

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
September 10th, 2019**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, September 10th, 2019, at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Kent Bratcher Bill Rogers
George G. Mullen Luis Florez
Terry Hill
Manuel Madrid Jr

The following were absent:
Raul Rodriguez
Jeff Youtsey

Also, present:
Aubrey Hobson, City Clerk
Justin Raines, City Attorney

It was determined that a quorum was present. The invocation was given by-Mayor Miller and all joined in the Pledge of Allegiance.

New Requests for City Facilities

None.

City Departments and Employees

None.

Special Reports

None.

Consent Agenda

Councilor Rogers moved to approve the consent agenda as written. Councilor Hill provided a second and upon vote, the motion carried 6-0.

**CONSENT AGENDA
September 10, 2019**

- 1. Approval of Minutes August 27, 2019**

- 2. Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Promotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>Stephanie Robinson</u>	Commission on Aging Maintenance Tech		\$2336 per month CA13

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>Eddie Fernandez</u>	Water	Technician	\$2482 per month CA22
2. <u>Jason Tavera</u>	Water	Technician	\$2482 per month CA22
3. <u>Jonathan Lopez</u>	Street	Equipment Operator I	\$2482 per month CA22

B. Accept the resignation of Jessica Caballero, Recreation Specialist, effective August 30, 2019

C. Accept the resignation of Pedro Alex Puentes, Water Technician, effective August 26, 2019

6. **Dates of Hearing:**

7. ***Travel and Training:**

A. Planning – Permission for one (1) employee to attend the American Association of Code Enforcement in Bloomington, MD

8. **Routine Requests for City Facilities:**

A. *Artesia Chamber of Commerce has requested the use of Eagle Draw from Saturday, November 2, 2019 thru Sunday, November 3, 2019 for the Annual Balloons & Tunes

Festival. Request use of city services as stated on application and waiver of fees.
Contingent upon proof of security, and State license for inflatables

B. *Artesia MainStreet has requested permission to hold the following events (approval of use of city services and road closures as stated on application and waiver of fees):

- 1) Trick-or-Treat Main Street to be held Saturday, October 26, 2019 from 4:00 pm – 7:00 pm along Main Street from Seventh Street to First Street and 4th Street between Main and Quay. *Contingent upon NM Department of Transportation approval*
- 2) Veteran’s Day Celebration to be held Monday, November 11, 2019 from 10:00 am – 12 noon at Baish Veterans Park
- 3) Parade of Lights to be held Thursday, December 5, 2019 from 6:00 pm – 7:00 pm (gathering at Bulldog Bowl headed east on Main Street turning south on First Street) *Contingent upon NM Department of Transportation approval*

9. **Routine Resolutions (to be assigned a number by staff)**

10. **Budgeted Items:**

11. **Quarterly Journal Entries**

12. **Non-budgeted Items:**

13. ***Payment of Bills**

Public Hearings - including consideration of final passage of any ordinance as to which proper notice has been published.

A. Consideration and approval of an ordinance for Lot 1, Block 5 Replat Tyler Subdivision and Bullock Dedication (Case No. 19-06); Legal description: Lot 1, Block 5 of the Tyler Addition to the City of Artesia in Section 17, Township 17 S, Range 26 E as described by deed recorded in Book 244, Page 296 of the official records of Eddy County, New Mexico; Location: Between 1st Street (U.S. Highway 285) and 2nd Street, on the south side of Bullock Avenue; Owner: City of Artesia.

Chief Building Official Don Plotner stated the only change will be made to Lot 1 and Block 5 of the Tyler Addition allowing it to be split.

Mayor Raye Miller opened for public input.

There was none.

Councilor Hill moved to approve the ordinance for Lot 1, Block 5 Replat Tyler Subdivision and Bullock Dedication (Case No. 19-06). The motion was seconded by Councilor Madrid and upon roll call vote, with the following votes recorded:

Aye: Councilors Bratcher, Madrid, Rogers, Mayor Pro tem Florez, Councilors Mullen, Hill.

Nay: None.

The motion passed 6-0.

ORDINANCE 1057

Period for Hearing Visitors

William Kalka brought some concerns to the Council regarding the Legislative acts.

Comments from Public Officials and Contracted Services

Infrastructure Byron Landfair presented Scott Hicks from Smith Engineering with an award of service for their assistance with the sewer drain issue on 1st and Park Street.

Committee Reports

None.

Personnel

A. Consideration and approval of Museum Clerk job description (formerly Museum Registrar)

Human Resources Director Sandi Countryman presented the Council with the revised recommended job description for the Museum.

Councilor Rogers moved to approve the Museum Clerk job description. Councilor Hill provided a second and upon vote, the motion carried 6-0.

Public Safety

Police

Police Chief Kirk Roberts presented stats and was directed by Council to substitute an employee to attend to the evidence training.

Fire

Fire Chief Kevin Hope presented stats and stood for questions.

Community Development

Chief Building Official Don Plotner presented stats and stood for questions.

Infrastructure Department

Infrastructure Director Byron Landfair stood for questions and presented stats.

City Attorney

City Attorney Justin Raines stood for questions.

City Clerk

A. Consideration and approval of a budget resolution.

City Clerk Aubrey Hobson presented the Council with the budget adjustment resolution and stated the only adjustment is showing the break down from the pool income.

Councilor Mullen moved to approve the budget adjustment resolution. Councilor Hill provided a second and upon vote, the motion carried 6-0.

RESOLUTUION 1716

B. Consideration and approval of a Resolution Forgiving Working Capital Loans to REDA.

City Clerk Hobson stated the resolution is to forgive the working capital loans and if the resolution passed, REDA'S accountants can take it off their books.

Councilor Bratcher moved to approve the resolution Forgiving Working Capital Loans to REDA. Councilor Hill provided a second and upon vote, the motion carried 6- 0.

RESOLUTUION 1717

Mayor

None.

New or other business from Councilors

Councilor Bratcher asked everyone to keep Councilors Rodriguez's family in their prayers. Mayor Miller also asked to keep City Attorney Byers in their prayers as well.

There being no further business, the meeting was adjourned at 6:30 p.m. on September 10th, 2019.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk