



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

### AGENDA CITY COUNCIL MEETING

March 22, 2016  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **\*Approval of Consent Agenda**
6. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
7. **Period for Hearing Visitors** (*3 minute time limit*)
8. **Comments from Public Officials and Contracted Services:**
  - A. Griego Professional Services - Presentation of 2014/2015 Audit
9. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections, Recreation*)
  - E. Administrative Services (*City Hall, Purchasing, Commission on Aging, Museum, Library and Airport*)
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
10. **Personnel:**

\*Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

  - A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Wastewater	Assistant	\$2363 per month CA20
2. _____	Wastewater	Assistant	\$2363 per month CA20
  - B. Discussion and consideration of amendment to Take-home City Vehicles Resolution

\*Denotes material included in Council Packets or previously received material

**11. Public Safety:**

**A. Police Department:**

**B. Fire Department:**

**12. Community Development:**

**13. Infrastructure:**

- A. \*Discussion and consideration of MOA with Eddy County for the CDBG Project for York and Main Street sewer line

**14. City Attorney:**

**15. City Clerk:**

**16. Mayor:**

- A. In accordance with Section 3-11-5 of NMSA 1978 I submit the following names of Appointive Officers for confirmation by the Artesia City Council:  
John Caraway – City Attorney  
Byron Landfair – Infrastructure Director  
Aubrey Hobson – Clerk/Treasurer  
JD Hummingbird – Fire Chief  
Don Raley – Police Chief  
Sandi Farley – Human Resources Director  
Jim McGuire – Community Development Director
- B. In accordance with Section 3-11-5 of NMSA 1978 I submit all current full time and part time regular employees as well as all probationary and as needed employees of the City of Artesia as of March 22, 2015 for confirmation by the Artesia City Council
- C. Election of Mayor Pro tem

**17. New or other business from Councilors:**

**18. Adjournment**

## **CONSENT AGENDA**

### **March 22, 2016**

1. **Approval of Minutes:** \* March 8, 2016
2. **Consideration of Bids:**
  - A. \*Approval of award of bid to construct Eagle Draw Walking Path to Constructors, Inc., Carlsbad, NM
3. **Contracts, Leases and Agreements:**
  - A. \*Approval of Memorandum of Agreement with Changing Lives Coalition, Inc
  - B. \*Consideration and approval of Change of Floor Plan/Expansion of Liquor Licensed Premise Application for Piccolino Restaurant, 201 N. 1<sup>st</sup> Street
4. **Appointments:**
5. **Resignations:**
  - A. Accept the resignation of Kalama Davis, Police Officer, effective March 18, 2016
6. **Dates of Hearing:**
  - A. \*Approval to set a public hearing on April 12, 2016 for consideration of an ordinance amending Article 3 Chapter 4 of the Artesia City Code – Public Library and Library Board of Trustees
  - B. Approval to set a public hearing on April 12, 2016 for consideration of an Ordinance for Case No.16-02 An Ordinance to Repeal Ordinance No.693 and re-establish the R1-B Single Family Residential District. The south side of the 2000 to 2200 block of W. Washington Avenue; Lots 1 thru 14 of West Acres #6 Subdivision
  - C. Approval to set a public hearing on April 12, 2016 for consideration of an Ordinance for Case No.16-03, Annexation and Designation of Zoning Districts- West Hermosa Annexation; A portion of the S1/2 SE1/4 of Section 13 and the N1/2 N1/2 NE 1/4 of Section 24 T.17 S. R. 25 E. being approximately 80.14 acres
  - D. Approval to set a public hearing on April 12, 2016 for consideration of an Ordinance for Case No.16-04, Annexation and Designation of Zoning District - Tractor Supply Annexation; A portion of the NW1/4 NE1/4 of Section 5, T.17 S., R.26 E. being approximately 3.7 acres
7. **\*Travel and Training:**
  - A. Wastewater – Permission for one (1) employee to attend the NMWWA Northern School in Espanola, NM
  - B. Police – Permission for two (2) employees to attend the ICS-300 Intermediate Incident Command System training in Las Cruces, NM
  - C. Police – Permission for two (2) employees to attend the Interview & Interrogation training in Hobbs, NM
  - D. Police – Permission for two (2) employees to attend the Sex Offender Risk Assessment in Artesia, NM
  - E. Police – Permission for one (1) employee to attend Instructor Development training in Artesia, NM
  - F. Legislative – Permission to attend the NMML Newly Elected Officials workshop in Albuquerque, NM. Request mileage
  - G. Fire – Permission for two (2) employees to attend the Fire Officer III/IV Combination course in Lewisville, TX
  - H. Fire – Permission for four (4) employees to attend the Fire Service Instructor II training in Socorro, NM (*different dates of attendance*)
  - I. Fire – Permission for one (1) employee to attend the EMS Region III conference in Ruidoso, NM
  - J. Fire – Permission for one (1) employee to attend the NTOA Advanced SWAT training in Carlsbad, NM
  - K. Fire – Permission for one (1) employee to attend the Fire Officer I training in Albuquerque, NM

**8. Routine Requests for City Facilities:**

- A. \*Randa Riggs on behalf of the Pecos Valley Baptist Association has requested the use of Veterans Memorial Park on Thursday, May 5, 2016 from 12:15 pm – 12:45 pm for the Annual National Day of Prayer (*contingent upon proof of insurance*)

**9 Budgeted Items:**

**10. Non-budgeted Items:**

**11. \*Payment of Bills**