



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
 PO BOX 1310 (575) 746-2122 CITY CLERK
 ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

April 26, 2016
 6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. ***Approval of Consent Agenda**
6. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. *Consideration and approval of an ordinance amending Article 3 Chapter 4 of the Artesia City Code – Public Library and Library Board of Trustees *Postponed from April 12, 2016*
7. **Period for Hearing Visitors** (3 minute time limit)
8. **Comments from Public Officials and Contracted Services**
9. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections, Recreation*)
 - E. Administrative Services (*City Hall, Purchasing, Commission on Aging, Museum, Library and Airport*)
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government

10. Personnel:

*Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:			
	<u>Name</u>	<u>Department</u>	<u>Position</u>
1.	_____	Museum	Registrar
			\$1892 per month CA11
2.	_____	Cemetery	Equipment Operator I
			\$2482 per month CA22
B. Promote			
1.	_____	Garage	Foreman
			\$4069 per month CA31

*Denotes material included in Council Packets or previously received material

11. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
12. **Community Development:**
13. **Infrastructure:**
14. **City Attorney:**
15. **City Clerk:**
16. **Mayor:**
 - A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2):
 1. F&A – Employment status of probationary employee
 - B. Action as a result of executive session
17. **New or other business from Councilors:**
18. **Adjournment**

CONSENT AGENDA
April 26, 2016

1. **Approval of Minutes:** *April 12, 2016
2. **Consideration of Bids:**
 - A. *Approval of award of bid to construct the 24th St. Loop Line for the Infrastructure Director to Smithco Construction, Caballo, NM
 - B. *Approval of award of bid to provide an indefinite quantity contract for minor concrete projects for primarily the Street Department to Idalis Construction, 1114 W. Dallas Ave, Artesia, NM
3. **Contracts, Leases and Agreements:**
 - A. *Approval of MOU with FLETC pertaining to the jurisdiction and operation of an Emergency Notification System
4. **Appointments:**
 - A. Approval of the appointment of Susan Dickens to the Commission on Aging Advisory Council (*term to expire June 2018*)
 - B. Approval of the appointment of Lucy Urias to the Commission on Aging Advisory Council (*term to expire June 2018*)
 - C. Approval of the appointment of Juanita Molina to the Commission on Aging Advisory Council (*term to expire June 2018*)
 - D. Approval of the re-appointment of Dorothy Frazee to the Commission on Aging Advisory Council (*term to expire June 2018*)
5. **Resignations:**
 - A. Accept the resignation of Ray Gordon, Cemetery Equipment Operator, effective April 11, 2016
6. **Dates of Hearing:**
 - A. *Approval to set a public hearing on May 10, 2016 for consideration of the 2016 Uniform Traffic Ordinance (UTO) update
7. ***Travel and Training:**
 - A. Police – Permission for one (1) employee to attend the Child Safety Seat Clinic in Albuquerque, NM (*2 separate trips*)
8. **Routine Requests for City Facilities:**
9. **Budgeted Items:**
 - A. *Approval of 3rd quarter journal entries
10. **Non-budgeted Items:**
11. ***Payment of Bills**