

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
August 24, 2021**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, August 24, 2021 at 5:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Mayor Pro Tem Hill	George G. Mullen
Sam Hagelstein	Jeff Youtsey
Ignacio Mariscal	Jarrold Moreau
Kent Bratcher	

Also, present:
Aubrey Hobson, City Clerk/Treasurer
Summer Valverde, City Assistant Clerk/Treasurer

Absent:
Raul Rodriguez, Councilor
Sandi Countryman, HR Director
Jay Francis, Attorney

It was determined that a quorum was present. The invocation was given by Mayor Miller and all joined in the Pledge of Allegiance.

New Requests for City Facilities:

None.

City Departments and Employees

None.

Special Reports

None.

Consent Agenda

Mayor Pro Tem Hill moved to approve the consent agenda as written. Second by Councilor Hagelstein and upon vote, the motion carried 7-0.

**CONSENT AGENDA
August 24, 2021**

1. **Approval of Minutes** *August 10, 2021

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

- A. *Approval of the 2021/2022 Outside Request PSAs
- 1) Artesia Advocacy/Chaves County CASA 08242021-1 (\$12,500)
 - 2) Artesia Paws and Claws PSA Number 08242021-2 (\$4,990.50)
 - 3) Artesia Clean & Beautiful PSA Number 08242021-3 (\$21,885)
 - 4) Artesia Main Street PSA Number 08242021-4
 - a) For Downtown and Community Revitalization services not to exceed (\$21,375)
 - b) For MainStreet holiday expenses (\$9,975)
 - c) For MainStreet maintenance expenses (\$25,250)
 - d) For Greenway Project expenses (\$20,000)
 - 5) Artesia Community Crime and Drug Coalition PSA Number 08242021-5 (\$7,500)
 - 6) Artesia Department of Development PSA Number 08242021-06 (\$17,500)
 - 7) Greater Artesia Foundation/dba My Neighborhood PSA Number 08242021-7 (\$8,000)
- B. *Approval of Quit Claim Deed in reference to easement conveyed back to Pete Esquibel

4. **Appointments:**

- A. Approval of the reappointment of Cooper Henderson to the Recreation Advisory Board (term to expire July 2024)
- B. Approval of the reappointment of Greg Tutak to the Recreation Advisory Board (term to expire August 2024)
- C. Approval of the reappointment of Felipe Garcia to the Recreation Advisory Board (term to expire August 2024)

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Ratify Hire:

	<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1.	<u>Benjamin Clark</u>	Fire	Cadet	\$13.50 per hour
2.	<u>Lucio Ordonez</u>	Water	Technician	\$2482 per month CA22

B. Hire:

	<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1.	<u>Guillermo Bustamante</u>	Water	Technician	\$2482 per month CA22

C. *Ratify Promotion:

	<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1.	<u>Kristen Cook</u>	Police	Clerk	\$2474 per month CA15

- D. Accept resignation of Chris Munoz, Water Technician, effective July 22, 2021
- E. Accept the resignation of Phillip Bustamante, Streets/Parks Equipment Operator, effective July 29, 2021
- F. Accept the resignation of Marcie Sanchez, Police Sergeant, effective September 3, 2021
- G. Accept the resignation of Armando Lucero, Street Department Foreman, effective August 13, 2021
- H. Accept the resignation of Mario Samaniego, Firefighter, effective August 28, 2021

- I. Accept the resignation of Cody Stone, Police Officer, effective August 17, 2021
- J. Permission to advertise and fill Street Foreman position

6. Dates of Hearing:

- A. Permission to hold a public hearing on September 14, 2021 to adopt an ordinance for Case No. 21-06: Artesia Estates, Blocks 8, 9, 10, & 11 Vacation Plat (County). A vacation of Blocks 8, 9, 10 and 11 of Artesia Estates, including the lots within the blocks, and Bonita Drive, the alley south of Blocks 10 and 11, the alley west of Blocks 9 and 10, and the west half of Heath Street east of Blocks 8 and 11; Location: South of Monterrey Drive and west of the Heath Street alignment; Owner: Chase Farms
- B. Permission to hold a public hearing on September 14, 2021 to adopt an ordinance for Case No. 21-07: New Hope Baptist Church Replat. Legal: Part of the N/2 SW/4 SE/4 to the County of Eddy in Section 18, Township 17 S, Range 26 E; Location: 1711 W. Centre Avenue; Owner: New Hope Baptist Church
- C. Permission to hold a public hearing on September 14, 2021 to adopt an ordinance for Case No. 21-08: Zone Change from Single-family district "R-1B" to General residential district "R-2". Legal: Part of the N/2 SW/4 SE/4 to the County of Eddy in Section 18, Township 17 S, Range 26 E; Location: 1711 W. Centre Avenue; Owner: New Hope Baptist Church
- D. Permission to hold a public hearing on September 14, 2021 to adopt an ordinance for the City of Artesia Cannabis Regulations. The City of Artesia cannabis regulations are proposed to be in a new Chapter 7 of Title 4 of the City Code

7. *Travel and Training:

- A. Police – Permission for one (1) employee to attend the Glock Advanced Armorer's Course in Fort Worth, TX
- B. Police – Permission for one (1) employee to attend the First Line Supervision & Management training in Rio Rancho, NM
- C. Police – Permission for two (2) employees to attend the Memorial Service for Corporal Frazier in Shenandoah Valley, VA
- D. Legislative – Permission to attend the 2021 NMML Annual Conference in Albuquerque, NM
- E. F&A – Permission for one (1) employee to attend the 2021 NMML Annual Conference in Albuquerque, NM

8. Routine Requests for City Facilities:

- A. *Artesia Chamber of Commerce has requested the use of Eagle Draw from Friday, November 5, 2021 thru Sunday, November 7, 2021 for the Annual Balloons & Tunes Festival. Request use of city services as stated on application and waiver of fees.

9. Routine Resolutions (to be assigned a number by staff):

10. Budgeted Items:

11. Quarterly Journal Entries:

12. Non-budgeted Items:

13. *Payment of Bills

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

None.

Period for Hearing Visitors

None.

Comments from Public Officials and Contracted Services

None.

Committee Reports:

- A. Budget and Finance - None.
- B. Personnel – None.
- C. Police and Fire – None.
- D. Planning (*Project Management, Code Enforcement, Permits and Inspections*) – None.
- E. Recreation – Concerns of lights to be replaced at the softball complex.
- F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance) – Met last week and are going over the wastewater control ordinance.
- G. Government – None.

Personnel

None.

Public Safety

Police Department:

Police Chief Roberts greeted everyone then stood for questions.

Fire Department:

Fire Chief Hope greeted everyone, had nothing on the agenda and then stood for questions.

Community Development

- A. *Consideration and approval of resolution for the FY 2023-2027 Infrastructure Capital Improvement Plan (ICIP)

Community Development Director Jim McGuire greeted everyone and spoke on the summary sheet top 5 list and adopting Resolution – 1758 for the FY 2023 -2027 Infrastructure Capital Improvement Plan.

Mayor Pro Tem Hill made a motion to approve Resolution – 1758 FY 2023-2027 Infrastructure Capital Improvement Plan. Second by Councilor Moreau and upon vote, the motion passed 7-0.

RESOLUTION - 1758

Infrastructure

Infrastructure Director Byron Landfair greeted the Mayor and Council had nothing on the agenda. Byron stated that the Freeman loop line has started and reminded everyone to please watch their speed.

City Attorney

None.

City Clerk

None.

Mayor

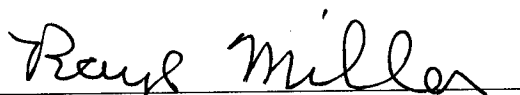
Mayor Miller stated that Carlsbad sent out a letter to the Governor about vaccine requirement of medical workers that will cause loss of staff.

New or other business from Councilors

None.


Adjournment

There being no further business, the meeting was adjourned at 5:24 p.m. On August 24, 2021.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson, City Clerk