

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
August 10, 2021**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, August 10, 2021 at 5:00 p.m. in regular session with Mayor Pro Tem Hill presiding, and the following present to wit:

Mayor Pro Tem Hill
Sam Hagelstein

George G. Mullen
Jeff Youtsey

Also, present:

Aubrey Hobson, City Clerk/Treasurer
Summer Valverde, City Assistant Clerk/Treasurer
Attorney Jay Francis (by telephone)

Absent:

Ignacio Mariscal
Jarrod Moreau

Kent Bratcher
Raul Rodriguez

It was determined that a quorum was present. The invocation was given by Mayor Pro Tem Hill and all joined in the Pledge of Allegiance.

New Requests for City Facilities:

None.

City Departments and Employees

None.

Special Reports

- A. *Public Meeting - Discussion on suggested projects for the FY 2023-2027 Infrastructure Capital Improvement Plan (ICIP)

Community Development Director Jim McGuire stated that it is time to adopt a new ICIP plan. Jim spoke on the top five projects that will be on the list; he also listed the two other projects that will remain for consideration but will not be listed in the top five.

Consent Agenda

Mayor Pro Tem Hill moved to approve the consent agenda as written and to remove item # 5. Second by Councilor Hagelstein and upon vote, the motion carried 4-0.

**CONSENT AGENDA
August 10, 2021**

1. **Approval of Minutes** *July 27, 2021
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Agreement with Region 8 Education Service Center-The Interlocal Purchasing System (TIPS) for Cooperative Purchasing
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Cadet	\$15.50 per hour
 - B. *Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Clerk	\$2474 per month CA15
 - C. Accept the resignation of Chris Munoz, Water Technician, effective July 22, 2021
 - D. Accept the resignation of Phillip Bustamante, Streets/Parks Equipment Operator, effective July 29, 2021
 - E. Accept the resignation of Marcie Sanchez, Police Sergeant, effective September 3, 2021
6. **Dates of Hearing:**
7. ***Travel and Training:**
 - A. Police – Permission for one (1) employee to attend the After “It” Happens: Post Incident Recovery (PATC) training in Albuquerque, NM
 - B. Police – Permission for one (1) employee to attend the Conducting Pre-Employment Backgrounds training in Albuquerque, NM
 - C. Police – Permission for one (1) employee to attend the New and Established Public Information Officers (PATC) training in Santa Fe, NM
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

None.

Period for Hearing Visitors

Shana Griffith spoke on concerns of the fence around the field at JC Park. Mayor Miller stated the fence is up for preservation of materials until proper installation. Mrs. Griffith also asked why City Council meets at 5:00 and requested to have one council meeting a month to be held at 6:00 for working people.

Comments from Public Officials and Contracted Services

Bambi Kern with REDA staff participated at the Eddy County Fair and will attend August 12th, City of Carlsbad Job Fair. Bambi thanked her HR & Finance Director and stated they have been doing public outreach and secured a \$40,000 grant from Lucid Energy.

Committee Reports:

- A. Budget and Finance - None.
- B. Personnel – None.
- C. Police and Fire – None.
- D. Planning (*Project Management, Code Enforcement, Permits and Inspections*) – None.
- E. Recreation – Commission is meeting next Monday at 5:30.
- F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance) – Meeting next week.
- G. Government – None.

Personnel

Human Resource Director Sandi Countryman greeted everyone and stated that stats are in the packet and then stood for questions. Sandi also stated that there was a typo on Jessie Dominguez’s retirement date. It will be February 28th instead of the 23rd.

Public Safety

Police Department:

Police Chief Roberts greeted everyone stating stats are on the agenda with a notable increase of stolen vehicles. Animal control had a high number of intakes of dogs and in July eighty cats were taken in. Chief Roberts then stood for questions.

Fire Department:

Fire Chief Hope greeted everyone and stated stats were in the packet and then stood for questions.

Community Development

Community Development Director Jim McGuire greeted everyone and stated building inspections and violation reports were in the packet and then stood for questions. Jim also stated that he has been working on the cannabis zoning regulations.

Infrastructure

Infrastructure Director Byron Landfair greeted the Mayor and Council then spoke on an Ordinance they have been working on for about 8 or 9 months. Additionally, they have been replacing ADA ramps and the Freeman loop line is ready to go. Recommendations from EDA on the Industrial park have been addressed and we are awaiting their approval possibly another 4 weeks.

City Attorney

None.

City Clerk

City Assistant Clerk/Treasurer Summer Valverde introduced Valerie Martin the new library supervisor.

Mayor

A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(7):

1. Pending litigation

Mayor Pro Tem Hill made a motion to go into executive session to discuss pending litigation at 5:50 p.m. Second by Councilor Mullen and upon rollcall vote, the motion passed 4-0.

B. Action as a result of executive session

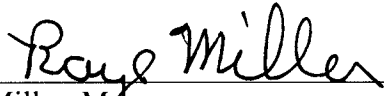
Mayor Pro Tem Hill made a motion to come out of executive session at 6:04 p.m. with no action taken. Second by Councilor Mullen and upon vote, the motion passed 4-0.

New or other business from Councilors

None.

Adjournment

There being no further business, the meeting was adjourned at 6:10 p.m. On August 10, 2021.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk