



# THE CITY OF ARTESIA, NEW MEXICO

511 W. Texas Ave.  
P.O. Box 1310  
Artesia, NM 88211-1310

(575) 746-3593  
(575) 746-2122  
(575) 746-3886

Mayor  
City Clerk  
Fax

## AGENDA CITY COUNCIL MEETING

January 27, 2026  
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
4. **City Departments and Employees**
5. **Special Reports**
6. **Period for Hearing Visitors (3-minute time limit)**
7. **Approval of Consent Agenda**
8. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Safety
  - E. Recreation
  - F. Infrastructure / Planning (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance, Project Management, Code Enforcement, Permits and Inspections*)
  - G. Government
11. **Personnel:**
12. **Public Safety:**
  - A. **Police Department:**
  - B. **Fire Department:**
13. **Infrastructure:**
  - A. **Community Development:**
  - B. **Infrastructure:**

\*Denotes material included in Council Packets or previously received material

- 1) \*Consideration and approval to accept a \$38,000 donation from HF Sinclair with budget authority to expend.

**14. City Attorney:**

**15. City Clerk:**

- A. \*Ratification of Mayor Henrys approval of a public celebration permit to NMRLD for the Dueling Pianos at the Ocotillo Theater on January 29, 2026, at 5:30 pm.

**16. City Administrator**

**17. Mayor:**

**17. New or other business from Councilors:**

**18. Adjournment**

**CONSENT AGENDA**  
**January 27, 2026**

1. **Approval of Minutes** \*January 13, 2026
2. **Consideration of Bids:**
  - A. \*Approval of award of bid for S. 8<sup>th</sup> St. Water Line Replacement and Street Rehabilitation Project to Constructors, Inc of Carlsbad, NM.
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

  - A. \*Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>Veronica Villa</u>	Waste Water	WW Lab Technician	\$2920.67 p/m CA13
  - B. Ratification:
  - C. Promotion/Interim:

2. <u>Kevin Hartley</u>	Fire	Interim Assistant Fire Marshal	\$7556.57 p/m CAF5
-------------------------	------	-----------------------------------	-----------------------
  - D. Demotion:
  - E. Transfer:
  - F. Resignation/Exits:
    1. Accept the resignation of Joel Holleman Solid Waste, Equipment Operator I, effective January 31, 2026.
6. **Dates of Hearing:**
7. **Travel and Training:**
  - A. Police – Permission for one (1) employee to attend the DWI Checkpoint Course in Albuquerque, NM.
  - B. Police – Permission for one (1) employee to attend the NM Basic SRO Course in Albuquerque, NM.
  - C. Police – Permission for one (1) employee to attend the Advanced Digital Tradecraft in Bedford, TX.
  - D. Finance – Permission for (2) employees to attend the NMML 37<sup>th</sup> Annual Municipal Day in Santa Fe, NM.
  - E. Police – Permission for (1) employee to attend the NMML Muni Day and NMACP Meetings in Santa Fe, NM.
  - F. Solid Waste – Permission for one (1) employee to attend the 2026 Compost Facility Operator Certification Course in Santa Fe, NM.
  - G. Solid Waste – Permission for one (1) employee to attend a Transfer Station Facility Operator Certification Course in Santa Fe, NM.
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. **\*Payment of Bills**

**MINUTES OF CITY COUNCIL MEETING  
ARTESIA, NEW MEXICO  
JANUARY 13, 2026**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, January 13, 2026, at 5:00 p.m. in regular session with Mayor Jonathan Henry presiding, and the following present to wit:

Jeff Youtsey	Wade Nelson
Jarod Moreau	Raul Rodriguez
Ignacio Mariscal	Richard Townley

Also present:  
Summer Valverde, City Clerk/Treasurer  
Fatima Salinas, Deputy City Clerk  
Cas Tabor, City Attorney

Absent:  
George Mullen  
Michael Bunt

A quorum was determined to be present. The invocation was given by Councilor Rodriguez; all joined in the Pledge of Allegiance.

**New Requests for City Facilities:**

None.

**City Departments and Employees**

Police Chief Kirk Roberts introduced and recognized Jenna Gonzales and Cheramie Robinson for outstanding service.

**Special Reports**

None.

**Period for Hearing Visitors**

None.

**Consent Agenda**

Councilor Rodriguez moved to approve the Consent Agenda. Second by Councilor Moreau, and upon vote, the motion passed.

**CONSENT AGENDA  
January 13, 2026**

1. **Approval of Minutes**
  - \*December 9, 2025
  - \*December 15, 2025, Special Meeting
  - \*December 29, 2025, Special Meeting
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
  - A. \*Approval of agreements between the State of New Mexico, Aging and Long-Term Services Department, and the City of Artesia.
  - B. \*Approval of agreement with Electronic Output Solutions on outsourcing printing of utility bills.

**4. Appointments:****5. Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

**A. \*Hire:**

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>Steven Gonzalez</u>	Police	Police Officer Certified	\$4,758 p/m CAP7
2. <u>Katrina Beverage</u>	Police	Clerk	\$3,282.93 p/m CA15

**B. Ratification of Hire:**

3. <u>Ethan Walters</u>	Streets/Park	Equipment Operator	\$2,920.67 p/m CA13
4. <u>Eric Mesquita</u>	Wastewater	Operator Assistant	\$2,920.67 p/m CA13

**C. Ratification of Promotion:**

5. <u>Joshua Tubbs</u>	Fire	Lieutenant	\$5,764.63 p/m CAF3B
------------------------	------	------------	-------------------------

**D. Promotion:**

6. <u>Cheremie Robinson</u>	Police	Animal Control Officer II	\$3,622.67 p/m CAP2
7. <u>David M Bailey</u>	Police	Community Service Officer II	\$3,622.67 p/m CAP2

**E. Demotion:****F. Transfer:****G. Resignation:****6. Dates of Hearing:****7. \*Travel and Training:**

- A. Police – Permission for one employee to attend the AR15/16 Armorer Course in Kaufman, TX.
- B. Police – Permission for three (3) employees to attend the NASRO Conference in Reno, NV.
- C. Police – Permission for one (1) employee to attend the FBI – LEEDA Advanced Supervisor Liability online.
- D. Police – Permission for two (2) employees to attend the Simuniton Safety Certification Course in Florence, AZ.
- E. Police – Permission for seven (7) employees to attend the Bloodstain Pattern Analysis in Artesia, NM.
- F. Police – Permission for one (1) employee to attend the Domestic Violence and Homicide Investigations in Rio Rancho, NM.
- G. Finance – Permission for two (2) employees to attend the 2026 IIMC Annual Conference in Reno, NV
- H. Fire – Permission for one (1) employee to attend the Fire Officer III- TEEX in Round Rock, TX.
- I. Fire – Permission for one (1) employee to attend the Fire Apparatus Driver Operator in Socorro, NM.
- J. Fire – Permission for one (1) employee to attend the NM IAAI Annual Conference in Albuquerque, NM.
- K. Fire – Permission for one (1) employee to attend the Fire Apparatus Driver Operator in Hobbs, NM.
- L. Planning – Permission for one (1) employee to attend the
- M. Infrastructure – Permission for one (1) employee to attend the Transfer Station Facility Operator Cert Course in Santa Fe, NM.

**8. Routine Requests for City Facilities:****9. Routine Resolutions (to be assigned a number by staff):****10. Budgeted Items:****11. Quarterly Journal Entries:****12. Non-budgeted Items:**

**13. \*Payment of Bills**

**Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.

**Mayor Henry**

Mayor Henry sought a motion to go into public hearing. Councilor Rodriguez so moved. Second by Councilor Mariscal. Upon roll call, with the following votes recorded:

Aye: Nelson, Townley, Youtsey, Moreau, Rodriguez, Mariscal

Nay: None.

The motion passed.

- A. \*Consideration and approval of Case No. 24-04, Preliminary Park Place Subdivision Unit 1, located South of 2519 W Hermosa Ave, Artesia, NM. Legal: Tract 1 of Lewis/Champion, ABO Baptist Church, Bristow Boundary Adjustment Survey Containing 47.651 acres as filed in Cabinet 6 Slide 120-1 of the Eddy County Clerk's Records, and a portion of the SE/4 NW/4 of Section 19-T17S-R26E, N.M.P.M County of Eddy, State of NM. Owners: Fairacres, LLC  
Infrastructure Director Byron Landfair presented Case No. 24-04.
  - a. Staff comments – None.
  - b. Public comments – None.
  - c. City Attorney comments/questions. – None.
  - d. Council comments/questions – None.
  - e. Entertain a motion and second from Council – Councilor Rodriguez moved to approve. Second by Councilor Moreau. Upon roll call, with the following votes recorded:  
Aye: Mariscal, Rodriguez, Moreau, Youtsey, Townley, Nelson  
Nay:  
Then motion passed.
  - f. Council action
    - i. **Approve/Disapprove** Case No. 24-04.
  
- B. \*Consideration and approval of Ordinance 1147 for Case No. 25-10 Final Plat for Armory Heights Subdivision, a 59-lot Subdivision located on 4.490 vacant acres; Location: 400 Block of Centre Avenue, Artesia, NM, Eddy County. Legal: Subd: ROSELAWN Lot: 2 Block: 4 LESS S 25', LESS W 40' & LESS E 40' Quarter: SE S: 17 T: 17S R: 26E. Owners: JHTC Investments LLC.  
Infrastructure Director Byron Landfair presented Ordinance 1147, Case No. 25-10.
  - a. Staff comments – None.
  - b. Public comments – None.
  - c. City Attorney comments/questions – None.
  - d. Council comments/questions – None.
  - e. Entertain a motion and second from Council – Councilor Rodriguez asked for a time frame. Mr. Landfair state sometime in February.
  - f. Council action – Councilor Rodriguez moved to approve Ordinance 1147, Case No. 25-10. Second by Councilor Mariscal. Upon roll call, with the following votes recorded:  
Aye: Youtsey, Townley, Nelson, Mariscal, Rodriguez, Moreau  
Nay: None.

The motion passed

- i. **Approve/Disapprove** Ordinance 1147 , Case No. 25-10.

### **ORDINANCE 1147**

- c. \*Consideration and approval of Ordinance 1148 for a Project Participation Agreement between the City of Artesia and Specialty Products USA, LLC. City Administrator Hailey Klein presented Ordinance 1148 and explained the GAEDC.
  - a. Staff comments – None.
  - b. Public comments – None.
  - c. City Attorney comments/questions -
  - d. Council comments/questions – Mayor Pro tem Youtsey asked Mrs. Klein to give and explanation of GAEDC. Mrs. Klein gave explanation.
  - e. Entertain a motion and second from Council - Councilor Rodriguez moved to approve Ordinance 1148. Second by Councilor Mariscal. Upon roll call, with the following votes recorded:  
Aye: Moreau, Rodriguez, Mariscal, Youtsey, Townley, Nelson  
Nay: None.  
The motion passed
  - f. Council action
    - i. **Approve/Disapprove** Ordinance 1148.

### **ORDINANCE 1148**

#### **Adjourn Public Hearings – Mayor Henry**

Councilor Rodriguez moved to adjourn public hearing and return to regular session. Second by Councilor Mariscal. Upon roll call, with the following votes recorded:

Aye: Nelson, Youtsey, Townley, Moreau, Rodriguez, Mariscal

Nay: None.

The motion passed.

#### **Comments from Public Officials and Contracted Services**

Jessica Bollema, Artesia Chamber Director gave updates to mayor and council. Ms. Bollema also invited the community to the Mayoral Town Hall on February 19, 2026.

#### **Committee Reports**

Budget and Finance – Councilor Moreau reported they met on January 7 and review financial reports and budget items.

Personnel – Councilor Rodriguez stated they met on January 8 and discussed personnel items.

Police and Fire – None.

Safety – Mayor Pro tem Youtsey presented the incident report.

Recreation – Councilor Rodriguez reported basketball is underway; Coaches meeting for Little League is January 15<sup>th</sup> and the season begins March 7.

Infrastructure / Planning (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance, Project Management, Code Enforcement, Permits and Inspections*) – Mayor Pro tem Youtsey stated they will meet Thursday.

Government – Mayor Pro tem Youtsey reported they met last week and reviewed department updates.

#### **Personnel**

Infrastructure Director Byron Landfair presented Resolution 1934 to Amend the Classification Plan to add additional Facilities Maintenance and Garage Mechanic positions. Councilor Rodriguez moved to approve Resolution 1934. Second by Councilor Mariscal. Upon vote, the motion passed with Mayor Pro tem Youtsey voting against.

### **RESOLUTION 1934**

#### **Public Safety**

##### **Police**

Police Chief Kirk Roberts greeted mayor and council. Chief Roberts introduced new hires Steven Gonzalez and Katrina Beverage and presented monthly and end of year stats.

##### **Fire**

Fire Chief Kevin Hope greeted mayor and council and reported on staffing and stats.

#### **Infrastructure**

##### **Community Development:**

Infrastructure Director Byron Landfair greeted mayor and council and noted stats were in the packet. No questions were asked.

##### **Infrastructure:**

Mr. Landfair provided project updates within the city.

#### **City Attorney**

None.

#### **City Clerk**

City Clerk Summer Valverde greeted mayor and council. City Clerk Valverde provided an updated on the 2026 Municipal Officers Election that began January 13<sup>th</sup> with the filing of Candidacy and January 20<sup>th</sup> (today) filing of Write-In Candidate; and Early Voting will begin February 3<sup>rd</sup> through February 28<sup>th</sup>. Election day is March 3<sup>rd</sup>.

City Clerk/Treasurer Summer Valverde presented the financial reports.

City Clerk Valverde then presented the 2026 Open Meetings Act Resolution 1935 and Rescinding 1893 and the few changes that were made such as section B adding City Administrator section and Letter G, adding an allowance for remote participation for special and emergency meetings but will not be allowed on regular meetings.

Councilor Rodriguez moved to approve Resolution 1935. Second by Councilor Moreau. Upon vote, the motion passed.

### **RESOLUTION 1935**

City Clerk Valverde then presented Resolution 1936 Budget Adjustment to FY25-26 Budget. Councilor Rodriguez moved to approve. Second by Councilor Mariscal. Upon vote, the motion passed.

### **RESOLUTION 1936**

#### **Mayor**

Mayor Henry turned floor to City Administrator Hailey Klein to speak on the Public Regulatory Commission (PRC).

Mayor Henry sought a motion to enter executive session per the State of New Mexico Open Meetings Act Section 10-15-1(H)(7). Councilor Rodriguez moved to enter executive session to discuss Pending Litigation Matters. Second by Councilor Mariscal. Upon roll call, with the following votes recorded:

Aye: Nelson, Townley, Youtsey, Moreau, Rodriguez, Mariscal

Nay: None.

The motion passed.

Council recessed to executive session at 6:03 p.m.

Council reconvened at 6:16 p.m.

Councilor Rodriguez moved to reconvene, stating pending litigation was discussed and no action. Second by Councilor Mariscal. Upon roll call, with the following votes recorded:

Aye: Mariscal, Rodriguez, Moreau, Youtsey, Townley, Nelson

Nay: None.

The motion passed

#### **New or other business from Councilors**

Mayor Pro tem Youtsey wished all candidates luck.

Councilor Rodriguez also wished candidates luck and thanked the council for funding the Mural.

Councilor Moreau praised the departments for their outstanding work.

Mayor Henry announced Mayor Pro tem will conduct the meeting for the next 30 days while he is in Santa Fe. He also extended well wishes to all candidates.

#### **Adjournment**

There being no further business, the meeting was adjourned at 6:20 P.M. on January 13, 2026.

---

Jon Henry, Mayor

ATTEST:

---

Summer Valverde, City Clerk/Treasurer



---

*Solutions for today... Vision for tomorrow*

January 19, 2026

Ms. Gabrielle Cronopulos,  
Chief Procurement Officer  
City of Artesia  
P.O. Box 1310  
Artesia, New Mexico 88210

Re: **Bid No. COA-25-0006**  
**S. 8<sup>th</sup> St. Water Line Replacement and Street Rehabilitation Project**  
**Artesia, NM**

Dear Ms. Cronopulos:

As you know, bids were opened for the above-referenced project on Thursday, January 15, 2026. The City received two (2) competitive bids. Bids were submitted by Constructors, Inc. of Carlsbad, NM and J&H Services, Inc. of Albuquerque, NM. The bid amounts are summarized on the attached bid tabulation sheet. The sign-in sheet for the bid opening is attached as well. The bids were reviewed by me for completeness and mathematical accuracy. The lowest, responsive bid was submitted by Constructors, Inc. with a bid amount of \$1,796,952.75 (plus gross receipts tax). There was a slight mathematical error on the bid from J&H Services in the amount of \$720.00. However, it did not change the bid results.

Constructors, Inc. is a registered Contractor in the State of New Mexico with active classifications GA-98, GB-98, GF-01, GF-03, GF-04, GF-05, GF-06, and GF-09 operating under license number 1585. The bid submitted by Constructors, Inc. listed the subcontractors and suppliers that will work on this project. Each is licensed in the State of New Mexico with the appropriate classification to perform their nature of work. The Surety for the 5% Bid Bond included in the bid submitted by Constructors, Inc. is Western Surety Co.

The basis of award for this project is the lowest, complete, and responsive bid submitted by a qualified, licensed Contractor in the State of New Mexico. Therefore, after reviewing the submitted bids, Smith Engineering Co. recommends the contract be awarded to Constructors, Inc. of Carlsbad, NM for the bid total amount, including gross receipts tax, of \$1,934,344.16.

Please feel free to call with any questions or comments.

Sincerely,  
Smith Engineering Co.

*Scott Hicks*  
Scott Hicks, PE  
Project Engineer

**Public Bid Opening**  
**City of Artesia**  
**S. 8th St. Water Line Replacement and Street**  
**Rehabilitation - 2025.**  
**January 15, 2026**  
**2:00 pm**

Name/Company	Email Address
Ves Martinez JH Services	wes@jhservicesinc.com
JESUS FIERRO Constructors, Inc.	jfierru@ciconstructors.com
Gabby Cronquitos	gacronquitos@artesianm.gov
Scott Hicks	scotth@smithengineering.pro
John Anguiano / COA	janguiano@artesianm.gov

**City of Artesia**  
**8th St. Water Line Replacement and Street Rehabilitation**  
**Bid Tabulation**  
**Bid Opening Date: January 15, 2026**

BID SCHEDULE				ENGINEER'S ESTIMATE		CONSTRUCTORS, INC.		J&H SERVICES, INC.	
ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST (\$/UNIT)	ITEM COST (\$)	UNIT COST (\$/UNIT)	ITEM COST (\$)	UNIT COST (\$/UNIT)	ITEM COST (\$)
<b>REMOVALS/EARTHWORK</b>									
200000	Earthwork	LS	1	\$100,000.00	\$100,000.00	\$85,000.00	\$85,000.00	\$23,500.00	\$23,500.00
203000	Subexcavation	CY	720	\$30.00	\$21,600.00	\$20.00	\$14,400.00	\$51.00	\$36,720.00
601110	Removals/Demolition	LS	1	\$150,000.00	\$150,000.00	\$100,000.00	\$100,000.00	\$133,000.00	\$133,000.00
<b>PAVING AND SITE PREPARATION</b>									
207000	Subgrade Preparation 6"	SY	3,140	\$4.50	\$14,130.00	\$7.00	\$21,980.00	\$5.60	\$17,584.00
303160	Base Course 6"	SY	3,140	\$15.00	\$47,100.00	\$16.00	\$50,240.00	\$14.40	\$45,216.00
407000	Asphalt Material for Tack Coat	SY	27,050	\$0.75	\$20,287.50	\$0.25	\$6,762.50	\$1.00	\$27,050.00
408100	Prime Coat Material	SY	3,140	\$1.25	\$3,925.00	\$0.85	\$2,669.00	\$2.00	\$6,280.00
423273	HMA SP-IV Complete - 2.5" Thick	SY	2,225	\$26.00	\$57,850.00	\$19.25	\$42,831.25	\$26.00	\$57,850.00
604310	Geogrid Base Reinforcement	SY	1,940	\$6.00	\$11,640.00	\$4.50	\$8,730.00	\$8.80	\$17,072.00
347	1" Thin Overlay Mix (TOM)	SY	27,050	\$7.00	\$189,350.00	\$8.50	\$229,925.00	\$10.70	\$289,435.00
<b>CONCRETE WORK</b>									
450200	6" Thick Concrete Fillet w/Ramp Type "A"	EA	6	\$7,500.00	\$45,000.00	\$7,800.00	\$46,800.00	\$8,750.00	\$52,500.00
451080	Concrete Pavement - 8"	SY	910	\$220.00	\$200,200.00	\$225.00	\$204,750.00	\$355.00	\$323,050.00
608004	Concrete Sidewalk 4"	SY	30	\$150.00	\$4,500.00	\$150.00	\$4,500.00	\$220.00	\$6,600.00
609500	Standard Concrete Curb & Gutter 6"x24"	LF	160	\$50.00	\$8,000.00	\$65.00	\$10,400.00	\$67.00	\$10,720.00
609624	Concrete Valley Gutter 6"x24"	LF	12	\$125.00	\$1,500.00	\$120.00	\$1,440.00	\$125.00	\$1,500.00
609636	Concrete Valley Gutter 6"x36"	LF	610	\$90.00	\$54,900.00	\$70.00	\$42,700.00	\$76.00	\$46,360.00
<b>TRAFFIC CONTROL</b>									
618000	Traffic Control Management	LS	1	\$75,000.00	\$75,000.00	\$60,000.00	\$60,000.00	\$126,000.00	\$126,000.00
702810	Traffic Control Devices for Construction	LS	1	\$30,000.00	\$30,000.00	\$15,000.00	\$15,000.00	\$31,000.00	\$31,000.00
<b>UTILITY ITEMS</b>									
704000	Retroreflectorized Painted Pavement Stripe 4" - White	LF	250	\$3.00	\$750.00	\$5.00	\$1,250.00	\$2.20	\$550.00
704000	Retroreflectorized Painted Pavement Stripe 4" - Yellow	LF	300	\$3.00	\$900.00	\$5.00	\$1,500.00	\$2.20	\$660.00
704704	Hot Thermoplastic Pavement Marking Stripe 24" - White	LF	25	\$12.00	\$300.00	\$25.00	\$625.00	\$27.60	\$690.00
704719	Hot Thermoplastic Pavement Marking (THRU) Arrow	EA	1	\$250.00	\$250.00	\$450.00	\$450.00	\$920.00	\$920.00
704717	Hot Thermoplastic Pavement Marking (Right) Arrow	EA	1	\$250.00	\$250.00	\$450.00	\$450.00	\$905.00	\$905.00
704732	Hot Thermoplastic Pavement Marking Bike Symbol (BIKEWAY)	EA	3	\$350.00	\$1,050.00	\$450.00	\$1,350.00	\$990.00	\$2,970.00
<b>MISCELLANEOUS ITEMS</b>									
663205	Existing Water Service Lateral Reconnect	EA	4	\$3,000.00	\$12,000.00	\$3,200.00	\$12,800.00	\$2,600.00	\$10,400.00
663726	6" HDPE Waterline (DR-17, IPS)	LF	100	\$110.00	\$11,000.00	\$138.00	\$13,800.00	\$100.00	\$10,000.00
663730	10" HDPE Waterline (DR-17, IPS)	LF	1,910	\$130.00	\$248,300.00	\$140.00	\$267,400.00	\$110.00	\$210,100.00
663732	12" HDPE Waterline (DR-17, IPS)	LF	120	\$180.00	\$21,600.00	\$230.00	\$27,600.00	\$117.00	\$14,040.00
663772	Connect to Existing Waterline	EA	12	\$5,000.00	\$60,000.00	\$5,800.00	\$69,600.00	\$6,600.00	\$79,200.00
663896	6" Gate Valve w/Valve Box	EA	2	\$7,000.00	\$14,000.00	\$6,500.00	\$13,000.00	\$4,000.00	\$8,000.00
663899	10" Gate Valve w/Valve Box	EA	7	\$10,000.00	\$70,000.00	\$10,200.00	\$71,400.00	\$8,060.00	\$56,420.00
663897	12" Gate Valve w/Valve Box	EA	4	\$12,000.00	\$48,000.00	\$13,500.00	\$54,000.00	\$9,100.00	\$36,400.00
663855	Adjust Water Valve Box to Grade	EA	11	\$1,500.00	\$16,500.00	\$600.00	\$6,600.00	\$1,500.00	\$16,500.00
662400	Manhole Adjustment and Concrete Collar Replacement	EA	17	\$2,000.00	\$34,000.00	\$1,000.00	\$17,000.00	\$2,950.00	\$50,150.00
<b>MISCELLANEOUS ITEMS</b>									
303800	Materials Testing	ALLOW	1	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
603281	NPDES Permitting and SWPPP Preparation/Implementation	LS	1	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00
621000	Mobilization/Demobilization	LS	1	\$130,000.00	\$130,000.00	\$175,000.00	\$175,000.00	\$130,000.00	\$130,000.00
801000	Construction Staking by Contractor	LS	1	\$45,000.00	\$45,000.00	\$50,000.00	\$50,000.00	\$46,000.00	\$46,000.00
SUBTOTAL BID					\$1,821,132.50		\$1,796,952.75		\$1,997,342.00
GROSS RECEIPTS TAX @ 7.6458%					\$139,240.15		\$137,391.41		\$152,712.77
<b>TOTAL BID AMOUNT:</b>					<b>\$1,960,372.65</b>		<b>\$1,934,344.16</b>		<b>\$2,150,054.77</b>



City of Artesia  
Position Hiring Process Review

---

**Position:** **WW Lab Technician**

---

**Posting:**  Internal  External

---

**Newspaper Advertising**

Artesia Daily Press  Roswell Daily Record  Carlsbad Current Argus  
 Albuquerque Journal  New Mexico Press  Other (please list)

---

**Other Recruiting**  City Website  Other (please list) Indeed.com

---

**Applications:** Total Applicants: **1** Internal Applicants: **0** External Applicants: **1**

---

**Interview:** Total Interviews: **1** Internal Applicants: **0** External Applicants: **1**

---

**Pay Scale:** Requested Starting Salary **\$ 2,2920.67 per month CA13**

Within Current Pay Scale? Yes  No   
(if no please explain)

Above Entry Step: Yes  No   
(if yes please explain)



# Expense Approval Report

By Fund

Payable Dates 1/14/2026 - 1/27/2026

Post Dates 1/14/2026 - 1/27/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 101 - GENERAL FUND</b>					
87960	BLUE CROSS BLUE SHIELD OF	PREMIUM	101-20232	INSURANCE ADJUSTMENTS	237,912.83
					<b>237,912.83</b>
<b>Department: 02 - Municipal Court</b>					
87945	SHARP ELECTRONICS CORPOR	137-1987868-000	101-02-47120	COPIER LEASE	124.15
					<b>Department 02 - Municipal Court Total: 124.15</b>
<b>Department: 03 - Finance &amp; Admin</b>					
87945	SHARP ELECTRONICS CORPOR	137-1987865-000	101-03-44041	EQUIPMENT MAINTENANCE	124.15
87945	SHARP ELECTRONICS CORPOR	137-1987878-000	101-03-44041	EQUIPMENT MAINTENANCE	315.21
87945	SHARP ELECTRONICS CORPOR	137-1987879-000	101-03-44041	EQUIPMENT MAINTENANCE	124.15
					<b>Department 03 - Finance &amp; Admin Total: 563.51</b>
<b>Department: 05 - Streets</b>					
87902	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-05-44030	PARKS MAINTENANCE	681.07
87909	PECOS VALLEY PUMP, INC	SUPPLIES	101-05-44030	PARKS MAINTENANCE	103.39
87941	PILOT THOMAS LOGISTICS, LL	FUEL	101-05-43030	GASOLINE & OIL EXPENSE	771.64
87941	PILOT THOMAS LOGISTICS, LL	FUEL	101-05-43030	GASOLINE & OIL EXPENSE	2,130.01
87941	PILOT THOMAS LOGISTICS, LL	FUEL	101-05-43030	GASOLINE & OIL EXPENSE	1,742.87
87911	SIGN AND SAFETY SUPPLY	SUPPLIES	101-05-44030	PARKS MAINTENANCE	21,635.00
87951	TERRA HAVEN LANDSCAPING	SERVICE	101-05-46901	STREETS MATERIALS EXPENSE	525.60
87951	TERRA HAVEN LANDSCAPING	SERVICE	101-05-44030	PARKS MAINTENANCE	2,943.50
87951	TERRA HAVEN LANDSCAPING	SERVICE	101-05-46901	STREETS MATERIALS EXPENSE	4,530.60
87951	TERRA HAVEN LANDSCAPING	SERVICE	101-05-46901	STREETS MATERIALS EXPENSE	3,579.30
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	183.85
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	183.85
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	185.40
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	248.21
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	183.08
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	180.76
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	752.47
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	741.38
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	168.83
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	215.85
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	216.90
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	146.89
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-05-46040	UNIFORM EXPENSE	152.43
87912	SOUTHEAST READI-MIX PROD	SUPPLIES	101-05-44030	PARKS MAINTENANCE	1,343.61
87926	ARTESIA BUILDING SUPPLY	SUPPLIES	101-05-44030	PARKS MAINTENANCE	8,855.39
87945	SHARP ELECTRONICS CORPOR	137-1987876-000	101-05-47123	EQUIPMENT LEASES	740.52
					<b>Department 05 - Streets Total: 53,326.25</b>
<b>Department: 06 - Police</b>					
87898	ALK INC	SERVICE	101-06-46015	OPERATIONAL SUPPLIES	107.65
87927	ARTESIA FORD MERCURY SAL	SERVICE	101-06-44040	VEHICLE MAINTENANCE	406.90
87945	SHARP ELECTRONICS CORPOR	137-1987863-000	101-06-44020	MAINTENANCE CONTRACTS	124.15
87945	SHARP ELECTRONICS CORPOR	137-19878870-000	101-06-44020	MAINTENANCE CONTRACTS	329.93
87945	SHARP ELECTRONICS CORPOR	137-1987871-000	101-06-44020	MAINTENANCE CONTRACTS	222.14
87945	SHARP ELECTRONICS CORPOR	137-1987877-000	101-06-44020	MAINTENANCE CONTRACTS	277.26
87945	SHARP ELECTRONICS CORPOR	137-1987947-000	101-06-44020	MAINTENANCE CONTRACTS	273.43
					<b>Department 06 - Police Total: 1,741.46</b>
<b>Department: 07 - Fire</b>					
87953	THE TRIZETTO GROUP, INC.	SERVICE	101-07-46019	AMBULANCE EXPENSE	220.59

Expense Approval Report

Payable Dates: 1/14/2026 - 1/27/2026 Post Dates: 1/14/2026 - 1/27/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
87945	SHARP ELECTRONICS CORPOR	137-1987864-000	101-07-44041	EQUIPMENT MAINTENANCE	252.41
<b>Department 07 - Fire Total:</b>					<b>473.00</b>
<b>Department: 08 - Artesia Center</b>					
87945	SHARP ELECTRONICS CORPOR	137-1987873-000	101-08-47120	COPIER LEASE	249.64
<b>Department 08 - Artesia Center Total:</b>					<b>249.64</b>
<b>Department: 09 - Commission on Aging</b>					
87907	LUIS J FLOREZ	SERVICE	101-09-46904	PROGRAMS	150.00
87945	SHARP ELECTRONICS CORPOR	137-1987874-000	101-09-47120	RENT EQUIPMENT / MACHINE	249.12
<b>Department 09 - Commission on Aging Total:</b>					<b>399.12</b>
<b>Department: 10 - Library</b>					
87945	SHARP ELECTRONICS CORPOR	137-1987866-000	101-10-44020	MAINTENANCE CONTRACTS	180.47
87945	SHARP ELECTRONICS CORPOR	137-1987867-000	101-10-44020	MAINTENANCE CONTRACTS	379.83
<b>Department 10 - Library Total:</b>					<b>560.30</b>
<b>Department: 11 - Museum</b>					
87945	SHARP ELECTRONICS CORPOR	137-1987869-000	101-11-44020	MAINTENANCE CONTRACTS	222.14
<b>Department 11 - Museum Total:</b>					<b>222.14</b>
<b>Department: 13 - Garage</b>					
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	101-13-46040	UNIFORM EXPENSE	124.24
<b>Department 13 - Garage Total:</b>					<b>124.24</b>
<b>Department: 17 - Planning</b>					
87932	CHAD HARCROW DBA HARC	SERVICE	101-17-45030	PROFESSIONAL SERVICES	2,677.34
87945	SHARP ELECTRONICS CORPOR	137-1987872-000	101-17-44041	EQUIPMENT MAINTENANCE	794.60
<b>Department 17 - Planning Total:</b>					<b>3,471.94</b>
<b>Department: 18 - Personnel</b>					
87958	DELL COMPUTER CORPORATI	Renewal	101-18-45905	IT EXPENSES	35,650.67
87925	ADVANTAGE HEATING & COO	SERVICE	101-18-45905	IT EXPENSES	16,015.54
87906	KELLY CABLE OF NEW MEXICO	SERVICE	101-18-45905	IT EXPENSES	12,681.30
87942	PVT (PENASCO VALLEY TELEC	INTERNET SERVICE/ART CTR	101-18-45905	IT EXPENSES	389.31
87942	PVT (PENASCO VALLEY TELEC	INTERNET SERVICE/DETECTIV	101-18-45905	IT EXPENSES	12.50
<b>Department 18 - Personnel Total:</b>					<b>64,749.32</b>
<b>Department: 21 - Facility Manintenance</b>					
87902	CONSOLIDATED ELECTRICAL D	SUPPLY	101-21-46900	OTHER SUPPLIES	19.54
87934	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-21-46900	OTHER SUPPLIES	12.13
87934	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-21-44017	FM FIRE	220.59
87934	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-21-44010	FACILITIES MAINT	175.64
87934	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-21-46900	OTHER SUPPLIES	197.70
87934	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-21-46900	OTHER SUPPLIES	52.07
87936	CONTINENTAL AUTOMATIC D	SERVICE	101-21-44010	FACILITIES MAINT	584.50
87956	WESSON ELECTRIC	SERVICE	101-21-44010	FACILITIES MAINT	11,754.92
87951	TERRA HAVEN LANDSCAPING	SERVICE	101-21-45030	PROFESSIONAL SERVICES	2,365.30
87951	TERRA HAVEN LANDSCAPING	SERVICE	101-21-45030	PROFESSIONAL SERVICES	3,670.30
87951	TERRA HAVEN LANDSCAPING	SERVICE	101-21-45030	PROFESSIONAL SERVICES	520.60
87951	TERRA HAVEN LANDSCAPING	SERVICE	101-21-44010	FACILITIES MAINT	3,364.40
87933	COATS PLUMBING AND HVAC	SERVICE	101-21-44010	FACILITIES MAINT	815.16
87957	WINSUPPLY ROSWELL NM CO	SUPPLIES	101-21-46900	OTHER SUPPLIES	52.90
87957	WINSUPPLY ROSWELL NM CO	SUPPLIES	101-21-46900	OTHER SUPPLIES	19.92
87899	ARTESIA PLUMBING HEATING	SERVICE	101-21-44010	FACILITIES MAINT	134.56
87901	COATS PLUMBING AND HVAC	SERVICE	101-21-44010	FACILITIES MAINT	73.20
87901	COATS PLUMBING AND HVAC	SERVICE	101-21-44010	FACILITIES MAINT	26.91
87901	COATS PLUMBING AND HVAC	SERVICE	101-21-44016	FM POLICE	142.63
87901	COATS PLUMBING AND HVAC	SERVICE	101-21-44010	FACILITIES MAINT	96.34
87901	COATS PLUMBING AND HVAC	SERVICE	101-21-44010	FACILITIES MAINT	73.20
87901	COATS PLUMBING AND HVAC	SERVICE	101-21-44010	FACILITIES MAINT	50.06
87901	COATS PLUMBING AND HVAC	SERVICE	101-21-44010	FACILITIES MAINT	26.91
87904	DESERT HILLS ELECTRIC SUPPL	SUPPLIES	101-21-44018	FM RECREATION	117.42
87938	DESERT HILLS ELECTRIC SUPPL	SUPPLIES	101-21-44010	FACILITIES MAINT	801.98

Expense Approval Report

Payable Dates: 1/14/2026 - 1/27/2026 Post Dates: 1/14/2026 - 1/27/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
87938	DESERT HILLS ELECTRIC SUPPL	SUPPLIES	101-21-46900	OTHER SUPPLIES	593.33
<b>Department 21 - Facility Manintenance Total:</b>					<b>25,962.21</b>
<b>Fund 101 - GENERAL FUND Total:</b>					<b>389,880.11</b>
<b>Fund: 209 - FIRE FUND</b>					
<b>Department: 00 - Non Departmental</b>					
87908	NM FIRE LLC	SERVICE	209-00-44041	EQUIPMENT OPERATING EXPE	465.00
87940	IIA LIFTING SERVICES, INC. (IN	SERVICE	209-00-44041	EQUIPMENT OPERATING EXPE	2,981.73
<b>Department 00 - Non Departmental Total:</b>					<b>3,446.73</b>
<b>Fund 209 - FIRE FUND Total:</b>					<b>3,446.73</b>
<b>Fund: 217 - RECREATION FUND</b>					
<b>Department: 00 - Non Departmental</b>					
87951	TERRA HAVEN LANDSCAPING	SERVICE	217-00-46010	SUPPLIES	3,023.75
87951	TERRA HAVEN LANDSCAPING	SERVICE	217-00-46010	SUPPLIES	3,023.75
87925	ADVANTAGE HEATING & COO	SERVICE	217-00-46010	SUPPLIES	450.43
87928	ARTESIA PLUMBING HEATING	SERVICE	217-00-46010	SUPPLIES	1,353.86
<b>Department 00 - Non Departmental Total:</b>					<b>7,851.79</b>
<b>Fund 217 - RECREATION FUND Total:</b>					<b>7,851.79</b>
<b>Fund: 300 - CAPITAL IMPROVEMENT FUND</b>					
<b>Department: 00 - Non Departmental</b>					
87951	TERRA HAVEN LANDSCAPING	SERVICE	300-00-48191	SEWER FOR ANNEXED PROPE	37,750.45
87951	TERRA HAVEN LANDSCAPING	SERVICE	300-00-40338	MY COMMUNITY GARDEN GA	9,854.80
87939	FILE CONSTRUCTION, LLC	BULLDOG WELL	300-00-48763	NEW WATER WELL ENGINEERI	540,309.28
87948	SMITH ENGINEERING	PROJECT 323202-05	300-00-47110	LAND PURCHASE	3,229.37
87896	GUARANTY TITLE COMPANY, L	HOUSING DEVELOPMENT PR	300-00-47210	INFRA CONSTRUCTION	10,000.00
87959	MFLI INC. DBA MELLOY FORD	2026 Ford	300-00-48373	WATER VEHICLE	56,488.00
87931	CENTRAL VALLEY ELECTRIC	WO# 49137	300-00-48814	AIRPORT IMPROVEMENTS	7,875.00
87931	CENTRAL VALLEY ELECTRIC	WO# 49138	300-00-48814	AIRPORT IMPROVEMENTS	1,375.00
87935	CONSTRUCTORS,INC.	ADA PHASE II	300-00-40344	CDBG ADA IMPROVEMENTS	192,893.02
87904	DESERT HILLS ELECTRIC SUPPL	SUPPLIES	300-00-46025	AVTC GRANT	6,392.65
<b>Department 00 - Non Departmental Total:</b>					<b>866,167.57</b>
<b>Fund 300 - CAPITAL IMPROVEMENT FUND Total:</b>					<b>866,167.57</b>
<b>Fund: 504 - SOLID WASTE FUND</b>					
<b>Department: 00 - Non Departmental</b>					
87943	ROMCO,INC DBA ROMCO EQ	SERVICE	504-00-44040	VEHICLE MAINTENANCE	1,641.42
87910	PILOT THOMAS LOGISTICS, LL	SUPPLIES	504-00-43030	GASOLINE & OIL EXPENSE	1,683.23
87941	PILOT THOMAS LOGISTICS, LL	FUEL	504-00-43030	GASOLINE & OIL EXPENSE	2,496.18
87941	PILOT THOMAS LOGISTICS, LL	FUEL	504-00-43030	GASOLINE & OIL EXPENSE	1,855.58
87949	SOLID WASTE ASSOCIATION O	REGISTRATION FEE	504-00-47040	EMPLOYEE TRAINING	350.00
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	504-00-46040	UNIFORM EXPENSE	310.03
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	504-00-46040	UNIFORM EXPENSE	296.59
87952	TEXAS INDUSTRIAL SERVICES	SERVICE	504-00-46040	UNIFORM EXPENSE	313.93
87947	SHERWIN WILLIAMS CO	SUPPLIES	504-00-46903	GRAFFITI REMOVAL	275.25
87944	SAMMY NATERA	SERVICE	504-00-45909	TRANSFER HAULING (TSF STAT	15,597.88
87945	SHARP ELECTRONICS CORPOR	137-1987875-000	504-00-44020	MAINT CONTRACTS	124.15
<b>Department 00 - Non Departmental Total:</b>					<b>24,944.24</b>
<b>Fund 504 - SOLID WASTE FUND Total:</b>					<b>24,944.24</b>
<b>Fund: 505 - WATER FUND</b>					
<b>Department: 00 - Non Departmental</b>					
87903	DEANS INC	SERVICE	505-00-52165	TRANSFER TO CAP PROJ	538.23
87909	PECOS VALLEY PUMP, INC	ROSELAWN WELL	505-00-46901	WATER MATERIALS EXPENSE	72,569.85
87937	DEANS INC	SERVICE	505-00-44042	SCADA MAINTENANCE	523.73
87937	DEANS INC	SERVICE	505-00-44042	SCADA MAINTENANCE	263.19
87951	TERRA HAVEN LANDSCAPING	SERVICE	505-00-46901	WATER MATERIALS EXPENSE	12,115.50
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	505-00-46040	UNIFORM EXPENSE	150.44
87950	SOUTHEAST READI-MIX PROD	SUPPLIES	505-00-46900	OTHER SUPPLIES	146.21
87929	BADGER METER	SUPPLIES	505-00-46900	OTHER SUPPLIES	54.50
87929	BADGER METER	SUPPLIES	505-00-46900	OTHER SUPPLIES	455.48

Expense Approval Report

Payable Dates: 1/14/2026 - 1/27/2026 Post Dates: 1/14/2026 - 1/27/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
87905	JAMES, COOKE & HOBSON, IN	SERVICE	505-00-44041	EQUIPMENT MAINT	29,459.00
87954	US POSTMASTER	PI PERMIT # 49	505-00-47070	POSTAGE	370.00
87955	US POSTMASTER	CYCLE 1 UTILITY BILLING	505-00-47070	POSTAGE	1,300.00
87930	BAKER UTILITY SUPPLY	SUPPLIES	505-00-46901	WATER MATERIALS EXPENSE	1,110.00
<b>Department 00 - Non Departmental Total:</b>					<b>119,056.13</b>
<b>Fund 505 - WATER FUND Total:</b>					<b>119,056.13</b>
<b>Fund: 507 - AIRPORT FUND</b>					
<b>Department: 00 - Non Departmental</b>					
87900	ASCENT AVIATION GROUP, IN	SUPPLIES	507-00-47101	JET-FUEL EXPENSE	19,760.21
87913	STARCO WATER SOLUTIONS LL	AIRPORT	507-00-44010	BUILDING MAINTENANCE EXP	20.58
<b>Department 00 - Non Departmental Total:</b>					<b>19,780.79</b>
<b>Fund 507 - AIRPORT FUND Total:</b>					<b>19,780.79</b>
<b>Fund: 510 - CEMETERY FUND</b>					
<b>Department: 00 - Non Departmental</b>					
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	510-00-44010	BUILDING & GROUNDS MAIN	18.53
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	510-00-46040	UNIFORM EXPENSE	61.34
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	510-00-44010	BUILDING & GROUNDS MAIN	18.53
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	510-00-46040	UNIFORM EXPENSE	47.75
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	510-00-44010	BUILDING & GROUNDS MAIN	18.53
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	510-00-46040	UNIFORM EXPENSE	61.35
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	510-00-44010	BUILDING & GROUNDS MAIN	18.53
87914	TEXAS INDUSTRIAL SERVICES	SERVICE	510-00-46040	UNIFORM EXPENSE	61.35
<b>Department 00 - Non Departmental Total:</b>					<b>305.91</b>
<b>Fund 510 - CEMETERY FUND Total:</b>					<b>305.91</b>
<b>Grand Total:</b>					<b>1,431,433.27</b>

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
101 - GENERAL FUND	389,880.11	389,880.11
209 - FIRE FUND	3,446.73	3,446.73
217 - RECREATION FUND	7,851.79	7,851.79
300 - CAPITAL IMPROVEMENT FUND	866,167.57	866,167.57
504 - SOLID WASTE FUND	24,944.24	24,944.24
505 - WATER FUND	119,056.13	119,056.13
507 - AIRPORT FUND	19,780.79	19,780.79
510 - CEMETERY FUND	305.91	305.91
<b>Grand Total:</b>	<b>1,431,433.27</b>	<b>1,431,433.27</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-02-47120	COPIER LEASE	124.15	124.15
101-03-44041	EQUIPMENT MAINTENA	563.51	563.51
101-05-43030	GASOLINE & OIL EXPENS	4,644.52	4,644.52
101-05-44030	PARKS MAINTENANCE	35,561.96	35,561.96
101-05-46040	UNIFORM EXPENSE	3,743.75	3,743.75
101-05-46901	STREETS MATERIALS EXP	8,635.50	8,635.50
101-05-47123	EQUIPMENT LEASES	740.52	740.52
101-06-44020	MAINTENANCE CONTRA	1,226.91	1,226.91
101-06-44040	VEHICLE MAINTENANCE	406.90	406.90
101-06-46015	OPERATIONAL SUPPLIES	107.65	107.65
101-07-44041	EQUIPMENT MAINTENA	252.41	252.41
101-07-46019	AMBULANCE EXPENSE	220.59	220.59
101-08-47120	COPIER LEASE	249.64	249.64
101-09-46904	PROGRAMS	150.00	150.00
101-09-47120	RENT EQUIPMENT / MA	249.12	249.12
101-10-44020	MAINTENANCE CONTRA	560.30	560.30
101-11-44020	MAINTENANCE CONTRA	222.14	222.14
101-13-46040	UNIFORM EXPENSE	124.24	124.24
101-17-44041	EQUIPMENT MAINTENA	794.60	794.60
101-17-45030	PROFESSIONAL SERVICE	2,677.34	2,677.34
101-18-45905	IT EXPENSES	64,749.32	64,749.32
101-20232	INSURANCE ADJUSTME	237,912.83	237,912.83
101-21-44010	FACILITIES MAINT	17,977.78	17,977.78
101-21-44016	FM POLICE	142.63	142.63
101-21-44017	FM FIRE	220.59	220.59
101-21-44018	FM RECREATION	117.42	117.42
101-21-45030	PROFESSIONAL SERVICE	6,556.20	6,556.20
101-21-46900	OTHER SUPPLIES	947.59	947.59
209-00-44041	EQUIPMENT OPERATING	3,446.73	3,446.73
217-00-46010	SUPPLIES	7,851.79	7,851.79
300-00-40338	MY COMMUNITY GARDE	9,854.80	9,854.80
300-00-40344	CDBG ADA IMPROVEME	192,893.02	192,893.02
300-00-46025	AVTC GRANT	6,392.65	6,392.65
300-00-47110	LAND PURCHASE	3,229.37	3,229.37
300-00-47210	INFRA CONSTRUCTION	10,000.00	10,000.00
300-00-48191	SEWER FOR ANNEXED P	37,750.45	37,750.45
300-00-48373	WATER VEHICLE	56,488.00	56,488.00
300-00-48763	NEW WATER WELL ENGI	540,309.28	540,309.28
300-00-48814	AIRPORT IMPROVEMEN	9,250.00	9,250.00
504-00-43030	GASOLINE & OIL EXPENS	6,034.99	6,034.99
504-00-44020	MAINT CONTRACTS	124.15	124.15
504-00-44040	VEHICLE MAINTENANCE	1,641.42	1,641.42
504-00-45909	TRANSFER HAULING (TS	15,597.88	15,597.88
504-00-46040	UNIFORM EXPENSE	920.55	920.55
504-00-46903	GRAFFITI REMOVAL	275.25	275.25

**Account Summary**

Account Number	Account Name	Expense Amount	Payment Amount
504-00-47040	EMPLOYEE TRAINING	350.00	350.00
505-00-44041	EQUIPMENT MAINT	29,459.00	29,459.00
505-00-44042	SCADA MAINTENANCE	786.92	786.92
505-00-46040	UNIFORM EXPENSE	150.44	150.44
505-00-46900	OTHER SUPPLIES	656.19	656.19
505-00-46901	WATER MATERIALS EXPE	85,795.35	85,795.35
505-00-47070	POSTAGE	1,670.00	1,670.00
505-00-52165	TRANSFER TO CAP PROJ	538.23	538.23
507-00-44010	BUILDING MAINTENANC	20.58	20.58
507-00-47101	JET-FUEL EXPENSE	19,760.21	19,760.21
510-00-44010	BUILDING & GROUNDS	74.12	74.12
510-00-46040	UNIFORM EXPENSE	231.79	231.79
	<b>Grand Total:</b>	<b>1,431,433.27</b>	<b>1,431,433.27</b>

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	1,431,433.27	1,431,433.27
	<b>Grand Total:</b>	<b>1,431,433.27</b>



**Alcoholic Beverage Control Division**  
**Public Celebration Permit Intake Application**  
**Application Number: PAR-0000392249**



**License Holder Information**

**Business Name (DBA):** Pecos Flavors, LLC  
**Business Mailing Address:** 412 W. Second St, Roswell, NM, US, 88201  
**Business Phone:** 5756262031  
**Business Email:** cindy@pecosflavorswinery.com  
**License Number:** WGL-000016  
**License Expiry Date:** 02/28/2026  
**License Type:** Winegrower

**Event Information**

**Event Name:** Dueling Pianos  
**Event Venue:** Indoor  
**Event Start Date:** 01/29/2026  
**Event End Date:** 01/29/2026  
**No of Days of Event:** 1  
**Does this event allow guests of all ages:** Yes  
**Will wristbands be used to assist in identifying attendees 21 years of age and older:** Yes  
**Event Description:** Dueling Pianos

**Event Physical Address**

**Event Street:** 310 W Main St  
**Event Zip Code:** 88210  
**Event County:** Eddy  
**Event City:** Artesia  
**Event State:** NM  
**Event Local Option District:** Artesia

**Event Date/Hours**

**Date of Event:** 01/29/2026  
**Time Event Begins:** 5:30 PM  
**Time of Alcohol Service: Begins at:** 5:30 PM  
**Total No. of Attendees Expected at Event:** 100  
**Time Event Ends:** 11:30 PM  
**Ends at:** 11:00 PM  
**Total No. of Attendees Expected to Consume Alcohol:** 75

**Sponsor Information**

**Event Sponsor Name (Event Organizer):** Artesia Arts Council  
**Event Sponsor Contact Email:** director@artesiaartscouncil.com  
**Event Sponsor Contact Person:** Jess Addington  
**Event Sponsor Contact Phone:** 5755139288

**Security Information**

**Security Type:** Licensed Security Company  
**Licensed Security Company Name:** Crusader Protective Service  
**Number of Security Guards at Event:** 2

**NOTE: LICENSEE'S EMPLOYEE(S) ASSIGNED TO WORK SECURITY, MUST WORK THIS EXCLUSIVELY AND MAY NOT SERVE AT THE EVENT.**