

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
March 22, 2016**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, March 22, 2016 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Manuel Madrid Jr.
Kent Bratcher	Raul Rodriguez
Luis Florez	Bill Rogers
Terry Hill	Jeff Youtsey

The following were absent:

None

Also present:

Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

Consent Agenda

Councilor Rogers moved to approve the Consent Agenda as written. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: * March 8, 2016
2. Consideration of Bids:
 - A. *Approval of award of bid to construct Eagle Draw Walking Path to Constructors, Inc., Carlsbad, NM
3. Contracts, Leases and Agreements:
 - A. *Approval of Memorandum of Agreement with Changing Lives Coalition, Inc
 - B. *Consideration and approval of Change of Floor Plan/Expansion of Liquor Licensed Premise Application for Piccolino Restaurant, 201 N. 1st Street
4. Appointments:
5. Resignations:
 - A. Accept the resignation of Kalama Davis, Police Officer, effective March 18, 2016
6. Dates of Hearing:
 - A. *Approval to set a public hearing on April 12, 2016 for consideration of an ordinance amending Article 3 Chapter 4 of the Artesia City Code – Public Library and Library Board of Trustees
 - B. Approval to set a public hearing on April 12, 2016 for consideration of an Ordinance for Case No.16-02 An Ordinance to Repeal Ordinance No.693 and re-establish the R1-B Single Family Residential District. The south side of the 2000 to 2200 block of W. Washington Avenue; Lots 1 thru 14 of West Acres #6 Subdivision
 - C. Approval to set a public hearing on April 12, 2016 for consideration of an Ordinance for Case No.16-03, Annexation and Designation of Zoning Districts- West Hermosa Annexation; A portion of the S1/2 SE1/4 of Section 13 and the N1/2 N1/2 NE 1/4 of Section 24 T.17 S. R. 25
 - E. being approximately 80.14 acres

D. Approval to set a public hearing on April 12, 2016 for consideration of an Ordinance for Case No.16-04, Annexation and Designation of Zoning District - Tractor Supply Annexation; A portion of the NW1/4 NE1/4 of Section 5, T.17 S., R.26 E. being approximately 3.7 acres

7. *Travel and Training:

- A. Wastewater – Permission for one (1) employee to attend the NMWWA Northern School in Espanola, NM
- B. Police – Permission for two (2) employees to attend the ICS-300 Intermediate Incident Command System training in Las Cruces, NM
- C. Police – Permission for two (2) employees to attend the Interview & Interrogation training in Hobbs, NM
- D. Police – Permission for two (2) employees to attend the Sex Offender Risk Assessment in Artesia, NM
- E. Police – Permission for one (1) employee to attend Instructor Development training in Artesia, NM
- F. Legislative – Permission to attend the NMML Newly Elected Officials workshop in Albuquerque, NM. Request mileage
- G. Fire – Permission for two (2) employees to attend the Fire Officer III/IV Combination course in Lewisville, TX
- H. Fire – Permission for four (4) employees to attend the Fire Service Instructor II training in Socorro, NM (*different dates of attendance*)
- I. Fire – Permission for one (1) employee to attend the EMS Region III conference in Ruidoso, NM
- J. Fire – Permission for one (1) employee to attend the NTOA Advanced SWAT training in Carlsbad, NM
- K. Fire – Permission for one (1) employee to attend the Fire Officer I training in Albuquerque, NM

C

8. Routine Requests for City Facilities:

- A. *Randa Riggs on behalf of the Pecos Valley Baptist Association has requested the use of Veterans Memorial Park on Thursday, May 5, 2016 from 12:15 pm – 12:45 pm for the Annual National Day of Prayer (*contingent upon proof of insurance*)

9. Budgeted Items:

10. Non-budgeted Items:

11. *Payment of Bills

Councilor Rogers moved to consider agenda items 16-A, B and C at this time. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Mayor

Mayor Burch stated that this meeting was the organizational meeting following the March election.

Mayor Burch stated that in accordance with Section 3-11-5 NMSA 1978, he submitted the following names of Appointive Officers for confirmation by the City Council:

John Caraway – City Attorney	Don Raley, Police Chief
Byron Landfair – Infrastructure Director	Sandi Farley – Human Resources Director
Aubrey Hobson – City Clerk/Treasurer	Jim McGuire – Community Development Director
JD Hummingbird – Fire Chief	

Councilor Florez moved to confirm the appointive officers as presented by the Mayor. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved to confirm, in accordance with Section 3-11-5 NMSA 1978, all current full time and part time regular employees as well as all probationary and as needed employees of the City of Artesia, as of March 22, 2016. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Councilor Rogers nominated Councilor Hill for Mayor Pro tem.
Councilor Aguilar nominated Councilor Rodriguez for Mayor Pro tem.

Upon vote, with the following votes recorded:

For Councilor Hill: Bratcher, Florez, Hill, Madrid, Rogers, Youtsey

For Councilor Rodriguez: Aguilar, Rodriguez

Councilor Hill was declared elected as Mayor Pro tem for 2016-18.

Mayor Burch distributed the committee guidelines and the committee assignments for 2016-18.
The committee assignments are:

Administration: Luis Florez (chair)
Raul Rodriguez
Jeff Youtsey

Budget & Finance: Bill Rogers (chair)
Terry Hill
Jeff Youtsey

Government: Phil Burch (chair)
Terry Hill

Infrastructure: Terry Hill (chair)
Manuel Madrid Jr.
Bill Rogers

Personnel: Jeff Youtsey (chair)
Luis Florez
Kent Bratcher

Planning: Manuel Madrid Jr. (chair)
Bill Rogers
Kent Bratcher

Police & Fire: Kent Bratcher (chair)
Raul Rodriguez
Manuel Madrid Jr.

Recreation: Raul Rodriguez (chair)

Comments from Public Officials and Contracted Services

Missy Bejarano, Director and Sue Ann Dominguez Intervention Specialist for 7014U, gave an update on recent activities.

J.J. Griego of Griego Professional Services, presented the 2014-15 Audit. Mr. Griego reported that the city has received an unmodified report and there were only three findings, that are being address by staff.

Nancy Husselman, representing the Artesia Drug and Crime Coalition gave an update on recent activities.

Personnel

Councilor Youtsey moved, upon recommendation of the Mayor, to hire LeDon Nethaway to the position of Wastewater Assistant, at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to hire Anthony Urban to the position of Wastewater Assistant, at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Discussion took place regarding the city policy to allow take-home vehicles to Roswell and Carlsbad. The policy was to sunset when staffing level hit 95% and return to allowing cars only to the 15-mile radius from Artesia.

Chief Raley stated that the program is cost effective: the cost of the car is less than the cost of hiring uncertified officers. Currently there are 11 officers participating in this program. Chief Raley stated that the officers were assigned a travel vehicle, an older out-of-service police car. He also stated that the only time one of the newer Tahoe vehicles was used for travel was if the travel car does not operate.

Other options were discussed to provide incentive and/or assistance with housing costs. No action was taken.

Community Development

Community Development Director Jim McGuire reported on the rail spur update project.

Infrastructure Department

Infrastructure Director Byron Landfair reported on the status of several projects.

Wes Hooper, Community Services Director for Eddy County, presented an MOA for the proposed CDBG project for a sewer line for York and Main Street. Mr. Hooper reported that the MOA provides that once the line is built, the city will accept and maintain it. Councilor Aguilar moved to approve a Memorandum of Agreement with Eddy County for the CDBG project for York and Main Street sewer line.

There being no further business to come before the Council, the meeting adjourned at 7:42 p.m., March 22, 2016.



Mayor

ATTEST:



City Clerk