

**MINUTES OF CITY COUNCIL MEETING  
ARTESIA, NEW MEXICO  
February 9, 2016**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, February 9, 2016 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

|                   |                |
|-------------------|----------------|
| Jose Luis Aguilar | Raul Rodriguez |
| Kent Bratcher     | Bill Rogers    |
| Terry Hill        | Nora Sanchez   |
| Manuel Madrid Jr. | Jeff Youtsey   |

The following were absent:

None

Also present:

Aubrey Hobson, City Clerk-Treasurer  
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

**New Requests for City Facilities**

City Clerk Aubrey Hobson presented a request from Sofia Saiz for the use of Brainard (Roberts) Park on Saturday, June 4, 2016 from 11:00 AM to 8:00 PM for the “Do You Believe” event. Councilor Aguilar moved to approve the request for the use of Brainard (Roberts) Park on June 4, 2016, contingent upon proof of insurance. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

**Consent Agenda**

Councilor Rodriguez moved to approve the Consent Agenda as written. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: \*January 26, 2016 – Regular meeting
2. Consideration of Bids:
  - A. \*Approval of award of bid to construct the Industrial Park Well for the Infrastructure Director to White Cloud Pipeline Corp., Roswell, NM
3. Contracts, Leases and Agreements:
  - A. \*Approval of Contract for City Services Connection with Guillermo Orquiz, 201 N. Paris St.
4. Appointments:
  - A. Approval to appoint Deborah Younggren to the Library Board of Trustees (*term to expire June 2017*)
5. Resignations:

6. Dates of Hearing:
  - A. \*Ratification of Mayor Burch's approval to set a public hearing for March 8, 2016 on the question of whether the Alcohol and Gaming Division of the New Mexico Regulation and Licensing Department should approve or disapprove the proposed new restaurant (beer and wine) liquor license for Los Agaves, LLC dba Los Agaves Restaurant located at 611 N. Eighth Street., Artesia, New Mexico.
7. \*Travel and Training:
  - A. Police – Permission for one (1) employee to attend the Managing the Property and Evidence Room conference in Rio Rancho, NM
  - B. Police – Permission for seven (7) employees to attend the General Instructor Refresher training in Artesia, NM
  - C. Police – Permission for two (2) employee to attend the Crime Mapping and Analysis training in Phoenix, AZ
  - D. F&A – Permission for one (1) employee to attend the Tyler Connect training in Phoenix, AZ
  - E. Executive – Permission to attend the NLC Congress of Cities and Exposition in Pittsburgh, PA
  - F. Police – Permission for one (1) employee to attend the Simunition®FX® Scenario Instructor and Safety Certification course in San Antonio, TX
  - G. Fire – Permission for one (1) employee to attend the ABC 360 conference in Las Vegas, NV
  - H. Purchasing – Permission for one (1) employee to attend the NMPPA Spring Conference & Board meeting in Ruidoso, NM
8. Routine Requests for City Facilities:
  - A. \*Artesia Police Department has requested the use of Guadalupe Park on Saturday, April 23, 2016 from 9:00 am – 1:00 pm for the 2016 Child Safety Fair. *Request use of City services and road closures as stated on application.*
9. Budgeted Items:
  - A. \*Approval of second quarter adjustments
10. Non-budgeted Items:
11. \*Payment of Bills

## **Committee Reports**

### **Budget and Finance**

Councilor Rogers reported that due to a downturn in revenue, the department heads have made adjustments in their budgets. Adjustments were also made for Snowstorm Goliath expenses and adjustments due to Workers Compensation ratings. Councilor Rogers moved to approve the mid year budget resolution. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

### **RESOLUTION NO. 1603**

## **Personnel**

Councilor Rogers moved, upon recommendation of the Mayor, to hire Aidan Escarino to the position of Water Technician, at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Human Resources Director Sandi Farley distributed the safety statistics for January.

**Police**

Chief Raley distributed the department statistics for January.

Chief Raley reported that his department had an estimated cost of \$1,800 for Snowstorm Goliath.

**Fire**

Chief Hummingbird distributed the department statistics for January.

Chief Hummingbird reported that his department had an estimated cost of \$3,200 for Snowstorm Goliath.

**Community Development**

Community Development Director Jim McGuire distributed the department statistics for January.

**Infrastructure Department**

Infrastructure Director Byron Landfair distributed the department statistics for January.

Mr. Landfair reported that his department expenses for Snowstorm Goliath totaled around \$96,000.

Mr. Landfair reported on the status of several projects. He reported that the Transfer Station Permit has been completed and there will be a Public Hearing on March 3<sup>rd</sup> to hear comment from the public.

**City Clerk**

Councilor Youtsey moved to approve a resolution for the Participation in the Capital Outlay Program administered by NMDOT for the Texas Avenue Improvements. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

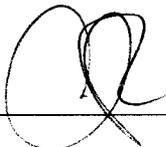
**RESOLUTION NO. 1604**

Councilor Rodriguez moved to approve the list of precinct workers for the March 1, 2016 Municipal Election, and to set the payment for those positions at \$200 for Presiding Judge, \$150 for Judge/Clerks and \$20 for Alternates. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

There being no further business to come before the Council, the meeting adjourned at 6:55 p.m., February 9, 2016.

  
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Mayor

ATTEST:

  
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City Clerk