



THE CITY OF ARTESIA, NEW MEXICO
P O BOX 1310 ARTESIA, NEW MEXICO 88211-1310
MAYOR (575) 746-3593 CITY CLERK (575) 746-2122
FAX (575) 746-3886

MINUTES
CEMETERY BOARD MEETING
April 28, 2014
9:00 am

PRESENT: Sharon Snowden
Lynn Atteberry
Evolyn Terpening

ABSENT: Jimmy Bustamante
Epie Bustamante

OTHERS PRESENT: Mary Esquibel
Aubrey Hobson

It was determined a quorum was present and Sharon Snowden called the meeting to order at 9:12 am.

City Clerk Aubrey Hobson administered the oath of office to Sharon Snowden, Evolyn Terpening and Lynn Atteberry.

Evolyn Terpening moved to approve the minutes from the January 13, 2014 meeting as written. Lynn Atteberry seconded the motion and upon vote, the motion passed.

There were no visitors.

Mary Esquibel informed the Board of a meeting kicking off Phase I of the Cemetery Improvements. Among the items of discussion are concrete borders around family properties, shrubs and evergreens encroaching on properties, removal of dead trees, and public notices on the radio and the newspaper before renovations begin.

There was a consensus on the board to direct staff not to remove the concrete borders in the older part of the cemetery and to look at alternate solutions such as using fill. The board also directed staff to remove shrubs, trees and evergreens around headstones in the old part of the cemetery to facilitate the renovation plan with proper notice being placed in the newspaper before work is begun.

Ms. Esquibel also reported that the bids would be received for the Pavilion in May.

The quarterly report was discussed by Ms. Esquibel.


Minutes Cemetery Board Meeting April 28, 2014

Sharon Snowden stated the architects emphasized that contractors will cease work during interments.

There being no further business the meeting was adjourned at 9:41 am.


Cemetery Board Member

Attest:



Aubrey Hobson, City Clerk/Treasurer