stats

Total Employees	Hired	Term. Vol.	Term.	Retired	Separated (Other)
Year 2025					
195	58	33	8	5	2
Year 2026					
Qtr. 1 (January - March)					
Qtr. 2 (April - June)					
Qtr. 3 (July - September)					
Qtr. 4 (October - December)					
Total	0	0	0	0	0

Artesia Police Department

Crime Report 2026											
Month	Graffiti	B & E	Res. Burg.	Struct. Burg.	Auto Burg.	Stolen Veh.	Shooting	Robbery	Homicide	Acc. w/ Injury	Total
January	2	1	2	1	2	3	1	0	1	5	18
February											0
March											0
April											0
May											0
June											0
July											0
August											0
September											0
October											0
November											0
December											0
Total	2	1	2	1	2	3	1	0	1	5	18
Percentage	11.11%	5.56%	11.11%	5.56%	11.11%	16.67%	5.56%	0.00%	5.56%	27.78%	100.00%

Dogs 2026													
Month	Intake	Carry Over	City Adopti	Rescued	Reclaimed	Euthanized	ICD	Escape	In Custody	City	County	Sheriff Offic	Total
January	40	41	9	23	7	5	1	0	36	39	0	1	40
February													0
March													0
April													0
May													0
June													0
July													0
August													0
September													0
October													0
November													0
December													0
Total	40		9	23	7	5	1	0		39	0	1	40
Percentage			23%	58%	18%	13%	3%	0%		98%	0%	3%	
												Average Stay	

Cats 2026													
Month	Intake	Carry Over	City Adopti	Rescued	Reclaimed	Euthanized	ICD	Escape	In Custody	City	County	Sheriff Offic	Total
January	17	14	9	10	0	1	0	0	11	17	0	0	17
February													0
March													0
April													0
May													0
June													0
July													0
August													0
September													0
October													0
November													0
December													0
Total	17		9	10	0	1	0	0		17	0	0	17
Percentage			53%	59%	0%	6%	0%	0%		100%	0%	0%	

Birds 2025

Month	Intake	Carry Over	City Adopti	Rescued	Reclaimed	Euthanized	ICD	Escape	In Custody	City	County	Sheriff Offic	Total
January	2	0	0	1	1	0	0	0	0	2	0	0	2
February													0
March													0
April													0
May													0
June													0
July													0
August													0
September													0
October													0
November													0
December													0
Total	2		0	1	1	0	0	0		2	0	0	0
Percentage			0%	50%	50%	0%	0%	0%		100%	0%	0%	

Livestock 2026

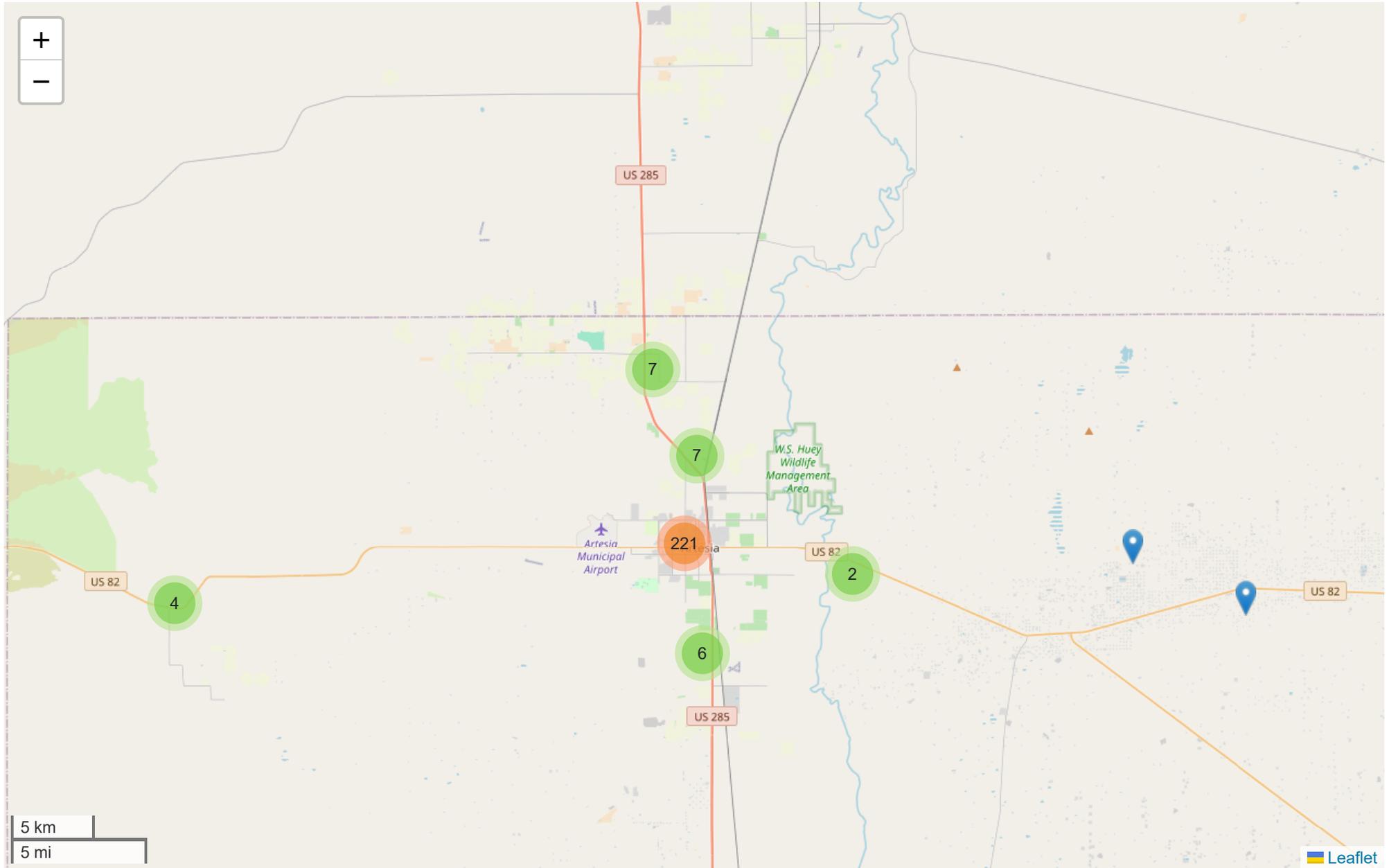
Month	Intake	Carry Over	City Adopti	Rescued	Reclaimed	Euthanized	ICD	Escape	In Custody	City	County	Sheriff Offic	Total
January	1	0	0	1	0	0	0	0	0	1	0	0	1
February													0
March													0
April													0
May													0
June													0
July													0
August													0
September													0
October													0
November													0
December													0
Total	1		0	1	0	0	0	0		1	0	0	1
Percentage			0%	100%	0%	0%	0%	0%		100%	0%	0%	

Other 2026

Month	Intake	Carry Over	City Adopti	Rescued	Reclaimed	Euthanized	ICD	Escape	In Custody	City	County	Sheriff Office	Total
January	0	0	0	0	0	0	0	0	0	0	0	0	0
February													0
March													0
April													0
May													0
June													0
July													0
August													0
September													0
October													0
November													0
December													0
Total	0		0	0	0	0	0	0		0	0	0	0
Percentage			#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!	

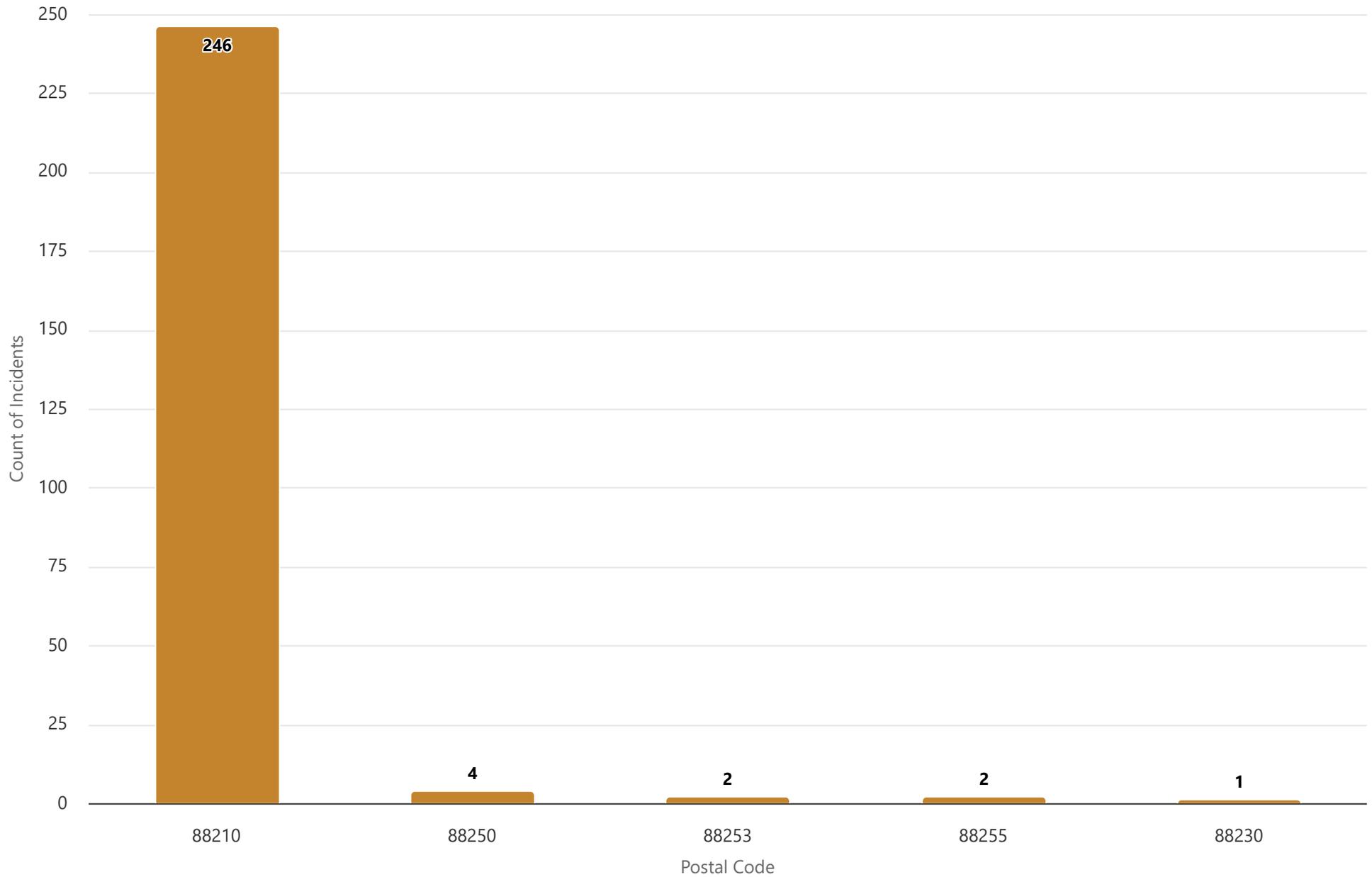
Scene Locations of Fire Incidents

N = 252 Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



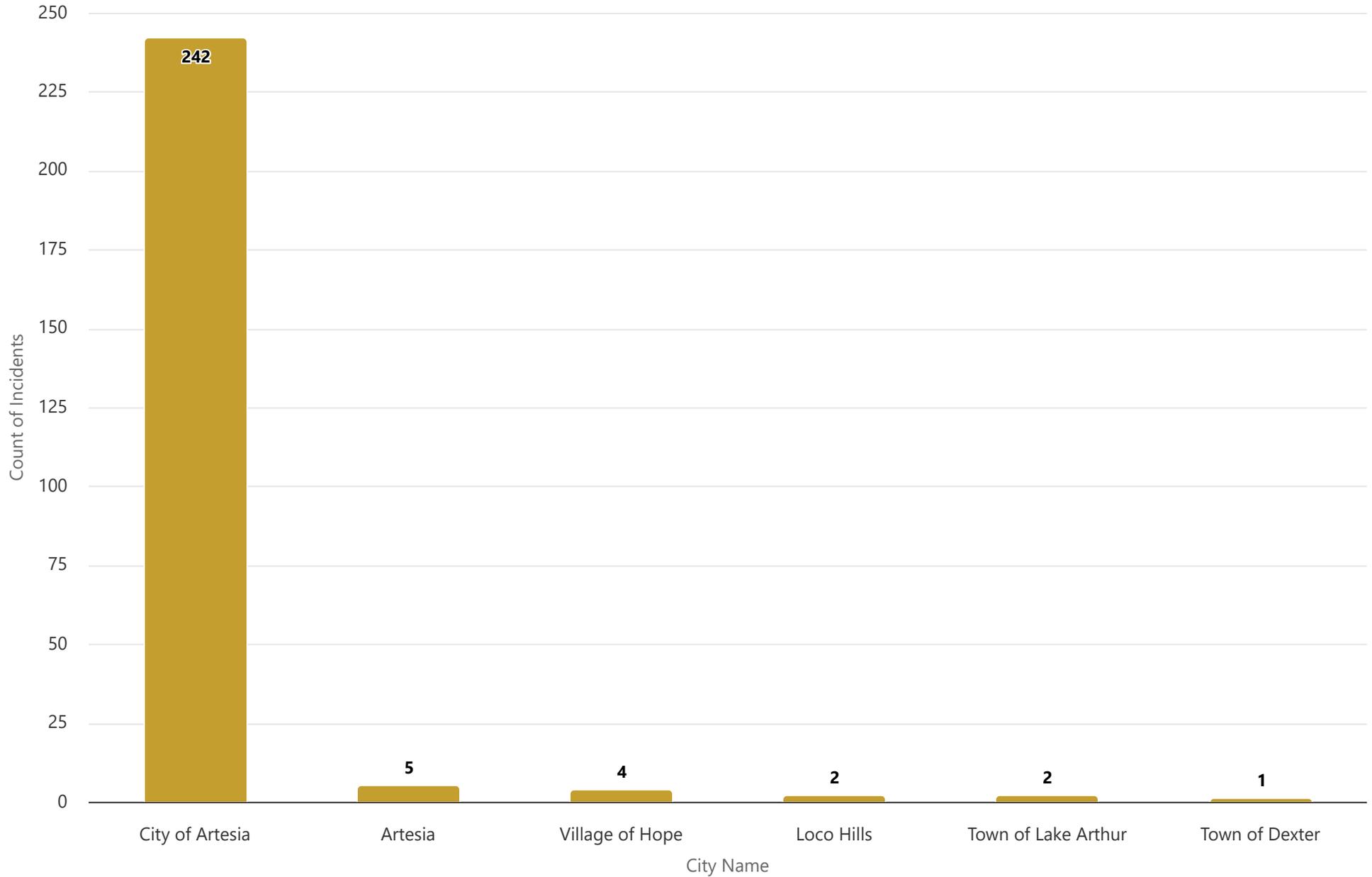
Incidents by Postal Code

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



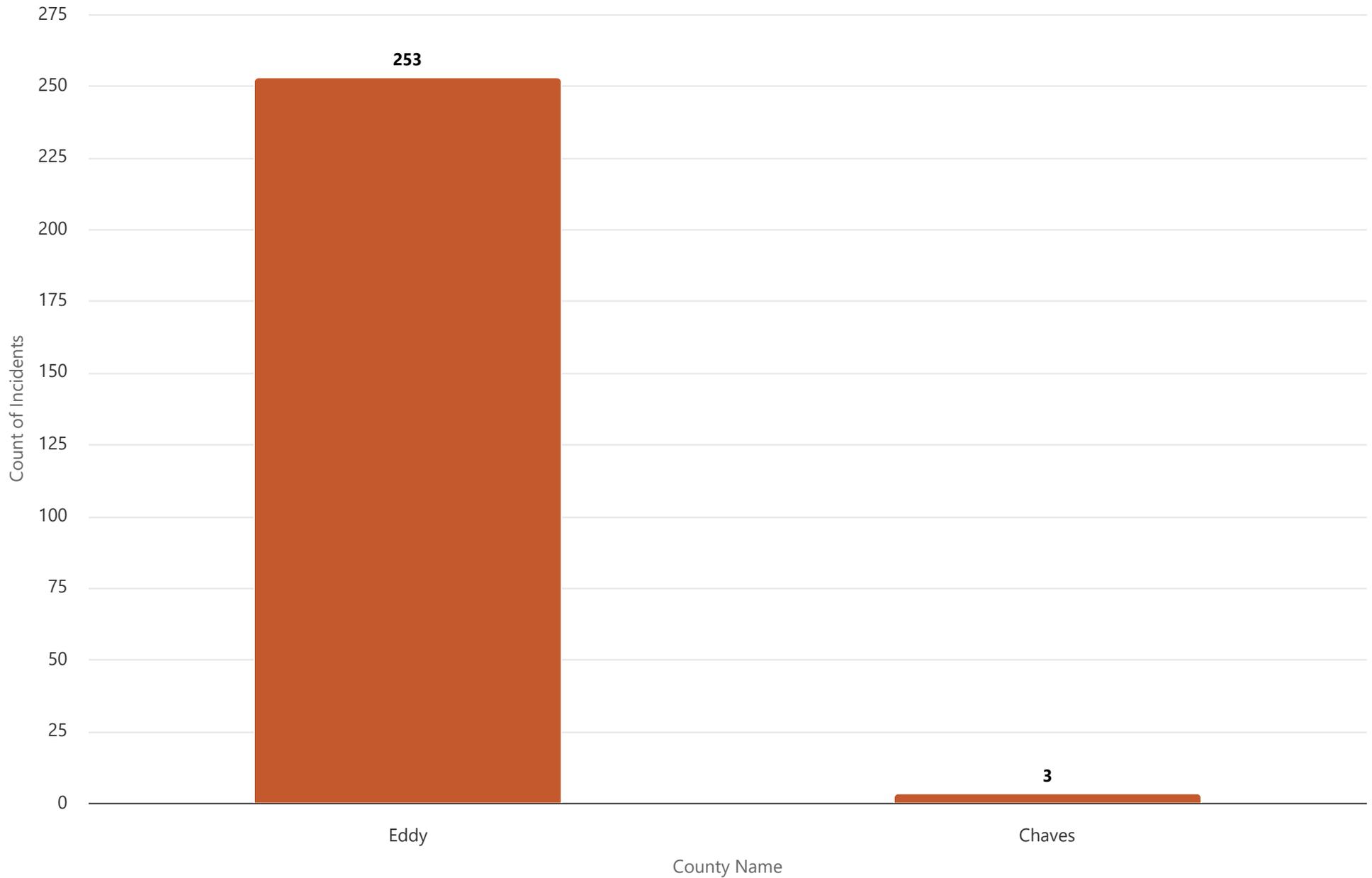
Incidents by City Name (Top 15)

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



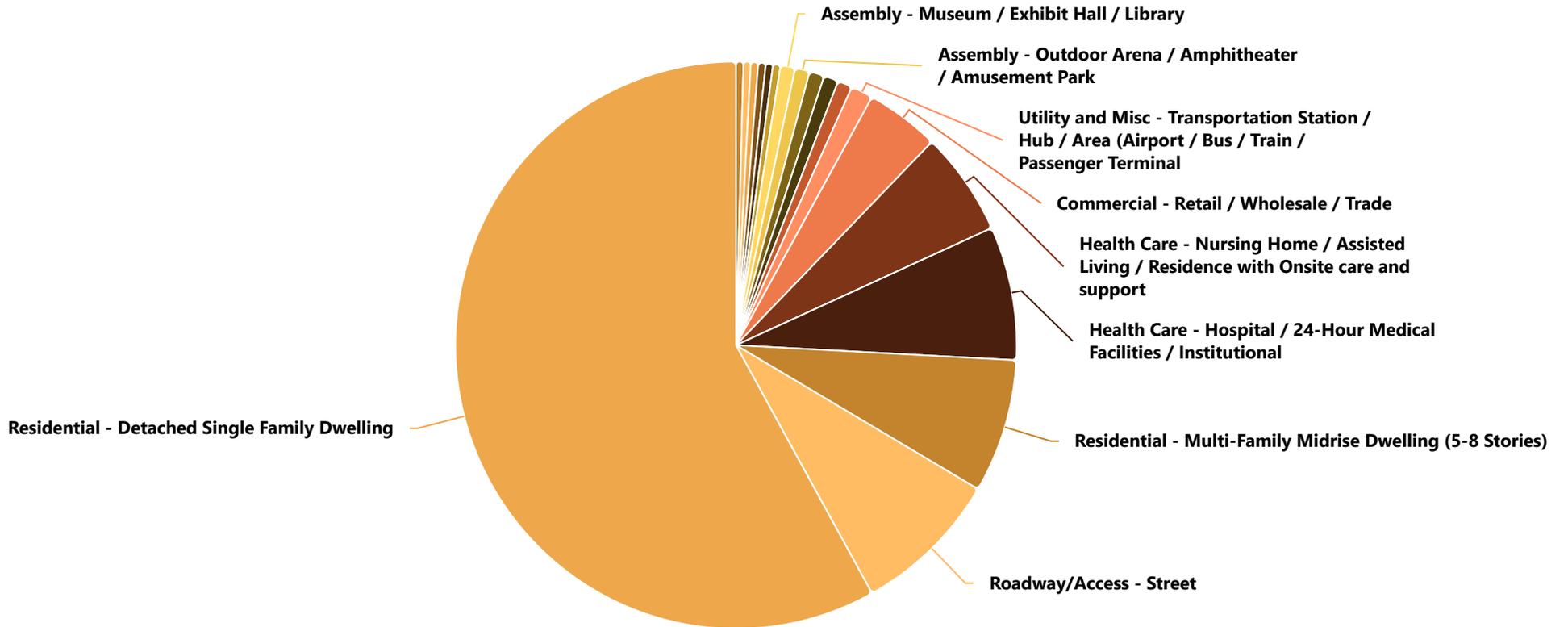
Incidents by County Name (Top 15)

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



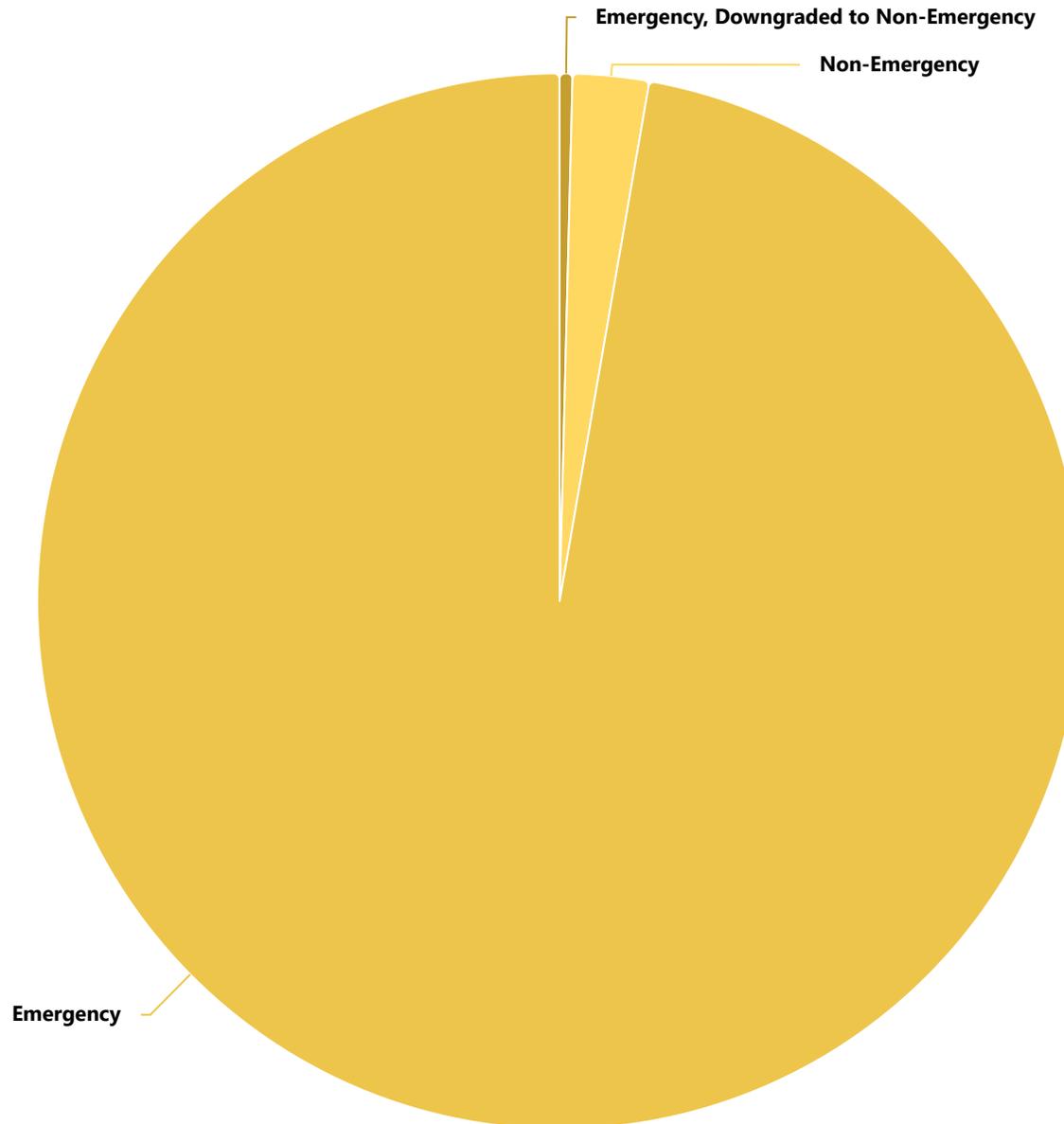
Incidents by Location Use Category

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



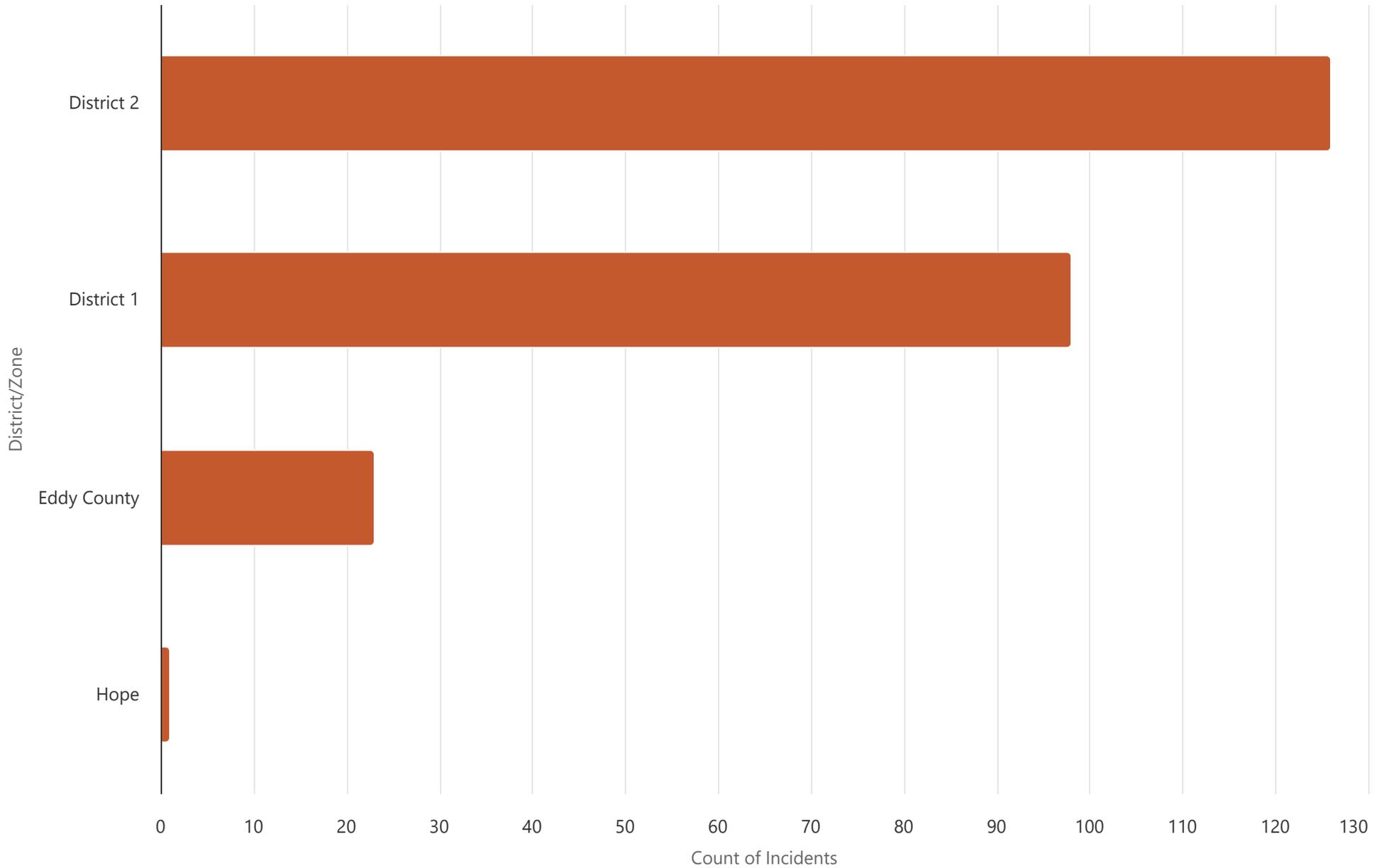
Incidents by Response Mode To Scene

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



Incidents by District/Zone

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



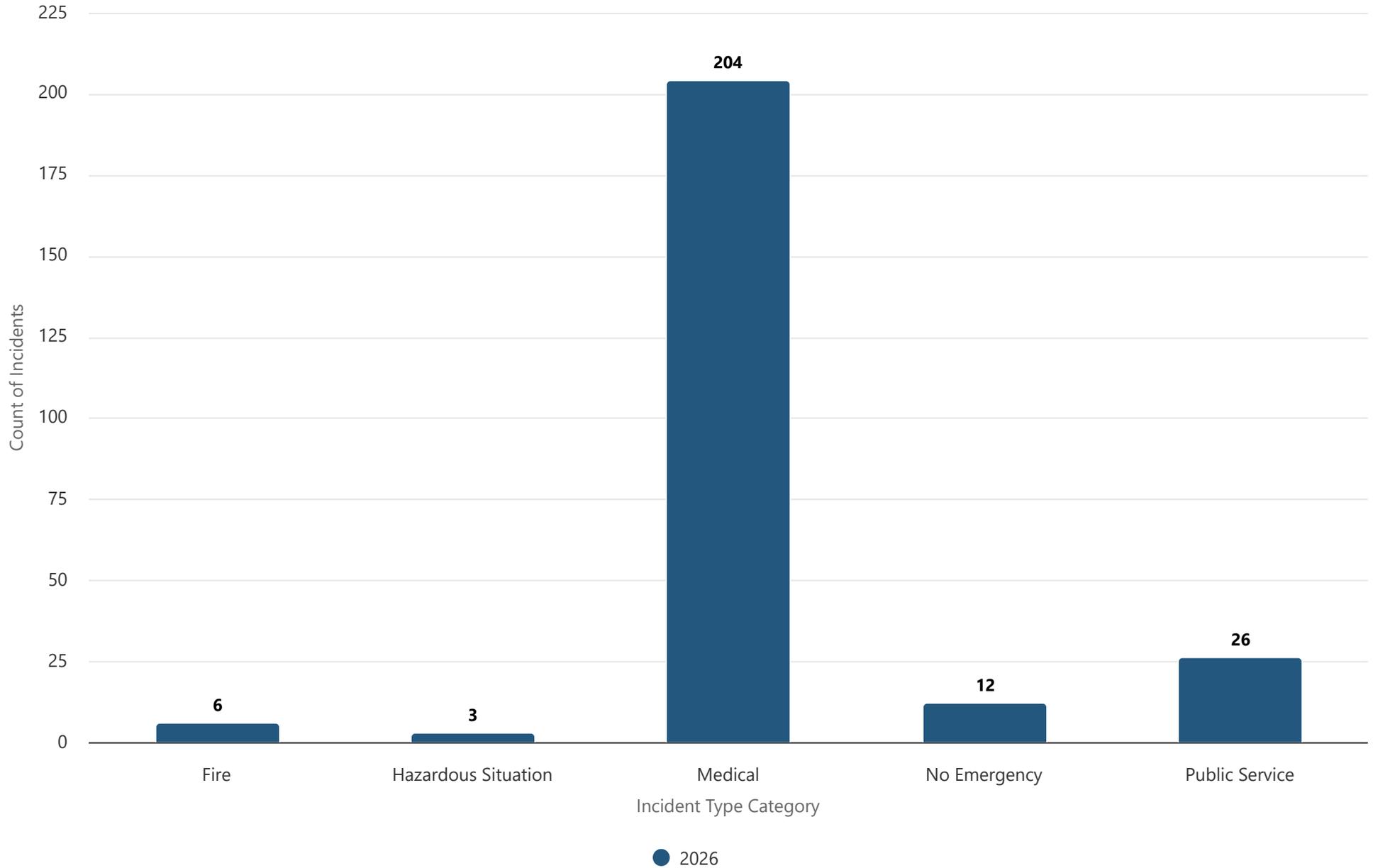
Incidents by District/Zone and Month

Jan 01, 2025 12:00 AM to Jan 31, 2026 11:59 PM

Incident Location Zone Number (itfilincident.008)	2026	2026		2025		YTD % Change
	Jan	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
District 1	98	98	40.00%	0	N/A	N/A
District 2	125	125	51.00%	0	N/A	N/A
Eddy County	23	23	9.00%	0	N/A	N/A
Hope	1	1	0.00%	0	N/A	N/A
Grand Total	247	247	100.00%	0	100.00%	N/A

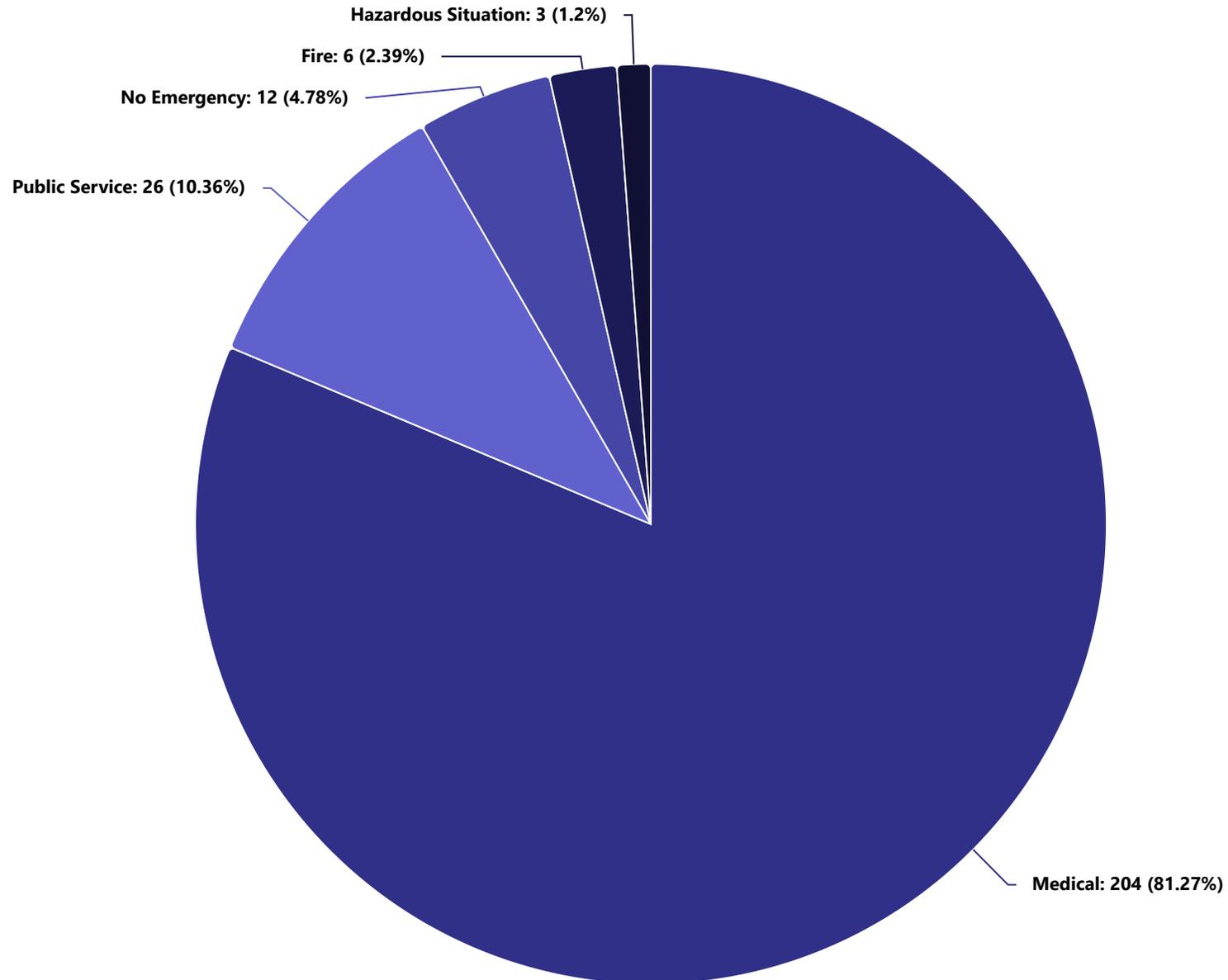
Incidents by Category and Year

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



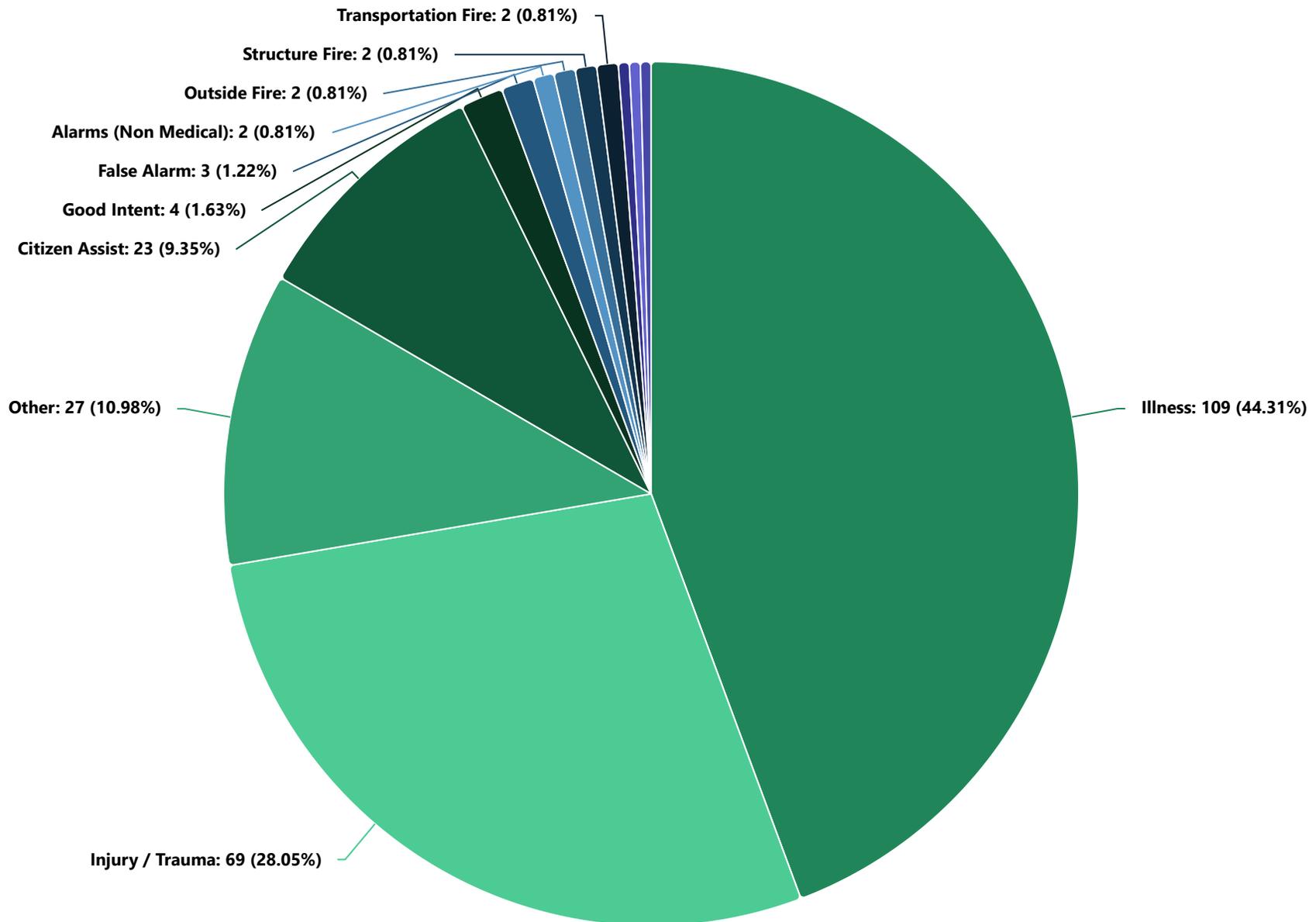
Incidents by Category

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



Incidents by Type

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



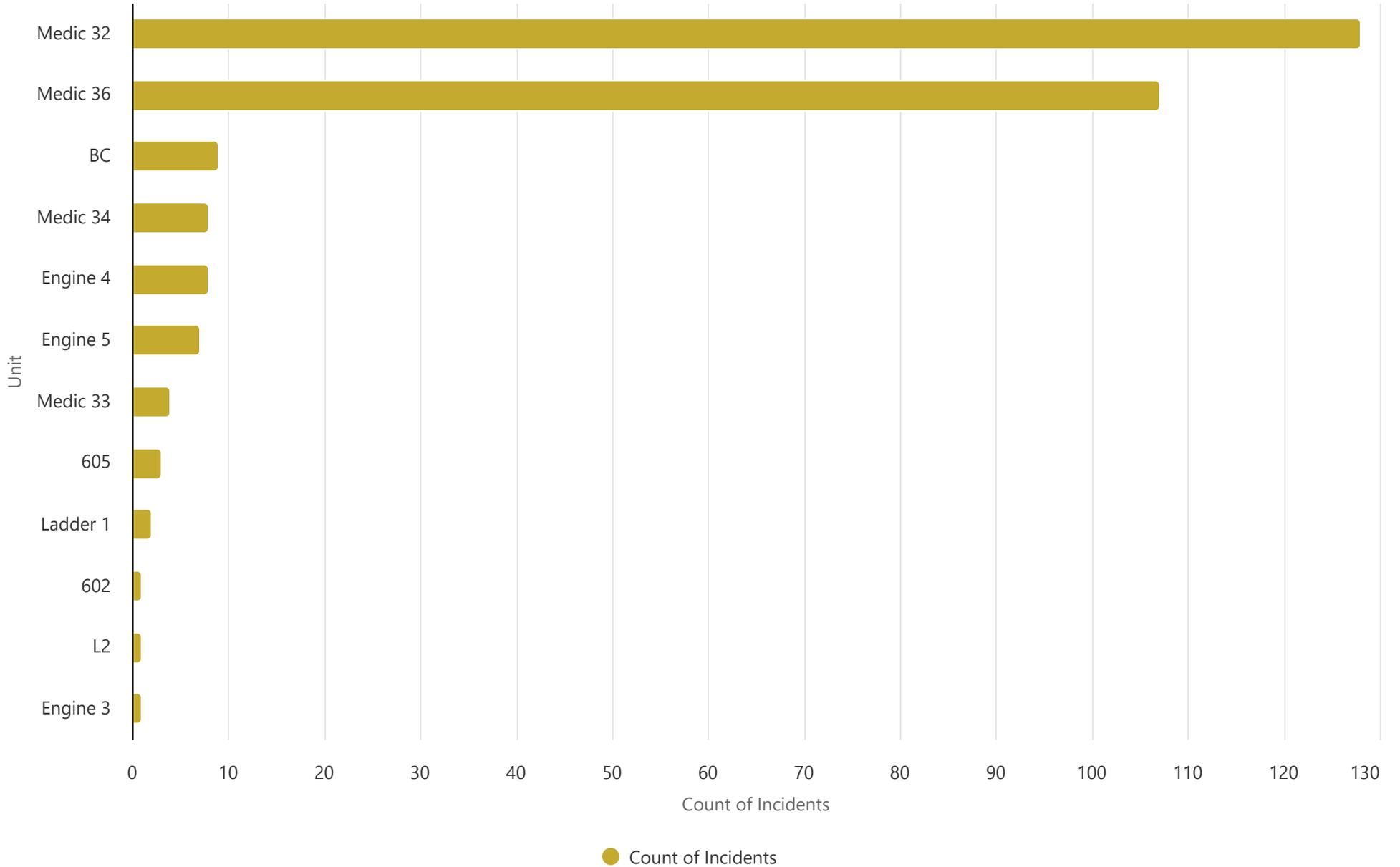
Incidents by Category and Month

Jan 01, 2025 12:00 AM to Jan 31, 2026 11:59 PM

Incident Type Primary Category 1 (filincident.03)	2026	2026		2025		YTD % Change
	Jan	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
Fire	6	6	2.00%	0	N/A	N/A
Hazardous Situation	3	3	1.00%	0	N/A	N/A
Medical	204	204	81.00%	0	N/A	N/A
No Emergency	12	12	5.00%	0	N/A	N/A
Public Service	26	26	10.00%	0	N/A	N/A
Grand Total	251	251	100.00%	0	100.00%	N/A

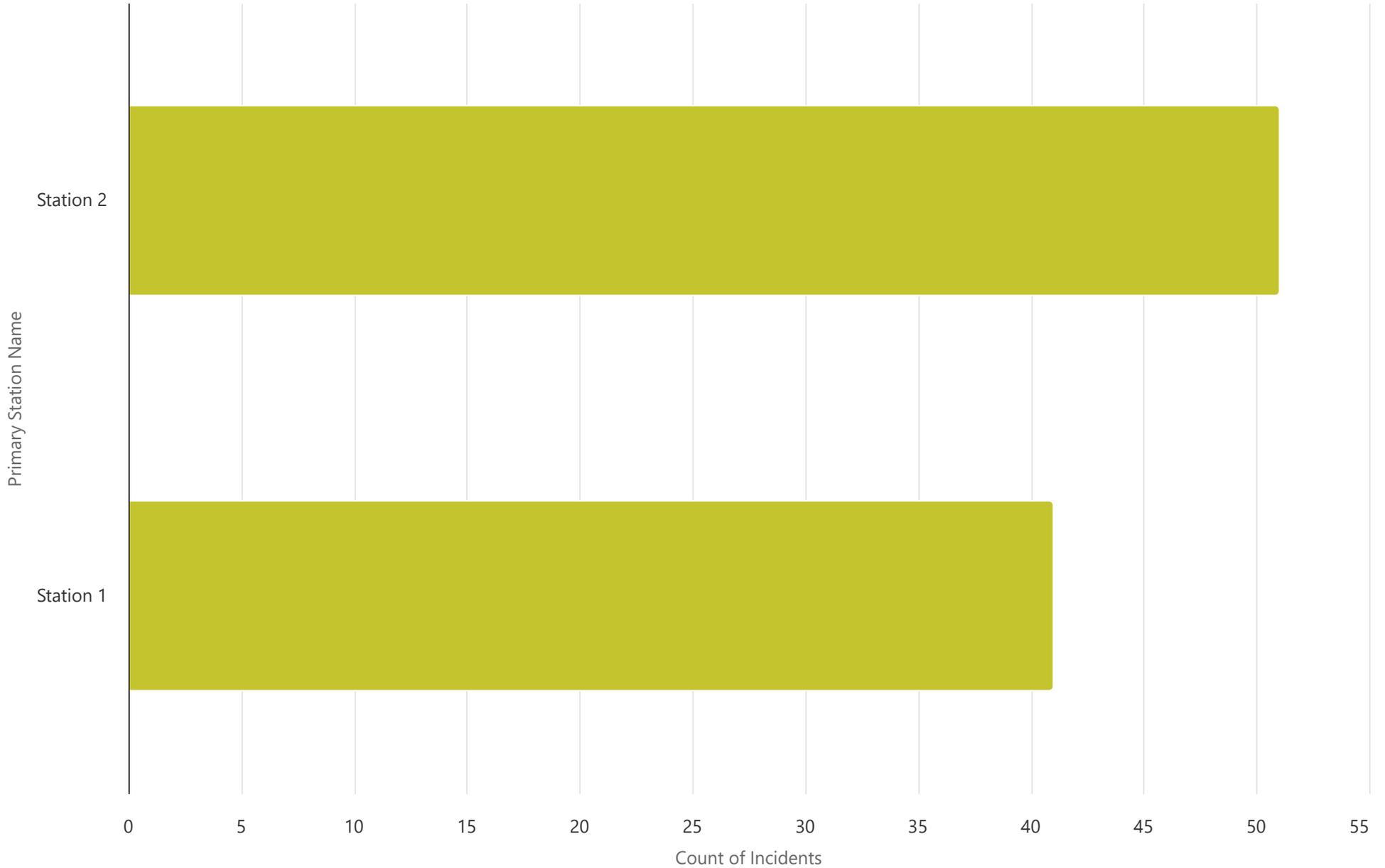
Incidents by Apparatus Resource ID (Top 40)

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



Incidents by Primary Station Name

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



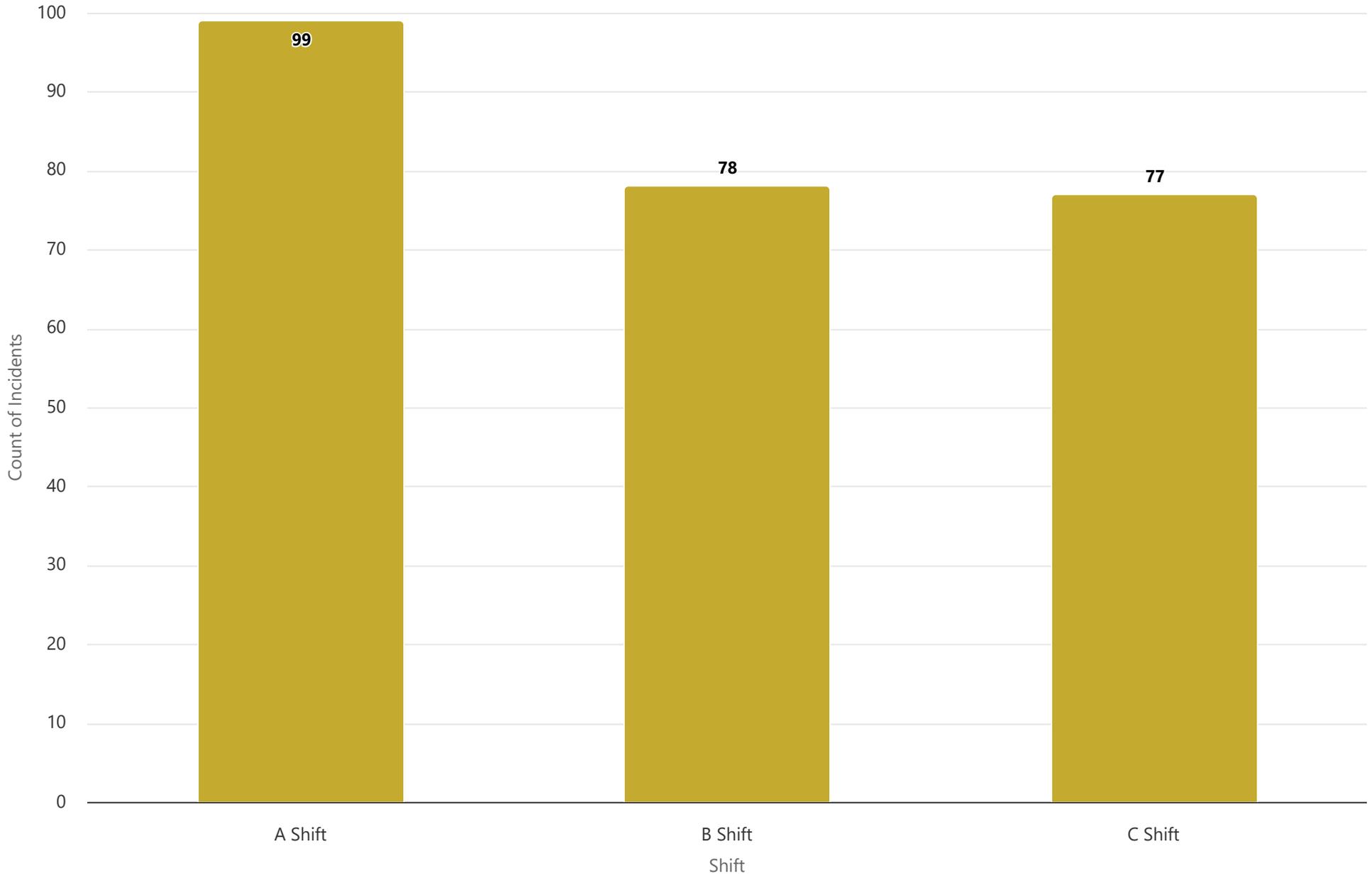
Station Summary Report

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM

Station	EMS Incidents	Fire Incidents	Other Incidents	Total Incidents	% of Total Incidents	Station Reliability	90th Percentile Response Time (PSAP to Arrival)
Station 1	35	1	5	41	44.57%	75.61%	744:04:27
Station 2	37	4	10	51	55.43%	78.43%	24:03:00
Overall	72	5	15	92	100.00%	77.17%	744:04:27

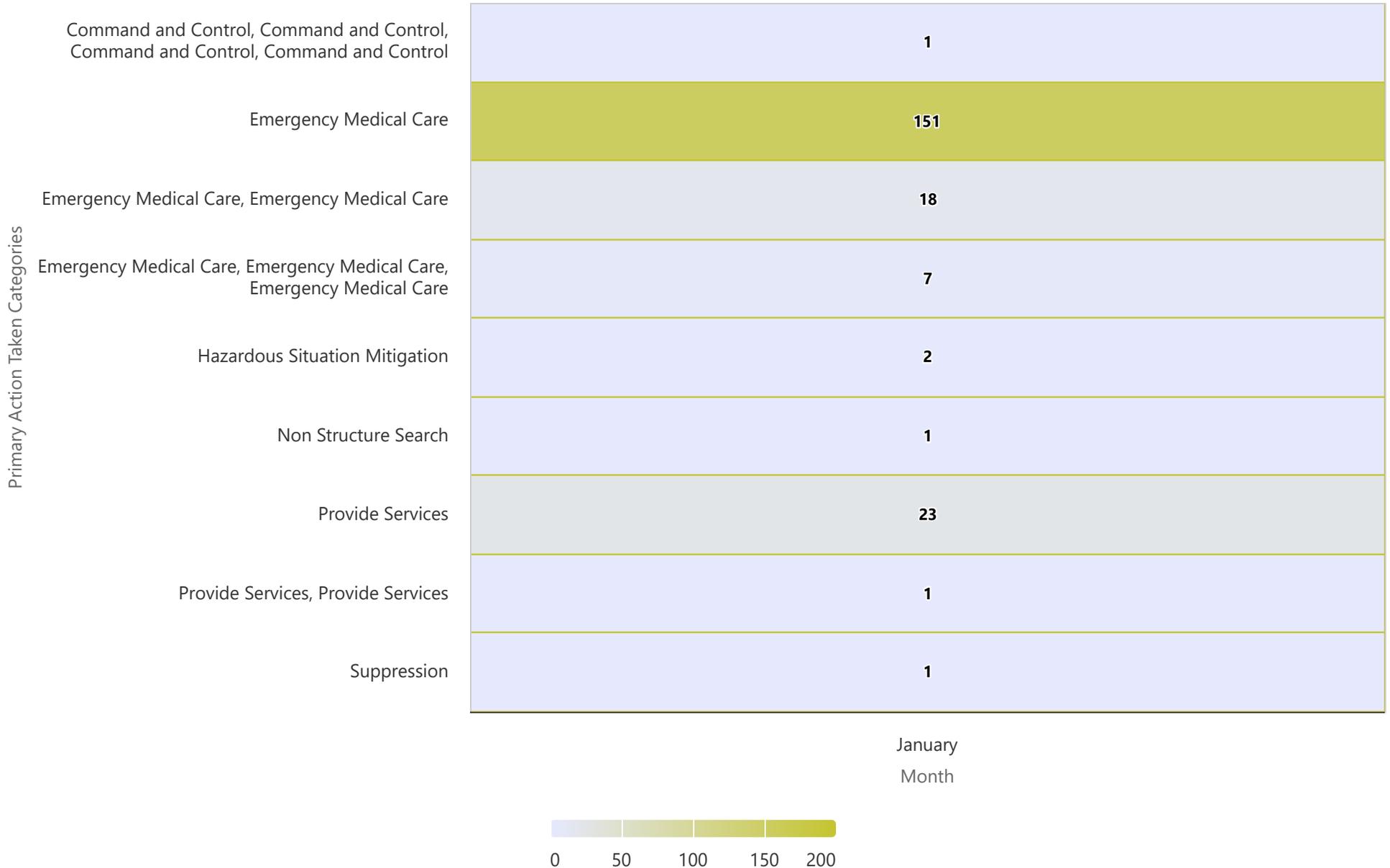
Incidents by Shift

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



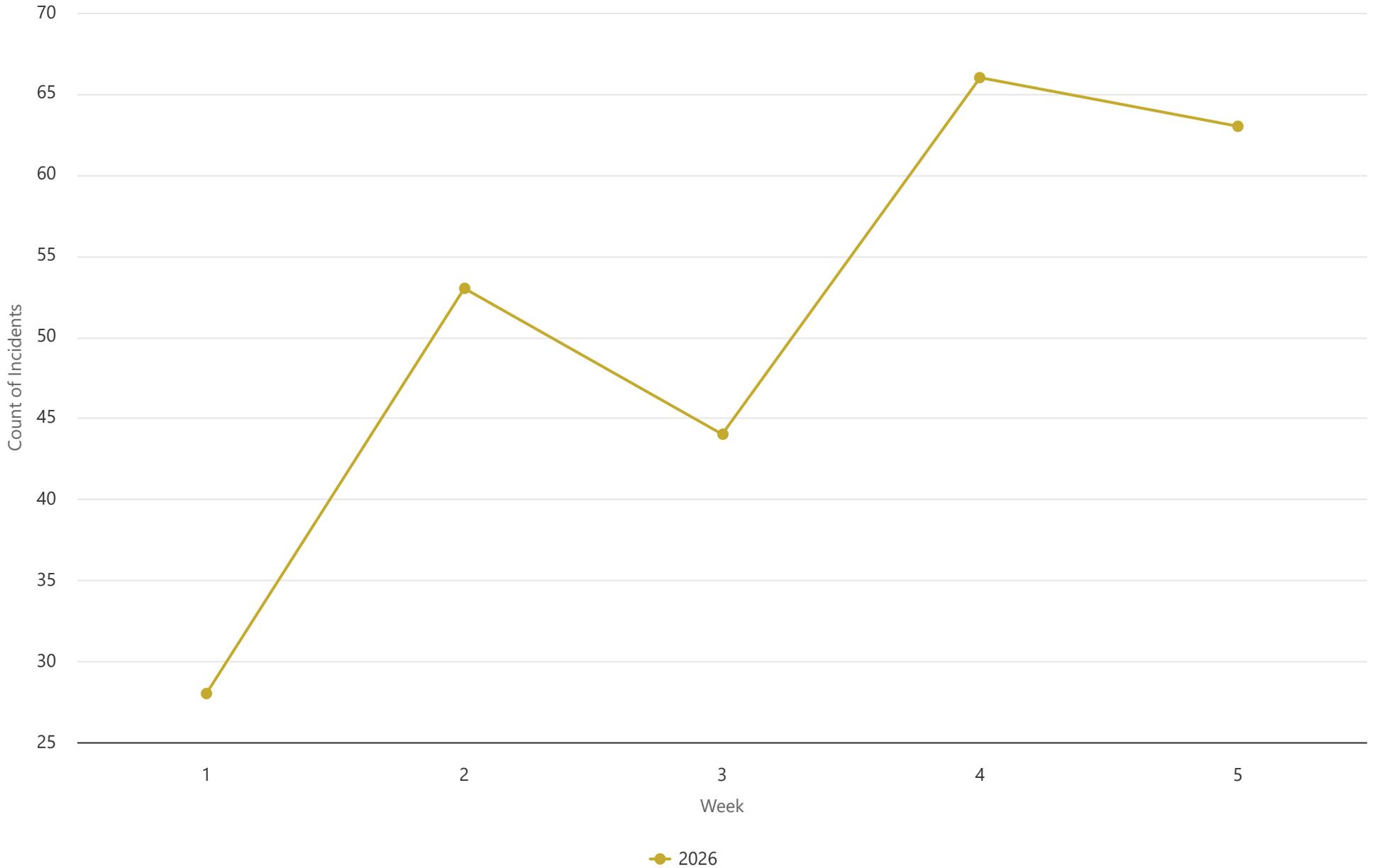
Primary Action Taken Categories by Month

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



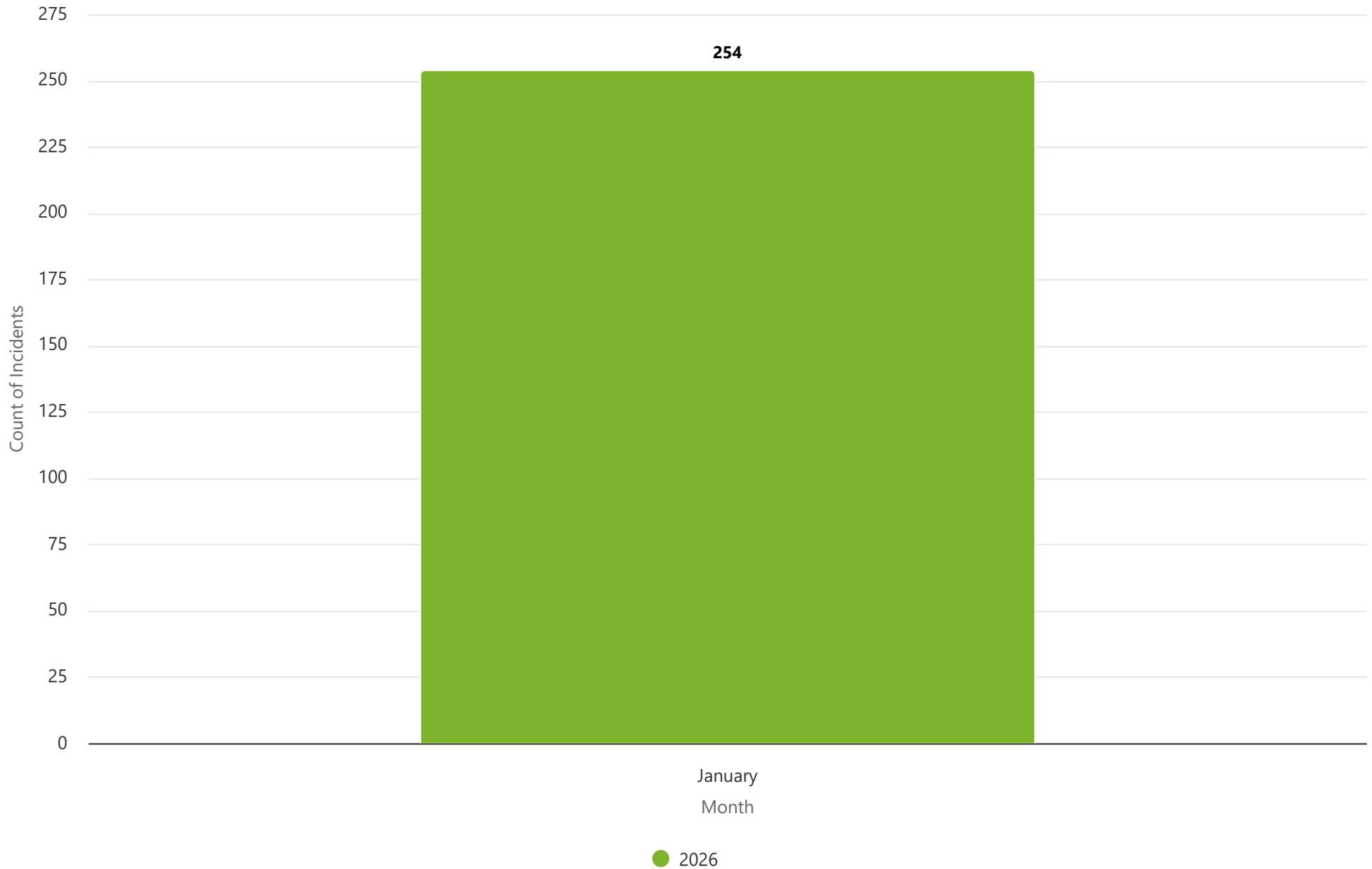
Fire Call Volume by Week

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



Incidents by Month

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM



Incidents by Day and Hour

Jan 01, 2026 12:00 AM to Jan 31, 2026 11:59 PM

Day of Week	0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
Sunday	1	2	0	0	0	0	0	1	4	1	0	1	2	1	2	2	5	3	3	2	1	0	1	1
Monday	1	1	0	1	0	1	0	1	2	1	0	2	3	2	4	1	2	0	0	0	0	2	0	0
Tuesday	1	1	1	0	1	0	0	2	4	3	0	4	1	1	1	2	1	1	1	4	1	1	0	1
Wednesday	0	0	0	0	0	2	2	0	0	2	5	3	0	1	3	1	3	2	3	1	3	2	1	0
Thursday	0	1	3	1	1	1	2	2	0	3	2	3	3	4	2	2	2	1	6	5	3	0	4	1
Friday	1	0	1	1	0	2	1	3	1	1	3	0	2	5	1	2	3	2	2	0	1	2	1	2
Saturday	0	1	1	3	0	0	1	3	0	3	3	2	1	2	1	1	0	2	3	4	1	4	3	3

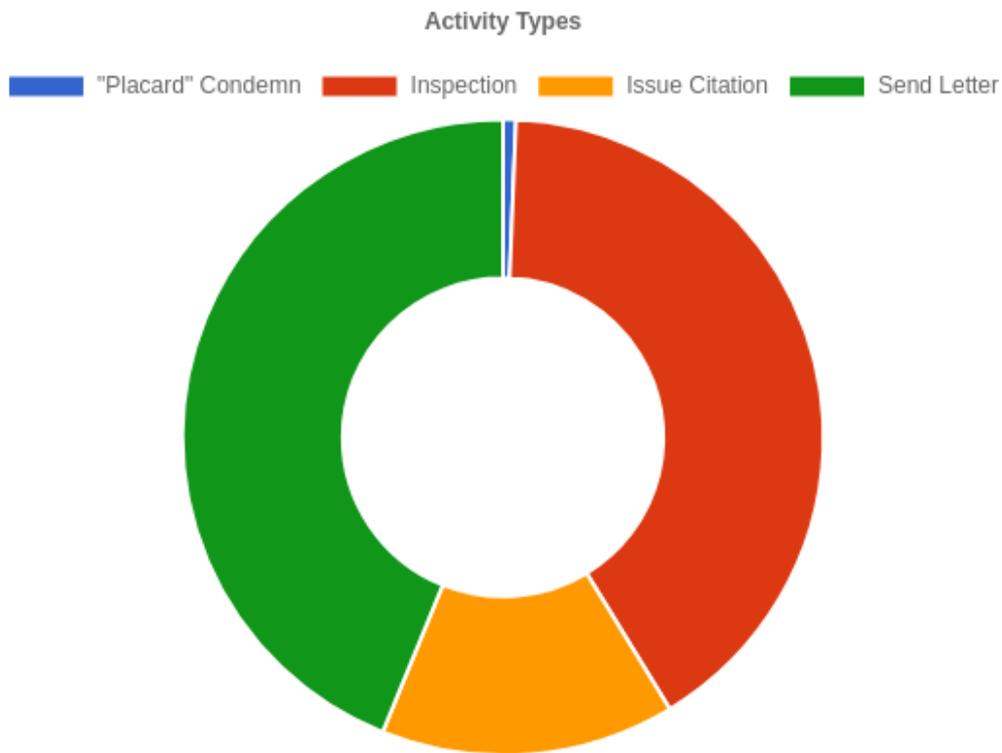
Monthly Call Volume Year over Year

Jan 01, 2025 12:00 AM to Jan 31, 2026 11:59 PM

Pin Color Legend

Incident Month Name	2026		2025		Pin Color Legend
	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
January	254	100.00%	0	N/A	N/A
Grand Total	254	100.00%	0	100.00%	N/A

Code Activity Table



Case #	Activity Type	Activity Date	Scheduled Date	Completed Date	Description
6389	Issue Citation	01/06/2026	01/06/2026	01/06/2026	\$50 fine 90 days suspended
6390	Issue Citation	01/06/2026	01/06/2026	01/06/2026	\$50 fine 90 days suspended
6650	Issue Citation	01/21/2026	01/13/2026	01/13/2026	Guilty \$50 fine /90 days suspended
6728	Inspection	01/08/2026	01/08/2026	01/08/2026	\$100 fine/ 90 days suspended
6734	Inspection	01/06/2026	12/30/2025	12/30/2025	fined \$100 90 days suspended
6839	Issue Citation	01/12/2026	01/12/2026	01/12/2026	Dismissed without prejudice. Lot was completely cleared of weeds and all weeds removed monday 1/12/26
6850	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6851	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6853	Issue Citation	01/07/2026	01/07/2026	01/07/2026	CITATION 0548
6864	Issue Citation	01/08/2026	01/08/2026	01/08/2026	Court 1/8/26 Failure to Appear
6869	Issue Citation	01/06/2026	12/30/2025	12/30/2025	\$100 fine 90 days suspended
6873	Inspection	01/08/2026	01/08/2026	01/08/2026	FTA

Case #	Activity Type	Activity Date	Scheduled Date	Completed Date	Description
6878	Inspection	01/08/2026	01/08/2026	01/08/2026	Continued until 1-29-26
6878	Inspection	01/22/2026	01/21/2026	01/21/2026	Complete
6889	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6904	Inspection	01/30/2026	01/30/2026	01/30/2026	Complete
6905	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6907	Issue Citation	01/08/2026	01/08/2026	01/08/2026	Court 1/8/26 Plea Guilty Ruling Guilty \$500 fine, 90 days jail (susp)
6908	Issue Citation	01/08/2026	01/08/2026	01/08/2026	Court 1/8/26 Plea Guilty Ruling Guilty \$100 fine, 90 days jail (susp)
6909	Issue Citation	01/06/2026	01/06/2026	01/06/2026	Property in foreclosure
6912	Issue Citation	01/06/2026	01/06/2026	01/06/2026	Plead not guilty Trail set for 02-03-2026
6915	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6920	Issue Citation	01/29/2026	01/29/2026	01/29/2026	weeds on property cleaned up. dismissed without prejudice
6921	Issue Citation	01/29/2026	01/29/2026	01/29/2026	weeds on property cleaned up. dismissed without prejudice
6922	Issue Citation	01/29/2026	01/29/2026	01/29/2026	weeds on property cleaned up. dismissed without prejudice
6931	Inspection	01/05/2026	01/05/2026	01/05/2026	Complete
6933	Inspection	01/05/2026	01/05/2026	01/05/2026	completed
6940	Issue Citation	01/06/2026	01/06/2026	01/06/2026	FTA with returned mail
6944	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6949	Inspection	01/05/2026	01/05/2026	01/05/2026	Complete
6950	Inspection	01/05/2026	01/05/2026	01/05/2026	Complete
6952	Inspection	01/05/2026	01/05/2026	01/05/2026	Complete
6956	Inspection	01/05/2026	01/05/2026	01/05/2026	Complete
6959	Inspection	01/30/2026	01/30/2026	01/30/2026	Complete
6960	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6961	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6963	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6966	Issue Citation	01/07/2026	01/07/2026	01/07/2026	\$100/ 90 days suspended

Case #	Activity Type	Activity Date	Scheduled Date	Completed Date	Description
6966	Issue Citation	01/06/2026	01/06/2026	01/06/2026	Plead not guilty Trial set for 2-03-2026 10 am
6967	Issue Citation	01/23/2026	01/23/2026	01/23/2026	\$100 fine /90 days suspended
6969	Inspection	01/29/2026	01/28/2026	01/28/2026	complete
6970	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
6982	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6984	Issue Citation	01/22/2026	01/22/2026	01/22/2026	\$100 fine/ 90 days suspended
6986	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6987	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
6991	Inspection	01/07/2026	01/07/2026	01/07/2026	Complete
7000	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7008	Inspection	01/22/2026	01/22/2026	01/22/2026	Complete
7011	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7012	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7017	Inspection	01/14/2026	01/14/2026	01/14/2026	Complete
7018	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7019	Inspection	01/14/2026	01/14/2026	01/14/2026	Complete
7020	Inspection	01/14/2026	01/14/2026	01/14/2026	Complete
7021	Inspection	01/14/2026	01/14/2026	01/14/2026	Complete
7022	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7024	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7026	Inspection	01/20/2026	01/20/2026	01/20/2026	Complete
7027	Inspection	01/05/2026	01/05/2026	01/05/2026	Complete
7028	Inspection	01/20/2026	01/20/2026	01/20/2026	Complete
7029	Inspection	01/21/2026	01/21/2026	01/21/2026	complete
7030	Inspection	01/05/2026	01/05/2026	01/05/2026	Complete
7031	Inspection	01/22/2026	01/22/2026	01/22/2026	Complete
7032	Inspection	01/22/2026	01/22/2026	01/22/2026	Complete
7034	Inspection	01/22/2026	01/22/2026	01/22/2026	Complete
7035	Inspection	01/22/2026	01/22/2026	01/22/2026	Complete
7037	Inspection	01/22/2026	01/22/2026	01/22/2026	Complete

Case #	Activity Type	Activity Date	Scheduled Date	Completed Date	Description
7038	Inspection	01/28/2026	01/28/2026	01/28/2026	Complete
7040	Inspection	01/28/2026	01/28/2026	01/28/2026	Complete
7042	Inspection	01/05/2026	01/05/2026	01/05/2026	Complete
7043	Issue Citation	01/14/2026	01/14/2026	01/14/2026	citation 0550
7043	Issue Citation	01/29/2026	01/29/2026	01/29/2026	failure to appear summons
7044	Issue Citation	01/29/2026	01/29/2026	01/29/2026	failure to appear summons
7044	Issue Citation	01/14/2026	01/14/2026	01/14/2026	Citation 0549
7046	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7047	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7047	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7048	Inspection	01/20/2026	01/20/2026	01/20/2026	Complete
7048	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7049	Inspection	01/20/2026	01/20/2026	01/20/2026	Complete
7049	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7050	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7050	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7051	Inspection	01/20/2026	01/20/2026	01/20/2026	Complete
7051	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7052	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7053	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7054	Inspection	01/14/2026	01/14/2026	01/14/2026	Complete
7054	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7055	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7057	Inspection	01/12/2026	01/12/2026	01/12/2026	completed

Case #	Activity Type	Activity Date	Scheduled Date	Completed Date	Description
7057	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7058	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7059	Inspection	01/20/2026	01/20/2026	01/20/2026	Complete
7059	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7060	Inspection	01/12/2026	01/12/2026	01/12/2026	completed
7060	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7061	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7062	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7063	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7064	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7065	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7066	Inspection	01/20/2026	01/20/2026	01/20/2026	Complete
7066	Send Letter	01/05/2026	01/05/2026	01/05/2026	Mailed Letter
7067	Inspection	01/14/2026	01/14/2026	01/14/2026	COMPLETE
7067	Send Letter	01/07/2026	01/07/2026	01/07/2026	Mailed Letter
7068	Send Letter	01/07/2026	01/07/2026	01/07/2026	Mailed Letter
7070	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7071	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7072	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7073	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7074	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7075	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter

Case #	Activity Type	Activity Date	Scheduled Date	Completed Date	Description
7076	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7077	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7078	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7079	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7080	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7081	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7082	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7083	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7084	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7085	Send Letter	01/09/2026	01/09/2026	01/09/2026	Mailed letter
7086	Send Letter	01/12/2026	01/12/2026	01/12/2026	Mailed Letter
7087	Send Letter	01/12/2026	01/12/2026	01/12/2026	Mailed Letter
7088	Send Letter	01/13/2026	01/13/2026	01/13/2026	Mailed Letter
7089	Send Letter	01/14/2026	01/14/2026	01/14/2026	Mailed Letter
7090	Send Letter	01/14/2026	01/14/2026	01/14/2026	Mailed Letter
7091	Send Letter	01/15/2026	01/15/2026	01/15/2026	Mailed Letter
7092	Send Letter	01/15/2026	01/15/2026	01/15/2026	Mailed Letter
7094	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7095	Send Letter	01/20/2026	01/20/2026	01/20/2026	Numbering
7096	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter

Case #	Activity Type	Activity Date	Scheduled Date	Completed Date	Description
7097	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7098	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7099	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7100	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7101	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7102	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7103	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7104	Send Letter	01/20/2026	01/20/2026	01/20/2026	Mailed Letter
7105	Send Letter	01/22/2026	01/22/2026	01/22/2026	Burnt structure on back of property.
7106	Send Letter	01/22/2026	01/22/2026	01/22/2026	Mailed letter
7107	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter
7108	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter
7109	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter
7110	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter
7111	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter
7112	Send Letter	01/23/2026	01/23/2026	01/23/2026	Inoperable vehicle needs to be removed from property.
7113	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter
7114	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter
7115	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter
7116	Send Letter	01/23/2026	01/23/2026	01/23/2026	Mailed letter

Case #	Activity Type	Activity Date	Scheduled Date	Completed Date	Description
7117	"Placard" Condemn	01/29/2026	01/29/2026	01/29/2026	Posted on front door and emailed letter

Showing 1 to 155 of 155 entries

City of Artesia
General Fund Through January 31, 2026

	Ending 1/31/26	2025-2026 Amended Budget	2025-2026 Remaining Budget	% of Budget Received/Expended (Benchmark 58%)
Beginning Cash Balance	\$ 32,762,663.34			
Revenues	\$ 20,891,912.08	\$ 31,950,230.00	\$ 11,058,317.92	65%
Transfers In	\$ -	\$ 131,250.00	\$ 131,250.00	0%
Total Revenues	\$ 20,891,912.08	\$ 32,081,480.00	\$ 11,189,567.92	65%
Expenditures				
Legislative	\$ 56,513.40	\$ 133,804.20	\$ 77,290.80	42%
Municipal Court	\$ 229,709.68	\$ 520,267.32	\$ 290,557.64	44%
Finance & Admin	\$ 779,601.13	\$ 1,403,732.04	\$ 624,130.91	56%
Executive	\$ 79,087.87	\$ 151,509.15	\$ 72,421.28	52%
Streets	\$ 1,912,270.44	\$ 2,762,610.43	\$ 850,339.99	69%
Police	\$ 4,566,322.60	\$ 9,797,822.78	\$ 5,231,500.18	47%
Fire	\$ 3,100,548.29	\$ 5,588,595.31	\$ 2,488,047.02	55%
Artesia Center	\$ 214,510.25	\$ 506,315.92	\$ 291,805.67	42%
Senior Center	\$ 259,844.89	\$ 578,824.43	\$ 318,979.54	45%
Library	\$ 522,674.03	\$ 892,522.78	\$ 369,848.75	59%
Museum	\$ 119,680.57	\$ 169,258.35	\$ 49,577.78	71%
Garage	\$ 240,394.35	\$ 521,166.76	\$ 280,772.41	46%
Facility Maint	\$ 813,712.52	\$ 1,559,114.00	\$ 745,401.48	52%
Election		\$ 25,000.00	\$ -	0%
Planning	\$ 328,333.11	\$ 867,313.28	\$ 538,980.17	38%
Personnel	\$ 1,443,436.32	\$ 2,053,033.13	\$ 609,596.81	70%
Cemetery	\$ 154,505.22	\$ 279,664.66	\$ 125,159.44	55%
Transfers Out	\$ 3,846,534.62	\$ 20,589,161.42	\$ 16,742,626.80	19%
Total Expenditures	\$ 18,667,679.29	\$ 48,399,715.96	\$ 29,707,036.67	39%
Actuals - Revenue Over/(Under) Expenses		\$ 2,224,232.79		
Cash Balance as of Jan 31, 2026		\$ 34,986,896.13		
	Restricted	\$ 4,033,309.66	(1/12 of total expenditures mandated by DFA)	
	Committed	\$ (16,318,235.96)	(Amt Budgeted exp greater than revenues)	\$ 18,668,660.17
	Unassigned	\$ 14,635,350.51		

City of Artesia
Enterprise Funds
Ending Jan 31, 2026

Fund	6 Months Ended 1/31/26	2025-2026 Amended Budget	2025-2026 Remaining Budget	% of Budget Received/Expended (Benchmark 58%)
503 Waste Water	Beginning Cash Balance	\$ 10,203,573.03		
Revenues		\$ 1,356,541.65	\$ 1,889,000.00	532,458.35 72%
Transfers In		\$ -	\$ -	\$ - 0%
	Total Revenues	\$ 1,356,541.65	\$ 1,889,000.00	\$ 532,458.35 72%
Expenditures		\$ 735,797.97	\$ 1,442,650.13	706,852.16 51%
Transfers Out		\$ -	\$ 2,654,282.08	\$ 2,654,282.08 0%
	Total Expenditures	\$ 735,797.97	\$ 4,096,932.21	\$ 3,361,134.24 18%
	Budgeted Revenue Over/(Under) Expenses		\$ 620,743.68	
	Cash Balance as of Jan 31, 2026		\$ 10,824,316.71	
		Restricted	\$ 2,048,466.11	(50% Reserves)
		Committed	\$ 2,207,932.21	
		Unassigned	\$ 6,567,918.40	
504 Solid Waste	Beginning Cash Balance	\$ 1,707,612.24		
Revenues		\$ 1,315,176.51	\$ 2,344,897.00	1,029,720.49 56%
Transfers In		\$ -	\$ -	\$ - 0%
	Total Revenues	\$ 1,315,176.51	\$ 2,344,897.00	\$ 1,029,720.49 56%
Expenditures		\$ 1,439,930.39	\$ 2,341,735.92	901,805.53 61%
Transfers Out		\$ -	\$ 280,940.00	\$ 280,940.00 0%
	Total Expenditures	\$ 1,439,930.39	\$ 2,622,675.92	\$ 1,182,745.53 55%
	Budgeted Revenue Over/(Under) Expenses		\$ (124,753.88)	
	Cash Balance as of Jan 31, 2026		\$ 1,582,858.36	
		Restricted	\$ 1,311,337.96	(50% Reserves)
		Committed	\$ 277,778.92	(Amt Budgeted exp greater than revenues)
		Unassigned	\$ (6,258.52)	

City of Artesia
Enterprise Funds
Ending Jan 31, 2026

Fund	6 Months Ended 1/31/26	2025-2026 Amended Budget	2025-2026 Remaining Budget	% of Budget Received/Expended (Benchmark 58%)	
<u>505 Water</u>	Beginning Cash Balance	\$ 2,179,143.41			
Revenues		\$ 3,352,557.74	\$ 6,154,962.09	\$ 2,802,404.35	54%
Transfers In		\$ 301,033.15	\$ 475,200.00	\$ 174,166.85	63%
Total Revenues		\$ 3,653,590.89	\$ 6,630,162.09	\$ 2,976,571.20	55%
Expenditures		\$ 1,918,082.89	\$ 3,710,493.52	\$ 1,792,410.63	52%
Transfers Out		\$ 538.23	\$ 3,205,416.27	\$ 3,204,878.04	0%
Total Expenditures		\$ 1,918,621.12	\$ 6,915,909.79	\$ 4,997,288.67	28%
Budgeted Revenue Over/(Under) Expenses			\$ 1,734,969.77		
Cash Balance as of Jan 31, 2026			\$ 3,914,113.18		
		Restricted	\$ 3,457,954.90	(50% Reserves)	
		Committed	\$ 285,747.70	(Amt Budgeted exp greater than revenues)	
		Unassigned	\$ 170,410.59		
<u>507 Airport</u>	Beginning Cash Balance	\$ 240,785.41			
Revenues		\$ 1,682,677.66	\$ 2,681,531.00	\$ 998,853.34	63%
Transfers In		\$ -	\$ 305,000.00	\$ 305,000.00	0%
Total Revenues		\$ 1,682,677.66	\$ 2,986,531.00	\$ 1,303,853.34	56%
Expenditures		\$ 428,512.27	\$ 761,599.04	\$ 333,086.77	56%
Transfers Out		\$ -	\$ 1,746,092.00	\$ 1,746,092.00	0%
Total Expenditures		\$ 428,512.27	\$ 2,507,691.04	\$ 2,079,178.77	17%
Budgeted Revenue Over/(Under) Expenses			\$ 1,254,165.39		
Cash Balance as of Jan 31, 2026			\$ 1,494,950.80		
		Restricted	\$ 747,475.40	(50% Reserves)	
<u>510 Cemetary Fund</u>	Beginning Cash Balance	\$ 792,180.02			
Revenues		\$ 72,105.27	\$ 95,450.00	\$ 23,344.73	76%
Transfers In		\$ -	\$ -	\$ -	0%
Total Revenues		\$ 72,105.27	\$ 95,450.00	\$ 23,344.73	76%
Expenditures		\$ 22,655.08	\$ 125,510.89	\$ 102,855.81	18%
Transfers Out		\$ -	\$ -	\$ -	#DIV/0!

City of Artesia
Enterprise Funds
Ending Jan 31, 2026

Fund	6 Months Ended 1/31/26	2025-2026 Amended Budget	2025-2026 Remaining Budget	% of Budget Received/Expended (Benchmark 58%)
Total Expenditures	\$ 22,655.08	\$ 125,510.89	\$ 102,855.81	18%
Budgeted Revenue Over/(Under) Expenses		\$ 49,450.19		
Cash Balance as of Jan 31, 2026		\$ 841,630.21		
	Restricted	\$ 420,815.11	(50% Reserves)	

City of Artesia
Enterprise Funds
Ending Jan 31, 2026

Fund	6 Months Ended 1/31/26	2025-2026 Amended Budget	2025-2026 Remaining Budget	% of Budget Received/Expended (Benchmark 58%)
<u>520 Waste Water Imp</u>	Beginning Cash Balance	\$ 2,742,823.68		
Revenues		\$ 56,470.12	\$ (24,470.12)	176%
Transfers In		\$ -	\$ -	0%
	Total Revenues	\$ 56,470.12	\$ (24,470.12)	176%
Expenditures		\$ -	\$ -	0%
Transfers Out		\$ -	\$ -	#DIV/0!
	Total Expenditures	\$ -	\$ -	#DIV/0!
Budgeted Revenue Over/(Under) Expenses		\$ 56,470.12		
Cash Balance as of Jan 31, 2026		\$ 2,799,293.80		
	Restricted	\$ -		
	Committed	\$ -	(Amt Budgeted exp greater than revenues)	
	Unassigned	\$ 2,799,293.80		
<u>550 MGRT Infrastructure</u>	Beginning Cash Balance	\$ 6,390,821.90		
Revenues		\$ 182,960.51	\$ (121,960.51)	300%
Transfers In		\$ 2,078,801.00	\$ 1,202,719.00	63%
	Total Revenues	\$ 2,261,761.51	\$ 1,080,758.49	68%
Expenditures		\$ 6,965.20	\$ (6,965.20)	0%
Transfers Out		\$ -	\$ 7,853,684.47	0%
	Total Expenditures	\$ 6,965.20	\$ 7,846,719.27	0%
Budgeted Revenue Over/(Under) Expenses		\$ 2,254,796.31		
Cash Balance as of Jan 31, 2026		\$ 8,645,618.21		
	Restricted	\$ -		
	Committed	\$ 4,511,164.47	(Amt Budgeted exp greater than revenues)	
	Unassigned	\$ 4,134,453.74		
<u>560 MGRT Econ Dev</u>	Beginning Cash Balance	\$ 1,892,871.48		
Revenues		\$ 24,039.56	\$ (14,039.56)	240%
Transfers In		\$ 294,343.52	\$ 170,296.48	63%
	Total Revenues	\$ 318,383.08	\$ 156,256.92	67%

City of Artesia
Enterprise Funds
Ending Jan 31, 2026

Fund	6 Months Ended 1/31/26	2025-2026 Amended Budget	2025-2026 Remaining Budget	% of Budget Received/Expended (Benchmark 58%)
Expenditures	\$ 37,500.00	\$ 150,000.00	\$ 112,500.00	25%
Transfers Out	\$ -	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 37,500.00	\$ 150,000.00	\$ 112,500.00	25%
Budgeted Revenue Over/(Under) Expenses		\$ 280,883.08		
Cash Balance as of Jan 31, 2026		\$ 2,173,754.56		
		Restricted \$ -		
		Committed \$ (324,640.00)		(Amt Budgeted exp greater than revenues)
		Unassigned \$ 2,498,394.56		

RESOLUTION 1937

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR AS AN APPOINTIVE OFFICER OF THE CITY OF ARTESIA, NEW MEXICO

WHEREAS, the City Code at Section 1-5-2 provides that the appointive officers of the City shall include those officers authorized by the City Council from time to time by resolution; and

WHEREAS, the City of Artesia employs a City Administrator to assist in the administration and coordination of municipal operations under the direction of the Mayor and City Council; and

WHEREAS, it is appropriate and necessary for the efficient operation of the city government that the City Administrator be included among the appointive officers of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARTESIA, NEW MEXICO, THAT:

Section 1. Appointive Officer Designation

The position of City Administrator is hereby authorized and designated as an appointive officer of the City of Artesia pursuant to Section 1-5-2 of the Artesia City Code.

Section 2. Appointment Authority

The City Administrator shall be appointed by the Mayor, subject to confirmation by the City Council, and shall serve at the pleasure of the Governing Body unless otherwise provided by contract or law.

Section 3. Effective Date

This resolution shall take effect immediately upon adoption.

PASSED, ADOPTED, and APPROVED this 10th day of February 2026.

Jonathon Henry, Mayor

ATTEST:

Summer Valverde, City Clerk/Treasurer

RESOLUTION 1938

**A RESOLUTION PROVIDING FOR BUDGET ADJUSTMENTS TO THE 2025-2026
BUDGET**

WHEREAS, the Governing Body wishes to adjust the 25-26 budget, and

WHEREAS, there are sufficient reserves,

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY of the City of Artesia that there are adjustments to the 2025-2026 budget that need to be made as listed in Exhibit A

NOW BE IT ALSO RESOLVED to submit the budget adjustments to DFA for inclusion in the 2025-2026 budget.

PASSED, ADOPTED, and APPROVED this 10th day of February 2026.

Jonathon Henry, Mayor

ATTEST:

Summer Valverde, City Clerk/Treasurer

**Budget Adjustments Resolution
Exhibit A**

Revenues:

300-00-37915 ALTS GRANT RENOVATIONS	102,000.00
300-00-37916 ALTS GRANT CODE COMPLIANCE	365,000.00

Total 467,000.00

Expenditures:

300-00-48821 SENIOR CENTER RENOVATIONS	102,000.00	
300-00-48822 SENIOR CENTER PARKING LOT	365,000.00	
101-18-45905 IT EXPENSES	140,000.00	90K SERVERS, 50K CONTRACT WITH CGR
300-00-48324 SALT SPREADER	90,000.00	ORDER SALT SPREADER FOR STREETS DEPT
505-00-45030 PROFESSIONAL SERVICES	90,600.00	INCREASE FOR CC CHARGES
503-00-45903 PROFESSIONAL SERVICES	31,100.00	INCREASE FOR CC CHARGES
504-00-45903 PROFESSIONAL SERVICES	127,800.00	INCREASE FOR CC CHARGES
101-03-45020 LEGAL SERVICES	44,000.00	

Total 990,500.00

Transfers:

Total -