

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
April 12, 2016**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, April 12, 2016 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Raul Rodriguez
Kent Bratcher	Bill Rogers
Luis Florez	Jeff Youtsey

The following were absent:

Terry Hill
Manuel Madrid

Also present:

Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New Requests for City Facilities

Jamie Ragsdale on behalf of I Am Not 4Gotten requested the use of Jaycee Park on Saturday, May 7, 2016 and Sunday May 8, 2016 for their First Annual Kickin It 4Africa Soccer Tournament. Councilor Rodriguez moved to approve the request for the use of Jaycee Park on May 7 and May 8, 2016 for the Kickin It 4Africa Soccer Tournament, contingent upon proof of insurance and security. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Consent Agenda

City Clerk Aubrey Hobson reported that the draft minutes of the March 22nd had been left out of the packet, the draft minutes of March 30th were included.

Councilor Youtsey moved to approve the Consent Agenda as written. The motion was seconded by Councilor Florez and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: *March 22, 2016
 *March 30, 2016
2. Consideration of Bids:
3. Contracts, Leases and Agreements:
 - A. *Approval of Clinical Opportunity Agreement with Artesia General Hospital and Artesia Fire Department
4. Appointments:
 - A. Approval of the appointment of Felipe Garcia to the Recreation Advisory Board to fulfill term to expire August 2018

5. Resignations:
 - A. Accept the resignation of Jayme Rhoades, Police Corporal, effective April 30, 2016
6. Dates of Hearing:
7. *Travel and Training:
 - A. Wastewater – Permission for one (1) employee to attend the NMWWA Northern School and testing in Espanola, NM
 - B. Police – Permission for one (1) employee to participate in the Exploring Crime Analysis: Essential Skills I webinar
 - C. Executive – Permission to attend the NLC FAIR Committee meeting in Pittsburgh, PA
 - D. F&A – Permission for one (1) employee to attend the NMMCFOA Spring meeting in Albuquerque, NM. Request mileage
 - E. Police – Permission for one (1) employee to attend the NM Police Chiefs' Association meeting in Albuquerque, NM
 - F. Police – Permission for three (3) employees to attend the Law Enforcement Coordinator's Symposium in Albuquerque, NM
 - G. HR – Permission for one (1) employee to attend the mandatory NMSIF Safety Coordinator's training in Las Cruces, NM *(no costs to City)*
 - H. Police – Ratification of Mayor Burch's approval for one (1) employee to attend the NM Gang Task Force meeting in Albuquerque, NM
 - I. Executive – Permission to participate in the 2016 Chamber of Commerce Washington DC Fly-In
 - J. Police – Permission for four (4) employees to attend the NASRO conference in Anaheim, CA
 - K. Police – Permission for two (2) employees to attend the EVOC Instructor training in Hobbs, NM
 - L. Police – Permission for one (1) employee to attend the IPTM Police Internal Affairs training in Scottsdale, AZ
 - M. Police – Permission for two (2) employees to attend the ICS-300 Incident Command system training in Las Cruces, NM
 - N. Police – Permission for two (2) employees to attend the Bowmac Interview & Interrogation training in Hobbs, NM
8. *Routine Requests for City Facilities:
 - A. Artesia Chamber of Commerce has requested the use of Jaycee Park from 8:00 am – 11:30 pm Monday, July 4, 2016 for the Annual 4th of July Celebration and J&M Displays Fireworks Extravaganza. Request use of city services and road closures as stated on application and waiver of fees. *Contingent upon proof of insurance and security*
 - B. Artesia Chamber of Commerce has requested the use of the Heritage Plaza and Walkway from Friday, August 26, 2016 thru Sunday, August 28, 2016 for the Red Dirt Black Gold Festival. Request use of city services and road closures as stated on application and waiver of fees. *Contingent upon proof of insurance and security*
 - C. Artesia Chamber of Commerce has requested the use of Eagle Draw from 6:00 am – 12:00 noon Saturday, August 27, 2016 for the Oilfield Olympics during the Red Dirt Black Gold Festival. Request use of city services and road closures as stated on application and waiver of fees. *Contingent upon proof of insurance and security*
 - D. Artesia Chamber of Commerce has requested the use of Eagle Draw from Saturday, November 5, 2016 thru Sunday, November 6, 2016 for the Annual Balloons & Tunes Festival. Request use of city services as stated on application and waiver of fees. *Contingent upon proof of insurance and security*
 - E. Artesia MainStreet has requested the use of Main Street & Heritage Walkway on Saturday, May 7, 2016 for the Mother's Day Art Walk. Request waiver of fees
9. Budgeted Items:
10. Non-budgeted Items:
11. *Payment of Bills

Public Hearings

Mayor Burch declared the meeting open for public hearing for the following:

1. Consideration and approval of an ordinance amending Article 3, Chapter 4 of the Artesia Municipal Code – Public Library and Library Board Trustees.

City Clerk Aubrey Hobson requested that this item be postponed until the April 26th meeting due to publication time.

Councilor Rodriguez moved to postpone this public hearing until the meeting of April 26th. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

2. Consideration and approval of an Ordinance for Case No. 16-02, an ordinance to repeal Ordinance No. 693 and re-establish the R1-B Single Family Residential District; the south side of the 2000 to 3000 block of W. Washington Avenue, Lots 1 through 14 of West Acres #6 Subdivision.

Community Development Director Jim McGuire reported that these lots were zoned as a PUD through Ordinance No. 693, however no PUD documents were ever submitted, and the lots were developed as R1-B single family lots.

No public comment was received.

Councilor Youtsey moved to approve to repeal Ordinance No., 693 and re-establish the R1-B district for lots 1 through 14 of West Acres #6 subdivision, Ordinance No. 992. The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Florez, Rodriguez, Rogers, Youtsey

Nay: none

the motion passed.

ORDINANCE NO. 992

3. Consideration and approval of an ordinance for Case No. 16-03, annexation and designation of zoning districts for West Hermosa Annexation; a portion of the S1/2 SE1/4 of Section 13 and the N1/2 N1/2 NE ¼ of Section 24 T 17S, R 24E being approximately 80.14 acres.

Mr. McGuire reported that this annexation is on the north side of Jaycee Park, west of 26th Street. The property owners have requested that the lots on the east side of the wash be zoned C – commercial. The wash and flood district will be zoned P – public, and the balance of the area will be zoned R-2 – multiple-family.

Mr. McGuire reported that the property owner has plans for subdivision.

No public comment.

Councilor Rodriguez moved to approve the annexation of the area north of Jaycee Park and west of 26th Street, Ordinance No. 993. The motion was seconded by Councilor Florez and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Florez, Rodriguez, Rogers, Youtsey

Nay: none

the motion passed.

ORDINANCE NO. 993

4. Consideration and approval of an ordinance for Case 16-04, annexation and designation of zoning district – Tractor Supply Annexation; a portion of the NW1/4 NE1/4 of Section 5, T17S, R26E, being approximately 3.7 acres.

Mr. McGuire reported that when the property on the north side of Mill was annexed, the right-of-way on Mill was not included, and needs to be included in this ordinance.

This parcel will be zoned M-1, which does allow commercial activity.

No public comment was received.

Councilor Rodriguez moved to approve the annexation of the Tractor Supply property, located on the southwest corner of Mill Road and Hwy 285, Ordinance No. 994. The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Florez, Rodriguez, Rogers, Youtsey

Nay: none

the motion passed.

ORDINANCE NO. 994

Personnel

Mayor Burch opened the floor for discussion regarding the recent personnel actions that were taken in response to reduced revenue: 9 unfilled positions were cut and three employees were laid off.

Councilor Aguilar stated that if the position (Museum Registrar) has been vacant for four months, why not continue to leave it vacant.

Councilor Rogers stated that rather than a hiring freeze, each department will review the position prior to posting a vacancy. The department heads were given an amount to reduce their budget, and they will determine which positions are filled.

Human Resources Director Sandi Farley stated for the record that the three employees were not terminated, but were laid off. If Council reopens those positions within 90 days, those employees have first option to come back.

Councilor Youtsey expressed concern that the Summer Recreation positions at the High school were cut, and that could cut the program.

Councilor Rogers moved, upon recommendation of the Mayor, to hire Elizabeth Lewis to the position of Museum Registrar, at a salary of \$1,892 per month (CA11), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Bratcher and upon vote, with Councilor Aguilar voting “nay”, the motion passed.

Councilor Bratcher moved, upon recommendation of the Mayor, to hire Kyle McCauley to the position of Detention Officer I, at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Bratcher moved, upon recommendation of the Mayor, to hire Wesley Green to the position of Detention Officer I, at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Bratcher moved, upon recommendation of the Mayor, to hire James Herrera to the position of Humane Officer I, at a salary of \$2,911 per month (CA14), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Human Resources Director Sandi Farley distributed the safety statistics for March.

Public Safety
Police

Chief Raley distributed the department statistics for March.

Fire

Councilor Rodriguez moved to approve the donation of a 2007 Type III Ambulance to the Cottonwood Fire Department. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Chief Hummingbird distributed the department statistics for March.

Community Development

Community Development Director Jim McGuire distributed the department statistics for March.

Infrastructure Department

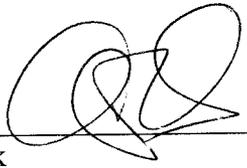
Infrastructure Director Byron Landfair reported on the status of several projects.

There being no further business to come before the Council, the meeting adjourned at 7:46 p.m., April 12, 2016.



Mayor

ATTEST:



City Clerk