

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
July 27, 2021**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, July 27, 2021 at 5:00 p.m. in regular session with Mayor Pro Tem Hill presiding, and the following present to wit:

Raul Rodriguez	George G. Mullen
Kent Bratcher	Ignacio Mariscal
Sam Hagelstein	

Also, present:
Aubrey Hobson, City Clerk/Treasurer
Summer Valverde, City Assistant Clerk/Treasurer

Absent:
Attorney Jay Francis Jeff Youtsey
Sandi Countryman Jarrod Moreau

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New Requests for City Facilities:

A. *David and Vickie Grousnick representing Smokin' on the Pecos – request use of Heritage Plaza from 12:00 pm Friday, November 5, 2021 thru 10:00 am Sunday, November 7, 2021 for the Smokin' On the Pecos NM State BBQ Championship. Request street closures as stated on application and waiver of fees (contingent upon proof of insurance and security).

City Assistant Clerk/Treasurer Summer Valverde presented the Smokin' on the Pecos request for the use of Heritage Plaza from 12:00 pm Friday, November 5, 2021 thru 10:00 am Sunday, November 7, 2021.

Councilor Hagelstein made a motion to approve the request for Smokin' on the Pecos. Second by Councilor Mullen and upon vote, the motion passed 6-0.

City Departments and Employees

Postpone.

Special Reports

Postpone.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda as written. Second by Councilor Hagelstein and upon vote, the motion carried 6-0.

CONSENT AGENDA July 27, 2021

1. **Approval of Minutes** *July 13, 2021
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of a Memorandum of Agreement with Dynamic Disc NM LLC for a Disc Golf Course at Jaycee Park (postponed from July 13, 2021 meeting)

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

- A. *Ratification of Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>Jason Decker</u>	Police	Corporal	\$4641 per month CA35
2. <u>Chris Munoz</u>	Water	Technician	\$2482 per month ** CA22
3. <u>Rebecca Pobe</u>	Commission on Aging	Van Driver	\$1820 per month CA8

** Then as reported Mr. Munoz was hired, worked two days and took another position elsewhere

- B. *Hire:

1. <u>Jose Ramos</u>	Water	Technician	\$2482 per month CA22
2. <u>Jessyca Haeck</u>	Police	Detention Officer	\$2363 per month CA20

- C. Accept the retirement of Jessie Dominguez, Code Enforcement Officer, effective February 23, 2022
- D. Permission to advertise and fill Code Enforcement Officer
- E. Accept the resignation of Qrion Sarabia, Water Technician, effective July 9, 2021
- F. Accept the resignation of James Contreras, Police Officer, effective August 15, 2021
- G. Accept the resignation of Patricia Cruz, Commission on Aging Van Driver, effective July 19, 2021

6. **Dates of Hearing:**
 - A. Permission to hold a public meeting on August 10, 2021 to discuss suggested projects for the FY 2023-2027 Infrastructure Capital Improvement Plan (ICIP)
7. ***Travel and Training:**
 - A. Approval for four (4) employees to attend the 2021 Trauma of Law Enforcement training in Albuquerque, NM
8. **Routine Requests for City Facilities:**
 - A. *Amy Mathis & Jennifer Humble on behalf of Artesia High School have requested permission to hold the Annual Homecoming Parade on Friday, September 24, 2021 from 3:30 pm – 5:00 pm. Parade route: East on Main Street from Bulldog Boulevard to Second Street. Request street closures as stated on application and waiver of fees. *Contingent upon State approval*
 - B. Change of date for Art in the Park to October 15 and 16, 2021
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
 - A. *3rd and 4th Quarter GL Adjustments for FYE 2021 Budget
12. **Non-budgeted Items:**
13. ***Payment of Bills**

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

None.

Period for Hearing Visitors

Robbie Ramirez proposed a question of changing an ordinance of side-by-side ATV's. Mayor Pro Hill stated this issue has come before council in the past and recommended to bring something in writing to come before the committee.

Jeremy Kerns lives across the street from Jamaica Park and spoke on issues of individuals causing destruction and vandalism of the park. In addition, he has had problems with trespassing on his private property.

Chief Roberts suggested special programs and to increase police presence at the park.

Councilor Rodriguez expressed his appreciation of Jeremy's efforts.

Comments from Public Officials and Contracted Services

None.

Committee Reports:

- A. Budget and Finance - None.
- B. Personnel – None.
- C. Police and Fire – None.
- D. Planning (*Project Management, Code Enforcement, Permits and Inspections*) – None.
- E. Recreation – None.
- F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance) – None.
- G. Government – None.

Personnel

Postpone.

Public Safety

Police Department:

Postpone.

Fire Department:

Postpone.

Community Development

Postpone.

Infrastructure

Postpone.

City Attorney

None.

City Clerk

- A. Discussion and approval of end of fiscal year resolution approving the 2021-2022 budget, the 4th quarter quarterly report for 2020-2021 and approving budget adjustments for 2020-2021

City Clerk/Treasurer Aubrey Hobson stated gl adjustments and end of year budget adjustments were in the packet. He stated he had sent an email with notes on the budget citing the changes to payroll in the police and fire departments as well as the addition of a payroll clerk in the finance department. Aubrey also stated that it will be until October or November to see some sort of trend in revenues. The City Clerk also stated that the approval of the 4th quarter quarterly report was to the best of their knowledge.

Mayor Pro Tem Hill asked if anyone had any questions.

Councilor Rodriguez made a motion to approve Resolution – 1757 approving the 2021-2022 budget, the 4th quarter quarterly report and budget adjustments for 2020-2021 with a note that after the end of year budget adjustments are made there may be some additional entries which will be brought back to the council. Second by Councilor Bratcher and upon vote, the motion passed 6-0. Aubrey expressed his appreciation to the committees, councilors, Department Heads and Summer for their help in putting together the budget.

RESOLUTION - 1757

Mayor

None.

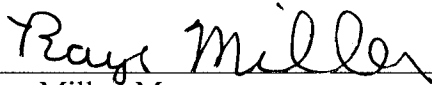
New or other business from Councilors

Councilor Hagelstein thanked Aubrey and Summer for all the work they have done on the budget.

Councilor Bratcher expressed his appreciation for Mr. Kearns' visit.

Adjournment

There being no further business, the meeting was adjourned at 5:44 p.m. On July 27, 2021.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk