

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
November 8, 2016**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, November 8, 2016 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Kent Bratcher	Raul Rodriguez
Luis Florez	Bill Rogers
Terry Hill	Nora Sanchez
Manuel Madrid Jr.	Jeff Youtsey

The following were absent:

None

Also present:

Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

Consent Agenda

Mayor Burch requested that the minutes be amended to include that the Police and Fire Chiefs were in attendance and stood for questions, no agenda items. Councilor Rodriguez moved to approve the Consent Agenda with the recommended change. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

The Consent Agenda includes

1. Approval of Minutes: *October 25, 2016
2. Consideration of Bids:
3. Contracts, Leases and Agreements:
4. Appointments:
5. Resignations:
 - A. Accept the resignation of Jeffrey McClure, IT Administrator, effective November 11, 2016
 - B. Accept the retirement of Lisa C. Johnston, Assistant Clerk/Records Supervisor, effective February 1, 2017
6. Dates of Hearing:
7. *Travel and Training:
 - A. Police – Permission for one (1) employee to attend Notary training in Roswell, NM
 - B. Police – Permission for one (1) employee to attend the Forensic Photography training in Lubbock, TX
 - C. Police – Permission for one (1) employee to attend the Senior Technician/Instructor meeting in Albuquerque, NM
 - D. Fire – Permission for two (2) employees to attend the Fire Officer I training in Roswell, NM
 - E. Police – Permission for two (2) employees to attend the Peer Support training in Las Cruces, NM

8. Routine Requests for City Facilities:
9. Budgeted Items:

10. Non-budgeted Items:
11. *Payment of Bills

Personnel

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to hire Lucio Ordonez to the position of Water Technician at a salary of \$2,127 per month (CA20), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Councilor Florez moved, upon recommendation of the Mayor, to promote Wesley Green to the position of Police Officer, Uncertified at a salary of \$3,178 per month (CA32), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Councilor Youtsey moved, upon recommendation of the Mayor, to promote Richard Lindberg to the position of Fire Lieutenant I at a salary of \$4,341 per month (CA31), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Mayor Pro tem Hill moved to advertise to fill the vacant position of Water Technician. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Councilor Rodriguez moved to advertise to fill the vacant position of Detention Officer. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Bratcher moved to advertise to fill the vacant position of IT Administrator. The motion was seconded by Councilor Sanchez and upon vote, the motion passed.

Councilor Youtsey moved to advertise to fill the vacant position of Assistant City Clerk/Treasurer. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Human Resources Director Sandi Farley presented a job description and salary range for a Chief Building Official (CBO) Position. Ms. Farley reported that this position would replace one of the building inspector positions. The position would become an exempt position with supervisory responsibilities. The current salary range for a building inspector is CA32. The proposed salary range for the CBO position would be CA37. Councilor Rogers moved to approve the job description and salary range for the Chief Building Official position. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Public Safety

Police

Chief Raley distributed the department statistics for October.

Fire

Chief Hummingbird distributed the department statistics for October.

Community Development

Community Development Director Jim McGuire distributed the department statistics for October. Mr. McGuire noted that there slightly over 300 permits processed for reroofs, due to recent hail storms.

Infrastructure Department

Infrastructure Director Byron Landfair reported on the status of projects.

City Clerk

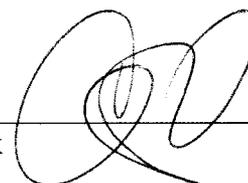
Mayor Pro tem Hill moved to set the one meeting in December for December 13, 2016. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

There being no further business, the meeting was adjourned at 6:41 p.m. on November 8, 2016.



Mayor

ATTEST:



City Clerk