



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

May 24, 2022
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. * Artesia Main Street – request Downtown Third Thursdays – “Hot Summer Nights” June 16, July 14, and August 1st (the 3rd Thursday of each month) MainStreet – from 1st to 7th Street. Time open to the Vendors: 4:30 pm, Public: 5:30
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
 - A. *Approval of Resolution 1790 amending the Position Classification Plan to change certain job titles.
 - B. Approval to begin 3% increase in salary on June 1, 2022, for all departments except Police and Fire
(Note: Police and Fire salaries have already been adj to begin June 1, 2022 in a previous meeting)

*Denotes material included in Council Packets or previously received material

12. Public Safety:

A. Police Department:

B. Fire Department:

- 1) *Approval of Resolution 1791 – Proclamations of the City of Artesia declaring extreme or severe drought and restricting the sale and use of fireworks within the City of Artesia.

13. Community Development:

14. Infrastructure:

15. City Attorney:

16. City Clerk:

17. Mayor:

- A. Hiring for vacant positions process - direction to staff.
- B. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2)(8):
 1. Limited Personnel Matters – Infrastructure department
- C. Action as a result of executive session

18. New or other business from Councilors:

19. Adjournment

CONSENT AGENDA
May 24, 2022

1. **Approval of Minutes** *May 10, 2022, *May 17, 2022
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Engagement Letter with Modrall Spering for representation in dealings with the New Mexico Environment Department.
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Library	Librarian	\$3689 per month CA29
2. _____	Solid Waste	Equipment Operator I	\$2507 per month CA22
3. _____	Garage	Apprentice Mechanic	\$2271 per month CA18
 - B. Accept the resignation of Alexandra Florez, Utility Billing Cashier, effective May 20, 2022.
 - C. Accept the resignation of Cynthia Martinez, Assistant City Clerk/Records Supervisor, effective May 27, 2022.
6. **Dates of Hearing:**
 - A. Approval of a public hearing on June 14, 2022, to repeal Ordinance 1095 Artesia Stone Lease.
7. ***Travel and Training:**
 - A. Planning – Ratification of approval for one (1) employee to participate in the Online Flood Plain Certification CUE’s
 - B. Police – Ratification of Mayor approval for one (1) employee to attend in the Training Fallen Officer Memorial and Rehearsal
 - C. Solid Waste – Permission for one (1) employee to attend the NMRC annual meeting and training in Albuquerque, NM.
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
 - A. *Approval of Resolution 1789 – A resolution authorizing adopting FLSA standards and reporting of hours of work to PERA for sworn police personnel.
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**

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