

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
June 9, 2015**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, June 9, 2015 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Raul Rodriguez
Kent Bratcher	Bill Rogers
Terry Hill	Nora Sanchez
Manuel Madrid Jr.	Jeff Youtsey

The following were absent:
None

Also present:
Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

New Requests for City Facilities

City Clerk Aubrey Hobson presented a request from Cheryl Bartlett representing the Relay for Life for the use of Guadalupe Park on Friday August 14, 2015 and approval of use of city services and road closures as stated on the application. Councilor Bratcher moved to approve this request contingent upon proof of insurance and security being provided. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Consent Agenda

HR Director Sandi Farley introduced new members of the IT staff, Jason Jarrell, GIS Technician and Jeffrey McClure, IT Supervisor.

Consent Agenda

Councilor Rodriguez moved to approve the Consent Agenda as written. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: * May 26, 2015
2. Consideration of Bids:
 - A. *Approval of award of bid to provide an indefinite quantity contract for ambulance(s) for the Fire Department to Professional Ambulance, Comanche, TX

3. Contracts, Leases and Agreements:
 - A. *Approval of Memorandum of Agreement with Eddy County DWI Program to apply for CDWI Grant Funds for funding a comprehensive Community DWI Prevention Program
 - B. *Approval of Memorandum of Agreement with Eddy County DWI Program for DWI Offender Tracking Services

4. Appointments:
 - A. Approval of appointment of Terah Maupin Sexton to the Library Board (*term to expire June 2018*)
 - B. Approval of appointment of David Grousnick to the Library Board (*term to expire June 2018*)
 - C. Approval of appointment of Julie Gibson to the Library Board (*term to expire June 2018*)
 - D. Approval of reappointment of Lynn Atteberry to the Commission on Aging Advisory Council (*term to expire June 2017*)
 - E. Approval of reappointment of Emma Salgado to the Commission on Aging Advisory Council (*term to expire June 2017*)
 - F. Approval of reappointment of Doris Ivy to the Commission on Aging Advisory Council (*term to expire June 2017*)
 - G. Approval of reappointment of Rosa Mariscal to the Commission on Aging Advisory Council (*term to expire June 2017*)
 - H. Approval of reappointment of Rita Rainwater to the Commission on Aging Advisory Council (*term to expire June 2017*)
 - I. Approval of appointment of Lucy Urias to the Commission on Aging Advisory Council (*fulfill term to expire June 2016*)

5. Resignations:
 - A. Accept the resignation of Jeremy Grayson, Water Technician, effective May 26, 2015
 - B. Accept the resignation of Jason Chandler, Wastewater Assistant, effective June 26, 2015

6. Dates of Hearing:

7. *Travel and Training:
 - A. Police – Permission for two (2) employees to attend the Prisoner Control training in New Braunfels, TX
 - B. Police – Permission for one (1) employee to attend the Investigative Interviewing for Internal Affairs in Jacksonville, FL
 - C. Executive and Legislative – Permission to attend the NMML Policy Committee meeting in Albuquerque, NM. Request actual expenses and mileage
 - D. Legislative – Permission to attend the NLC conference in Nashville, TN. Request actual expenses and mileage
 - E. Police – Permission for one (1) employee to attend the IPTM Pedestrian & Bicycle Crash Investigation training in Las Cruces, NM
 - F. Legislative – Permission to attend the MOLI Education Program in Santa Fe, NM. Request actual expenses and mileage
 - G. Police – Ratification of Mayor Burch's approval for two (2) officers to attend Officer Benner's funeral in Rio Rancho, NM
 - H. Police – Permission for one (1) employee to attend the STEP training in Ruidoso, NM
 - I. F&A – Ratification of Mayor Burch's approval for one (1) employee to attend the NMML City Managers Spring meeting in Cloudcroft, NM

8. Routine Requests for City Facilities:
 - A. *Eddy County Fair Association has requested a standby ambulance for the rodeo to be held Friday, July 24, 2015 and Saturday, July 25, 2015 beginning at 8 pm each night (*lasting approximately 2 hours*). Request waiver of all fees
 - B. *Artesia Chamber of Commerce and the Eddy County Fair Association have requested permission to hold their annual Fair Parade (*contingent on State approval*) on Monday, July 20, 2015 from 4 pm – 5 pm with the closure of Main Street from Bulldog Boulevard east to Roselawn Avenue during the parade. Request waiver of all fees

- 9 Budgeted Items:
- 10. Non-budgeted Items:
- 11. *Payment of Bills

Public Hearings

Mayor Burch declared the meeting open for public hearing to consider the following:

1. Consideration and approval of an ordinance amending Sections 9-2-2, 9-3-1, 9-4-2, 9-4-3, 9-4-4, 9-4-5, 9-4-6, 9-4-7, 9-4-8, 9-4-9, 9-4-10, 9-4-11, 9-5-2, 9-6-3, 9-8-1, 9-8-2, 9-8-3, 9-8-4, 9-8-5, 9-10-1 and 9-10-2. Also to include a new Chapter 9-16.

Community Development Director Jim McGuire presented the proposed changes to Title 9 regarding manufactured housing, mobile homes and recreational vehicles. Mr. McGuire reported that the code should be updated to be consistent in the wording. In addition, SA-2 zoning will no longer permit mobile homes, and the ones currently there are grandfathered in until they are removed from the site. There is also language regarding boats, trailers and recreational vehicles (RVs).

Planning and Zoning Commission recommends passage.

No public comment was received.

Councilor Rogers moved to approve the changes to Title 9, Ordinance No. 969. The motion was seconded by Councilor Rodriguez, and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Hill, Madrid, Rodriguez, Rogers, Sanchez, Youtsey

Nay: none

the motion passed.

ORDINANCE NO. 969

2. Consideration and approval of an ordinance amending Section 1-6-16(I) of the Artesia Municipal Code (Funeral Leave).

Human Resources Director Sandi Farley presented a request to add the word "grandchild" to the list of family members for which funeral leave may be granted.

No public comment was received.

Councilor Rodriguez moved to adopt the change to Section 1-6-16(I) Funeral Leave, Ordinance No. 670. The motion was seconded by Councilor Sanchez and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Hill, Madrid, Rodriguez, Rogers, Sanchez, Youtsey

Nay: none

the motion passed.

ORDINANCE NO. 970

Personnel

HR Director Sandi Farley requested that items A and B on the agenda be pulled.

Ms. Farley reported on department statistics for May, the open enrollment for benefits for 2015-16 and that the city had 95% of its employees meeting their safety training requirements for 2014-15.

Public Safety **Police**

Chief Raley presented the department statistics for May.

Discussion took place regarding what actions can be taken on a local level regarding juveniles.

Fire

Chief Hummingbird presented the department statistics for May.

Community Development

Community Development Director Jim McGuire presented the department statistics for May.

Infrastructure

Councilor Aguilar moved to approve a resolution of Transfer Station Financial Assurance as part of the Transfer Station permit renewal, Resolution No. 1571. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

RESOLUTION NO. 1571

Infrastructure Director Byron Landfair reported on the current status of projects.

Scott Hicks, representing Smith Engineering, reported that the final phase of North 13th Street had been delayed because of weather and should be completed in mid-July.

City Clerk

Councilor Rodriguez moved to set the second meeting in July on July 24-26 in Cloudcroft NM for the annual retreat. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

City Clerk Aubrey Hobson presented a report of the current (from the last four years) uncollectable accounts for the utility department. The total amount owed for this period is around \$85,000, ranging from a few cents to \$16,000. Because there are so many accounts, Mr. Hobson requested direction from the Council on how far back the liens should be filed and should there be a cut-off amount for filing the lien.

Mayor Pro tem Hill moved to bring a list of uncollectable utility accounts with a balance of \$100 or greater, from July 1, 2014 through March 31, 2015 to the next meeting. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

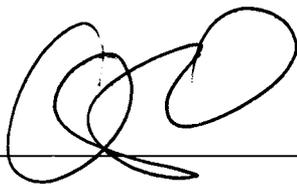
It was noted that the Council may, at a later date, choose to file liens on some of the older accounts as well, but not filing a lien, does not forgive the balance owed.

There being no further business to come before the Council, the meeting adjourned at 8:02 p.m. June 9, 2015.



Mayor

ATTEST:



City Clerk