

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
October 11, 2016**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, October 11, 2016 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Kent Bratcher	Raul Rodriguez
Luis Florez	Bill Rogers
Terry Hill	Nora Sanchez
Manuel Madrid Jr.	Jeff Youtsey

The following were absent:

None

Also present:

Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

City Departments and Employees

Chief Hummingbird introduced newly promoted Fire Marshall Brenden Harvey and newly promoted Division Chief of Operations Mark Nason.

Consent Agenda

Councilor Rodriguez moved to approve the Consent Agenda as written. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

The Consent Agenda includes

1. Approval of Minutes: *September 27, 2016
2. Consideration of Bids:
 - A. *Approval of award of bid to provide & install fiber optic repair & improvements for the HR/IT Department to Kelly Cable of New Mexico, Albuquerque, NM
3. Contracts, Leases and Agreements:
 - A. *Approval of PY Foundation Grant for purchase of Police equipment
4. Appointments:
5. Resignations:
 - A. Approve the resignation of Yvette Duarte, Museum Maintenance Tech, effective October 7, 2016
 - B. Approve the resignation of Adan Escareno, Water Technician, effective October 14, 2016
 - C. Approve the resignation of Gavino Saiz, Recreation Specialist, effective October 7, 2016
6. Dates of Hearing:

7. *Travel and Training:
 - A. Executive – Ratification of permission for Mayor Burch to attend the NMML Board of Directors meeting in Santa Fe, NM
 - B. Police – Permission for one (1) employee to attend the SFST Instructor refresher course in Clovis, NM
 - C. Police – Permission for one (1) employee to attend the SFST Instructor update course in Las Cruces, NM
 - D. Police – Permission for one (1) employee to attend the DWI Instructor update in Clovis, NM
 - E. Police – Permission for one (1) employee to attend the First Line Supervision Course Technicon Training & Consulting services in Carlsbad, NM
 - F. Police – Permission for one (1) employee to attend the Car Seat clinic in Roswell, NM
 - G. Museum – Permission for one (1) employee to attend the NM Association of Museums – Annual conference in Santa Fe, NM
8. Routine Requests for City Facilities:
 - A. Ratification of Mayor Burch's approval of Trampas Spence's request (representing Artesia High School) for an ambulance for the State Rodeo held October 7 – 9, 2016 and waiver of fees
9. Budgeted Items:
 - A. *General Ledger adjustments
10. Non-budgeted Items:
11. *Payment of Bills

Period for Hearing Visitors

Dave Davies, City of Artesia Solid Waste employee, requested consideration of re-instatement of the 10% for the enterprise fund (Water, Wastewater and Solid Waste) employees.

Personnel

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to hire Jorge Olivas to the position of Water Technician at a salary of \$2,127 per month (CA20), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to hire Eli Vasquez to the position of Water Technician at a salary of \$2,127 per month (CA20), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, to hire Tammie Durfey to the position of Streets/Parks Equipment Operator II at a salary of \$2,406 per month (CA25), subject to successful completion of required pre-employment testing. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to hire Joe Herrera to the position of Water Technician at a salary of \$2,127 per month (CA20), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to promote Jeremy Kirkham to the position of Battalion Chief at a salary of \$4,759 per month (CA35), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Mayor Pro tem Hill requested that the item to reconsider the action to hire a Police Corporal be withdrawn from the agenda.

Mayor Pro tem Hill moved to rescind the resignation effective October 14, 2016 of Water Supervisor Jennifer Estrada. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved to advertise to fill the vacant position of Cashier. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Bratcher moved to advertise to fill the vacant position of Water Technician. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Councilor Rodriguez moved to advertise to fill the vacant position of Museum Custodian. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Councilor Bratcher moved to advertise and fill the vacant position of Recreation Specialist. The motion died for lack of a second.

Public Safety **Police**

Chief Raley distributed the department statistics for September.

Chief Raley reported that the Artesia Police Department has been selected as one of six model departments regarding diversity in makeup by the Department of Justice.

Fire

Chief Hummingbird distributed the department statistics for September.

Community Development

Community Development Director Jim McGuire distributed the department statistics for September.

Mr. McGuire reported that the transfer ceremony to transfer the National Guard Armory property on Centre will be held on Tuesday, October 18th.

Infrastructure Department

Infrastructure Director Byron Landfair reported on the status of projects.

City Clerk

City Clerk Aubrey Hobson reported that the delinquent utility liens have been filed with the county. The total value of the accounts was \$10,759. It was suggested that the owner be responsible for filing the release of lien when it is paid.

Mr. Hobson reported that the City has moved all funds out of the Local Government Investment Pool and has invested in CDs at a local bank. The CDs do not have a penalty for early withdrawal.

New and other business from Councilors

Councilor Youtsey gave a report on the status of the community garden.

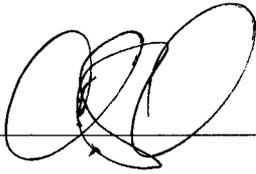
Mayor Burch mentioned the passing of three former councilors (Carl Barnes, Gretchen May and David Matlock) last week and offered condolences to the families.

There being no further business, the meeting was adjourned at 7:00 p.m. on October 11, 2016.



Mayor

ATTEST:



City Clerk