

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
July 14, 2015**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, July 14, 2015 at 6:38 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Raul Rodriguez
Kent Bratcher	Bill Rogers
Terry Hill	Nora Sanchez
Manuel Madrid Jr.	Jeff Youtsey

The following were absent:

None

Also present:

Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

City Departments and Employees

City Clerk Aubrey Hobson presented a request from Danielle Brady, representing the Artesia Arts Council for the use of Eagle Draw between Roselawn and 7th Street, on Saturday, August 29, 2015 from 8:00 AM to 12:00 PM for the RedDirt BlackGold Oilfield Olympics. Also requested were use of city services and road closures as stated on application and waiver of fees. Councilor Rogers moved to approve the request from Artesia Arts Council for the use of Eagle Draw on August 29, 2015 for the RedDirt BlackGold Oilfield Olympics and use of services and road closures and waiver of fees. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Mr. Hobson presented a request from Artesia MainStreet to hold the annual Light Up Artesia parade on Thursday, December 3, 2015 from 5:15 PM to 6:15 PM with parade route from Bulldog Bowl east on Main Street turning south on Roselawn Avenue. Also request approval of city services and road closures as stated on the application and waiver of fees. Councilor Rodriguez moved to approve the Light Up Artesia parade on December 3, 2015, and the use of city services and waiver of fees, contingent upon proof of insurance and State of NM approval. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Mr. Hobson presented a request from Carmen Catano for the use of Jaycee Park on Saturday, September 12, 2015 from 7:00 AM to 12:00 PM for the True Colors 5K Run. Also request use of city services and park entrance closures as stated on the application. Councilor Rodriguez moved to approve the use of Jaycee Park on September 12, 2015 for the True Colors 5K Run and the use of city services and park closures, contingent upon proof of insurance. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

City Departments and Employees

Chief Hummingbird recognized the recent graduates of the Artesia Fire Academy:

Adam Madrid	Mike Jensen
Ian Straight	Leo Villicana

Chief Hummingbird introduced new re-hire firefighter Toby Bratcher.

James Abner, Fire Marshall, was recognized for completing the requirements to become a Chief Training Officer. He has also recently obtained his NM Certified Emergency Manager and FEMA Continuity of Operations certifications.

Rick Burks, Division Chief, was recognized for obtaining his B.S. in Fire Protection Management.

Consent Agenda

Mayor Pro tem Hill requested that items 7-B and 7-R be pulled for separate consideration. Mayor Pro tem Hill moved to approve the Consent Agenda minus items 7-B and 7-R. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: *June 23, 2015
2. Consideration of Bids:
3. Contracts, Leases and Agreements:
 - A. *Approval of Landlord's Disclaimer and Consent regarding a lease located in the Artesia Industrial Park with Mid-States Supply Company, Inc.
4. Appointments:
5. Resignations:
 - A. Accept the resignation of Brenton Morse, Water Technician, effective June 19, 2015
 - B. Accept the resignation of Carissa Baize, Museum Registrar, effective July 9, 2015
 - C. Accept the retirement of Gil Martinez, Solid Waste Part-time Equipment Operator, effective July 1, 2015
6. Dates of Hearing:
7. *Travel and Training:
 - A. Police – Ratification for one (1) employee to attend the Writing Policy and Procedure training in Artesia, NM
 - B. pulled for separate consideration
 - C. Legislative – Permission to attend the NMML Annual conference in Albuquerque, NM. Request actual expenses
 - D. Wastewater – Permission for one (1) employee to attend the West Central Section of NMWWA training in Acoma, NM
 - E. Wastewater – Permission for two (2) employees to attend the Southeastern Section of NMWWA testing in Roswell, NM
 - F. Water – Permission for one (1) employee to attend the NMWWA Southeast Section workshop in Roswell, NM
 - G. Fire – Permission for one (1) employee to attend the Critical Care Paramedic Program in Las Vegas, NV

- H. Fire – Permission for one (1) employee to attend the Inspector I and Instructor II trainings in Socorro, NM
 - I. Fire – Permission for one (1) employee to attend the EMS World Expo in Las Vegas, NV
 - J. Fire – Permission for one (1) employee to attend the NM State Fire Chiefs conference in Ruidoso, NM
 - K. Police – Permission for three (3) employees to attend the Instructor Development course in Roswell, NM
 - L. Police – Permission for one (1) employee to attend the STEP training in Carlsbad, NM
 - M. Police – Permission for one (1) employee to attend the TEEX Intermediate Collision Investigation training in Missouri City, TX
 - N. Police – Permission for one (1) employee to attend the Bulletproof Warrior training in San Antonio, TX
 - O. Police – Permission for one (1) employee to attend the AR-15/M16 Armorer course in Santa Fe, NM
 - P. Police – Permission for one (1) employee to attend the Basic Crisis Intervention class in Albuquerque, NM
 - Q. Police – Permission for one (1) employee to attend the PATC Internal Affairs training in Midwest City, OK
 - R. pulled for separate consideration
 - S. Police – Permission for one (1) employee to attend the First Line Supervision and Management course in Las Cruces, NM
 - T. Police – Permission for one (1) employee to attend the First Line Supervision and Management course in Albuquerque, NM
 - U. Police – Permission for one (1) employee to attend the Firearms Instructor Shotgun training in Santa Fe, NM
 - V. Police – Permission for one (1) employee to attend the Firearms Instructor Handgun training in Santa Fe, NM
 - W. Infrastructure – Permission for one (1) employee to attend the Exceptional Assistant training in Albuquerque, NM
8. Routine Requests for City Facilities:
9. Budgeted Items:
10. Non-budgeted Items:
11. *Payment of Bills

Councilor Bratcher moved to approve Consent Agenda item 7-B (Police – Permission for one (1) employee to attend the NM Property & Evidence training in Albuquerque, NM) and 7-R (Police – Permission for one (1) employee to attend the NM Property & Evidence conference in Albuquerque, NM). The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Personnel

Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Scott McIlwain to the position of Water Technician at a salary of \$2,363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Public Safety

Police

Chief Raley presented the department statistics for June.

Fire

Chief Hummingbird presented the department statistics for June. He noted that the total calls for service last year was a new high, 2,347 total calls.

Chief Hummingbird requested approval to apply for Fire Protection Grant Funds to replace the current Motorola radios that will lose support from Motorola this year. Chief Hummingbird reported that there would be a 20% match, with a maximum grant of \$100,000. Councilor Youtsey moved to apply for Fire Protection Grant funds to purchase mobile and portable radios. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Community Development

Community Development Director Jim McGuire presented the department statistics for June.

Code Enforcement Officer Cheryl Hinkle requested approval for the foreclosure of lien at 309 S. 40th Street. Ms. Hinkle reported that the owner has made no attempt to make payment arrangements. Mayor Pro tem Hill moved to approve the foreclosure of lien at 309 S. 40th Street. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Ms. Hinkle requested approval for the foreclosure of lien at 601 N. 16th Street. Ms. Hinkle stated that the owner has been deceased for 40 years and there was no probate. Councilor Bratcher moved to approve the foreclosure of lien at 601 N. 16th Street. The motion was seconded by Councilor Rodriguez. Mayor Pro tem Hill moved to amend the motion to include payment of taxes. The amendment was seconded by Councilor Aguilar and upon vote, the amendment passed. Upon vote of the amended motion, the motion passed.

Infrastructure

Infrastructure Director Byron Landfair reported on the status of current projects. Mr. Landfair reported that the intersection of 13th and Richey should open at the end of the week, however, the signal will not be functioning yet.

City Attorney

City Attorney John Caraway reported that the Council, as the Board of Appeals had heard an appeal regarding the condemnation of 702 N. 14th Street and has acted.

City Clerk

City Clerk Aubrey Hobson reported that a Utility Lien Appeals hearing was held on Monday, July 13th at 5:00 p.m. Mr. Hobson reported that only one landlord attended. Mayor Burch directed staff to file liens after August 1st.