



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

October 13, 2015
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *City of Artesia Recreation Department – permission to use the Artesia Recreation Center on Saturday, October 31, 2015 from 6 pm – 10 pm for the 1st Annual Trunk or Treat
 - B. *Artesia MainStreet – permission to hold a Trick-or-Treat Main Street event on Saturday, October 31, 2015 on Main Street between First Street and Seventh Street from 4 pm – 8 pm. Request City services and street closures as stated on application. Request waiver of fees
4. **City Departments and Employees**
5. ***Approval of Consent Agenda**
6. ***Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
 - A. Consideration and approval of an Ordinance for Case No.15-42, Zone Change from SA-2 to MH; 2800-3200 block of W. Missouri Ave. and Dallas Ave.; All of Lots 1-18 of Blocks 3, 4, 5, and 6 of O'Donnell Addition; Owners-Terry and Sammy Stoneman
 - B. Consideration and approval of an Ordinance for Case No.15-43, Vacation and Redivision - Wells of Artesia; The north side of the 1900 block of W. Richey Ave.; All of Artesia Parc Subdivision and Artesia Parc Subdivision #2; Owner-Johnny Cope; Agent- Emily Moore-Century 21 Home Planning
 - C. Consideration and approval of an Ordinance for Case No.15-44, Zone Change from R-1B to Commercial and R-2; The north side of the 1900 block of W. Richey Ave.; All of Artesia Parc Subdivision and Artesia Parc Subdivision #2; Owner-Johnny Cope; Agent- Emily Moore-Century 21 Home Planning
 - D. Consideration and approval of an Ordinance for Case No.15-47, Summary Plat; 1301 and 1303 W. Grand Ave.; A tract of land being 279.5 feet by 158.7 feet located 50 feet south and 30 feet west of the NW corner of the SE/4NE/4 Section 18, T. 17 S., R. 26 E.; Owner-Jovatire LLC; Agent- Harcrow Surveying
 - E. Consideration and approval of an Ordinance for Case No.15-48, Final Plat-Mahone Blue Quail Subdivision Phase 2; 1200 block of W. Mahone Ave.; Tract A of Mahone Blue Quail Subdivision. Owner-Blue Quail LLC, Agent- Harcrow Surveying.
7. **Period for Hearing Visitors** (*3 minute time limit*)
8. **Comments from Public Officials and Contracted Services**
9. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections, Recreation*)
 - E. Administrative Services (*City Hall, Purchasing, Commission on Aging, Museum, Library and Airport*)

*Denotes material included in Council Packets or previously received material

9. Committee Reports (con't):

- F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
- G. Government

10. Personnel:

*Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

	<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1)	_____	Police	Detention Officer I	\$2599per month CA20
2)	_____	Police	Corporal	\$4641 per month CA35
3)	_____	Police	Community Service Officer I	\$2037 per month CA14
4)	_____	F&A	Cashier I	\$2037 per month CA14
5)	_____	Streets/Parks	Equipment Operator I	\$2482 per month CA22

- B. Consideration and approval of reclassification of Municipal Court Bailiff
- C. *Update on Customer Service Training
- D. Safety stats

11. Public Safety:

A. Police Department:

- 1) Stats

B. Fire Department:

- 1) *Stats

12. Community Development:

- A. *Resolution to accept armory building and property
- B. *Declaration of City-owned properties as surplus property and the authorization to dispose of the surplus properties by providing their information, including the minimum acceptable price of each property, to local real estate agencies
- C. *Stats

13. Infrastructure:

- A. *Approval of donation of Street Sweeper to the Town of Hagerman
- B. Stats

14. City Attorney:

15. City Clerk:

- A. Set the December 2015 Council meeting date

16. Mayor:

17. New or other business from Councilors:

18. Adjournment

CONSENT AGENDA
October 13, 2015

1. **Approval of Minutes:** *September 22, 2015
2. **Consideration of Bids:**
 - A. *Approval of award of bid to provide an eight (8) year contract for vehicle and equipment fuels to Pilot Thomas Logistics, 606 W. Richey, Artesia, NM
 - B. *Approval of award of bid to construct Thirteenth Street Phase II to AUJ, Inc., Albuquerque, NM
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
 - A. Approval of appointment of Mayor Burch as Voting Delegate and Councilor Youtsey and Councilor Madrid as Alternate Voting Delegates for the NLC 2015 Congress of Cities and Exposition in Nashville, TN
 - B. Approval of the reappointment of George Mullen to the Recreation Advisory Board (*term to expire August 2018*)
 - C. Approval of the reappointment of Cooper Henderson to the Recreation Advisory Board (*term to expire July 2018*)
 - D. Approval of the appointment of John Anguiano to the Recreation Advisory Board (*term to expire January 2018*)
 - E. Approval of the appointment of Aaron Solares to the Recreation Advisory Board (*term to expire August 2018*)
 - F. Approval of the appointment of Johnny Knorr to the Lodger's Tax Advisory Board
5. **Resignations:**
 - A. Accept the resignation of Sarah Bassett, Evidence Technician, effective October 30, 2015
 - B. Accept the resignation of Estephanie Hernandez, Street/Parks Equipment Operator, effective September 23, 2015
 - C. Accept the resignation of Elizabeth Aranda, Cashier, effective October 7, 2015
 - D. Accept the voluntary resignation of James Hill, Solid Waste Equipment Operator, effective October 2, 2015
6. **Dates of Hearing:**
 - A. *Ratification of Mayor Burch's approval to set a public hearing for October 27, 2015 for consideration and approval of an ordinance adopting the 2015 amendments to the Uniform Traffic Ordinance
 - B. *Ratification of Mayor Burch's approval to set a public hearing for October 27, 2015 for consideration and approval of an ordinance amending Chapter 2 (Penalty Assessment) of Title 12 (Motor Vehicles and Traffic) of the Artesia Municipal Code
7. ***Travel and Training:**
 - A. Police & IT – Ratification of Mayor Pro Tem Hill's approval for two (2) employees to attend the Premier One Users conference in Henderson, NV
 - B. Police – Permission for two (2) employees to attend the Field Training Officer training in Lovington, NM
 - C. F&A – Ratification of Mayor Burch's approval for one (1) employee to attend the NMMCFOA meeting in Santa Fe, NM. Request mileage
 - D. Purchasing – Permission for one (1) employee to attend the NMPPA Fall conference in Las Cruces, NM
 - E. Executive – Permission for one (1) employee to attend the NMML/NMSIF annual safety conference in Albuquerque, NM
 - F. Water – Permission for one (1) employee to attend the New Mexico Rural Water Association Fall conference in Las Cruces, NM
 - G. Streets/Parks – Permission for two (2) employees to attend the SW Turfgrass Association meeting in Ruidoso, NM

7. ***Travel and Training (con't):**
 - H. Recreation – Permission for two (2) employees to attend the NM Recreation & Parks Association State conference and Board meeting in Farmington, NM
 - I. Legislative – Permission to attend the NM Infrastructure conference in Albuquerque, NM. Request actual expenses and mileage
 - J. F&A – Permission for one (1) employee to attend the NMML Election School in Albuquerque, NM. Request mileage
 - K. Facility Maintenance – Permission for two (2) employees to attend the Pump Repair & Maintenance workshop in Albuquerque, NM
 - L. HR – Permission for one (1) employee to attend the NMML/NMSIF annual safety conference in Las Cruces, NM
 - M. Fire – Permission for one (1) employee to attend the Critical Care Paramedic course in Las Vegas, NV
 - N. Artesia Clean & Beautiful – Permission to attend the NM Clean & Beautiful board meeting in Roswell, NM. Request mileage
 - O. Museum – Permission for one (1) employee to attend the NM Association of Museums annual conference in Carlsbad, NM
 - P. Police – Permission for one (1) employee to attend the COPS National Conference on L.E. Wellness and Trauma in Grapevine, TX
 - Q. Police – Permission for one (1) employee to attend the Legal and Liability Issues in Schools training in Las Vegas, NV
 - R. Police – Permission for one (1) employee to attend the Female Enforcers training in Albuquerque, NM
 - S. Fire – Permission for two (2) employees to attend the Corporate Fire School in College Station, TX

8. **Routine Requests for City Facilities:**
 - A. *Yates Petroleum Corporation – Permission for the partial closure of Fourth Street as indicated on application for a company party on Friday, October 30, 2015 from 8 am – 3 pm
 - B. *Elite Well Services – Permission for use of the west shelter and restrooms at Jaycee Park on Saturday, October 24, 2015 from 10 am – 4 pm for a company picnic (*contingent upon proof of State of NM Inflatable Games license*)
 - C. *Boy Scout Troop 219 – Permission to use the Heritage Walkway on Saturday, October 31, 2015 from 2 pm – 6 pm for the Annual Pumpkin Glow

9. **Budgeted Items:**
 - A. *Consideration and approval of Lodgers Tax requests:
 - 1) Artesia Arts Council/Ocotillo Performing Arts Center Annual Request - \$50,000
 - 2) Artesia MainStreet Annual Request - \$20,000
 - B. *First quarter general ledger entries

10. **Non-budgeted Items:**

11. ***Payment of Bills**