



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

February 9, 2016
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *Sofia Saiz has requested the use of Brainard (Roberts Park) on Saturday, June 4, 2016 from 11:00 am – 8:00 pm for the “Do You Believe” event. *Contingent upon proof of insurance*
4. **City Departments and Employees**
5. ***Approval of Consent Agenda**
6. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
7. **Period for Hearing Visitors** (3 minute time limit)
8. **Comments from Public Officials and Contracted Services**
9. **Committee Reports:**
 - A. Budget and Finance
 - 1) Approval of mid-year budget resolution
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections, Recreation*)
 - E. Administrative Services (*City Hall, Purchasing, Commission on Aging, Museum, Library and Airport*)
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
10. **Personnel:**

*Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. Hire:

| <u>Name</u> | <u>Department</u> | <u>Position</u> | <u>Rate of Pay</u> |
|-------------|-------------------|-----------------|--------------------------|
| 1) _____ | Water | Technician | \$2363 per month CA20 |
 - B. *Safety Stats

*Denotes material included in Council Packets or previously received material

11. Public Safety:

A. Police Department:

1) *Stats

B. Fire Department:

1) *Stats

12. Community Development:

A. *Stats

13. Infrastructure:

A. *Stats

14. City Attorney:

15. City Clerk:

A. *Consideration and approval of a resolution for the Participation in Capital Outlay Program Administered by the NMDOT for Texas Avenue Improvements

16. Mayor:

17. New or other business from Councilors:

18. Adjournment

CONSENT AGENDA
February 9, 2016

1. **Approval of Minutes:** *January 26, 2016 – Regular meeting
2. **Consideration of Bids:**
 - A. *Approval of award of bid to construct the Industrial Park Well for the Infrastructure Director to White Cloud Pipeline Corp., Roswell, NM
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Contract for City Services Connection with Guillermo Orquiz, 201 N. Paris St.
4. **Appointments:**
 - A. Approval to appoint Deborah Younggren to the Library Board of Trustees (*term to expire June 2017*)
5. **Resignations:**
6. **Dates of Hearing:**
 - A. *Ratification of Mayor Burch's approval to set a public hearing for March 8, 2016 on the question of whether the Alcohol and Gaming Division of the New Mexico Regulation and Licensing Department should approve or disapprove the proposed new restaurant (beer and wine) liquor license for Los Agaves, LLC dba Los Agaves Restaurant located at 611 N. Eighth Street., Artesia, New Mexico.
7. ***Travel and Training:**
 - A. Police – Permission for one (1) employee to attend the Managing the Property and Evidence Room conference in Rio Rancho, NM
 - B. Police – Permission for seven (7) employees to attend the General Instructor Refresher training in Artesia, NM
 - C. Police – Permission for two (2) employee to attend the Crime Mapping and Analysis training in Phoenix, AZ
 - D. F&A – Permission for one (1) employee to attend the Tyler Connect training in Phoenix, AZ
 - E. Executive – Permission to attend the NLC Congress of Cities and Exposition in Pittsburgh, PA
 - F. Police – Permission for one (1) employee to attend the Simunition®/FX® Scenario Instructor and Safety Certification course in San Antonio, TX
 - G. Fire – Permission for one (1) employee to attend the ABC 360 conference in Las Vegas, NV
 - H. Purchasing – Permission for one (1) employee to attend the NMPPA Spring Conference & Board meeting in Ruidoso, NM
8. **Routine Requests for City Facilities:**
 - A. *Artesia Police Department has requested the use of Guadalupe Park on Saturday, April 23, 2016 from 9:00 am – 1:00 pm for the 2016 Child Safety Fair. *Request use of City services and road closures as stated on application.*
9. **Budgeted Items:**
 - A. *Approval of second quarter adjustments
10. **Non-budgeted Items:**
11. ***Payment of Bills**